

Loudoun County Public Library Board of Trustees

AGENDA: Monthly Meeting for November 16, 2016

7:30 PM CALL TO ORDER

MOMENT OF SILENCE

COMMENTS

Public Comment

Board Comment

Director's Comment

AGENDA CHANGES

MINUTES APPROVAL

October 19, 2016 Regular Meeting Minutes

PRESENTATIONS

VLA Trustee Library Award

Trustee Resolution of Appreciation

REPORTS

Library Admin Report:

Library Admin Report:

Director's Report:

Technology Services, John Harper

Collections Management, Megan Avera

Library Director, Chang Liu

INFORMATION ITEMS

II 01 Brain Teaser

II 02 Update on Sterling and Brambleton libraries

II 03 FY18 Budget Talking Points

II 04 Food for Fines

II 05 Fines for Minors

II 06 Passport Acceptance

ACTION ITEMS

AI 01 2017 Holiday Calendar

AI 02 Revised 2017 LBOT Meeting Schedule

AI 03 Director's Evaluation

ADJOURNMENT

DATE & TIME: November 16, 2016 at 7:30 p.m.

LOCATION: Rust Library, 380 Old Waterford Rd. NW. Leesburg, VA 20176

ACCOMMODATIONS: To request a reasonable accommodation for any type of disability, please call 703-777-0368. Three days prior notice is requested.

Loudoun County Public Library
Board of Trustees Meeting Minutes
October 19, 2016

The Library Board of Trustees meeting was held on Wednesday, October 19, 2016 at 7:30 P.M. at Sterling Library, 120 Enterprise St. Sterling, VA 20164. The Chair and Secretary were present.

Present: Mark Miller, Chair
Larry Stepnick, Vice Chair
Chang Liu, Library Director
Sean Mallon
Kathy Kuhn
Joe Maio
Sean Mallon
Sara Pensgard
Christina Olorunda

Absent: Chuong Nguyen

I. CALL TO ORDER

Presiding Chair Miller called the meeting to order at 7:30 PM and asked for a moment of silence.

II. PUBLIC COMMENT

There was no public comment.

III. BOARD COMMENT

Trustee Maio said it was nice to be at the Sterling Library with its great history and future plans.

Trustee Pensgard stated she enjoyed the 1Book 1Community author event.

Trustee Kuhn stated she also enjoyed the 1Book 1Community event.

Vice Chair Stepnick welcomed new Trustees Olorunda and Newton.

Trustee Olorunda welcomed new trustee Newton. Ms. Olorunda mentioned that the Friends of the Ashburn Library have two upcoming events. One is a partnership with Whole Foods on October 26 from 6-8 p.m. for a Trunk or Treat and the other a fundraiser with Burger 21.

Trustee Newton introduced herself. She stated that she had recently spent two years on the Rust Library Friends board. Ms. Newton mentioned that she is a practicing attorney at a small firm in downtown Leesburg. Ms. Newton stated she is interested in the library's role in community building as well as how the Law Library transition will be helpful to the community.

Chair Miller welcomed new trustee Newton. Mr. Miller stated that he was also pleased with the author discussion from 1Book 1Community, is excited about all of the new trustees, and is looking forward to the years ahead.

IV. DIRECTOR COMMENT

Director Liu welcomed everyone to the Sterling Library. Ms. Liu thanked the Sterling Library staff for working together as a team during the branch manager vacancy.

Ms. Liu introduced new Sterling Branch Manager Katie Kalil.

Ms. Liu congratulated Mr. Miller for being nominated trustee of the year. Ms. Liu stated that Mary Frances Forcier will receive the award on Mr. Miller's behalf next week at the Virginia Library Association conference.

Ms. Liu thanked Linda Holtlander and new Division Manager Susan Vanepps and the programming staff for their work on the 1Book 1Community event.

AGENDA CHANGES

There were no agenda changes.

V. READING AND APPROVAL OF MINUTES

Mr. Miller requested a motion to approve the minutes of the September 21, 2016 Library Board of Trustees regular meeting. Trustee Maio moved to approve the minutes of the September 21 2016 Library Board of Trustees regular meeting. The motion to approve the minutes with corrections was seconded and approved by a vote of 5-2-0-2 (yes/abstained/no/not present).

VI. REPORTS

A. STERLING LIBRARY ADVISORY BOARD

Sterling Library Advisory Board Chair Mary Jane Mitchell reported on behalf of the Sterling Library Advisory Board. The report was received and placed on file.

B. DIRECTOR'S REPORT

The Director's Report was presented by Library Director Liu. The report was received and placed on file.

VII. INFORMATION ITEMS

II01 BRAIN TEASER:

Mr. Stepnick presented a brain teaser in honor of Gabriella Miller.

II02 Update on Sterling and Brambleton libraries

Ms. Liu stated that the new Sterling Library will be ready for move-in sometime in February 2017 and is tentatively scheduled to open to the public in March. Ms. Mitchell requested that the plaque recognizing Mr. Quinn that is at the current Sterling Library be moved to the new Sterling Library and placed on a wall by one of the meeting rooms. Ms. Liu stated that the plaque would be moved to the new library but to have a room officially named after a person would be a decision that the LBOT would have to make.

Mr. Miller asked when hiring would start for the new Sterling Library;

Ms. Liu replied that the hiring process has begun already and that job ads are up and running.

Ms. Mitchell asked if Sterling could have a moving sale prior to the move to the new branch;

Ms. Liu replied that the current collection would be brought to the new branch, so no moving sale would be necessary.

Ms. Liu informed the Board that the Brambleton Library opening will be delayed for 6 months. She said that the new building would be turned over to the Library in April 2018 and scheduled to open in July of 2018.

VIII. ACTION ITEMS

AI01 Approval of FY 2018 Budget Enhancement Requests

Ms. Liu reported that the Think Tank Committee met and decided to bring forward the following decisions to the Library Board for consideration:

- 1) Brambleton Library staffing
- 2) Administrative Assistant for the Director and Deputy Director
- 3) System-wide additional Teen staffing

Mr. Miller opened the floor for discussion.

Trustee Pensgard asked if the Division Manager of Branch Services would require new funding. Ms. Liu stated that because the position was a result of a reclassification, there would be no new funding required but that the additional cost of the position would come from vacancy savings.

Trustee Olorunda asked if there was already a budget in place for the new Law Library.

Ms. Liu stated that the Law Library has its own funding source and no additional funds would be needed for technology or equipment. Ms. Liu added that the staffing budget did fall a bit short under the prior model, but now that the Law Library is part of the public library system, there is sufficient funding to cover any shortfall.

Mr. Miller asked that when the trustees meet with their respective supervisors, that talking points be ready in support of the budget enhancement requests.

Mr. Mallon moved to approve Ms. Liu's presentation of the 2018 budget enhancement requests to the Board of Supervisors as presented. The motion was seconded and approved by a vote of 8-0-0-1. (yes/abstained/no/not present).

AI02 LCPL Serving as Passport Acceptance Agency

Mr. Miller moved to have the LBOT instruct Director Liu to meet with county administration to discuss the current proposal for library staff managing the passport acceptance service or county administration providing the service using the libraries as a venue, and to report back to the LBOT in the future at an appropriate time. The motion was seconded and approved by a vote of 8-0-0-1. (yes/abstained/no/not present).

AI03 Executive Session; Chang Liu's FY16 Assessment

Mr. Stepnick read the motion for convening into Executive Session.

Pursuant to Section 2.1-344 of the Code of Virginia, I move that the Loudoun County Public Library Board of Trustees recess this public meeting and enter into executive session. The authority for this executive session is found in Section 2.1-344(a) Subsection 7. The purpose of the executive session is to consult with staff on personnel matters. The motion was seconded and approved by a vote of 8-0-0-1. (yes/abstained/no/not present).

Mr. Stepnick read the resolution to certify the Executive Session.

Whereas, the Loudoun County Public Library Board of Trustees has this 19th day of October, 2016 convened in executive session by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act:

Now, therefore, be it resolved that the Library Board of Trustees does hereby certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the executive session to which this certification applies; and (2) only such public business matters as were identified in the motion by which the said executive session was convened were heard, discussed or considered by the Library Board of Trustees.

Mr. Stepnick moved that the Resolution Certifying the Executive Session be adopted and reflected in the minutes of the public meeting. The motion was seconded and approved by a vote of 6-2-0-1. (yes/abstained/no/not present).

Mr. Stepnick move that the executive session be adjourned, that the Library Board of Trustees reconvene its public meeting, and that the minutes of the public meeting should reflect that no formal action was taken in the executive session. The Motion was seconded and approved by a vote of 7-0-0-2. (yes/abstained/no/not present).

IX. ADJOURNMENT

The meeting was adjourned at 10:30 P.M.

Respectfully submitted by
Cheryl Granger

Secretary

Adopted by the Board in the meeting
of November 16 , 2016,

(Signature of Presiding Officer)

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: II 01 Brain Teaser

SUBJECT:	Brain Teaser
CONTACT:	Library Board
ACTION DATE:	November 16, 2016
RECOMMENDATION:	
BACKGROUND:	A Brain Teaser is presented at every Library Board of Trustees Meeting in honor of Gabriella Miller.
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: I102 Update on Sterling & Brambleton libraries

SUBJECT:	Update on Sterling & Brambleton libraries
CONTACT:	Library Director, Ms. Chang Liu
ACTION DATE:	November 16, 2016
RECOMMENDATION:	Ms. Liu will provide an update on the Sterling & Brambleton libraries
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: 1103 FY18 Budget Talking Points

SUBJECT:	FY18 Budget Talking Points
CONTACT:	Library Director, Ms. Chang Liu
ACTION DATE:	November 16, 2016
RECOMMENDATION:	Ms. Liu will present the draft talking points about the Library's resource requests for FY2018 for the Trustees' information and review.
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: II 04 Food For Fines

SUBJECT:	Food For Fines
CONTACT:	Library Director, Ms. Chang Liu
ACTION DATE:	November 16, 2016
RECOMMENDATION:	Ms. Liu will give an overview of the “Food for Fines” idea, to see if the LBOT would allow the staff to explore this idea further and possibly implement it during FY2017.
BACKGROUND:	As a way to encourage patrons to return long-overdue library materials and to pay existing fines on their library cards, so that they could use the library again, many libraries across the country have started a Food for Fines program, which allows patrons to bring canned food items to the library for a charity identified by the library. The donated food will cancel out fine on the patron’s library card, allowing the patron to use his/her library card again. This is win-win-win situation for the library, the patron, and the charitable organization receiving the donated food items. The County wouldn’t object to this if this is done once or twice a year.
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: 11 05 Fines for Minors

SUBJECT:	Fines for Minors
CONTACT:	Library Director, Ms. Chang Liu
ACTION DATE:	November 16, 2016
RECOMMENDATION:	Ms. Liu would like to explore, with the LBOT, the idea of not charging fines on items checked out on minors' cards. Minors are defined as anyone under the age of 18. Many libraries across the country do this, as a way to remove barriers for minor to use the library. If the LBOT gives Ms. Liu the permission to explore this idea further, Liu will work with the County on the logistics.
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: II 05 Passport Acceptance

SUBJECT:	Passport Acceptance
CONTACT:	Library Director, Ms. Chang Liu
ACTION DATE:	November 16, 2016
RECOMMENDATION:	Ms. Liu would like to report back to the LBOT on her discussion with the County Administrator's Office on how to staff the passport acceptance service, should the LBOT decide to offer this service in LCPL.
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees
ACTION ITEM SUMMARY: AI01 2017 Holiday Calendar

SUBJECT:	2017 Holiday Calendar
CONTACT:	Library Director, Ms. Chang Liu
ACTION DATE:	November 16, 2016
RECOMMENDATION:	
BACKGROUND	Every year around November, the County announces the County's holiday calendar for the next year. LBOT needs to approve the Library's holiday calendar based on the County calendar and staff recommendations.
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	I move to approve the 2017 Holiday Calendar as proposed.
ATTACHMENTS:	2017 Holiday Calendar
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees

ACTION ITEM SUMMARY: AI02 Revised 2017 LBOT Meeting Schedule

SUBJECT:	Revised 2017 LBOT Meeting Schedule
CONTACT:	
ACTION DATE:	November 16, 2016
RECOMMENDATION:	Chang Liu
BACKGROUND:	The LBOT needs to approve its meeting schedule and locations for calendar year 2017.
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	I move to approve the 2017 Holiday Calendar as proposed.
ATTACHMENTS:	Revised 2017 LBOT Meeting Schedule
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees
ACTION ITEM SUMMARY: AI03 Director's Evaluation

SUBJECT:	Director's Evaluation
CONTACT:	LBOT
ACTION DATE:	November 16, 2016
RECOMMENDATION:	
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	LBOT moves to approve the Director's evaluation as proposed.
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

LOUDOUN COUNTY PUBLIC LIBRARY CURRENT MONTH STATISTICS

October-16	ASHBURN			CASCADES			GUM SPRING			LOVETTSVILLE			MIDDLEBURG			OUTREACH		
	FY2017	FY2016	%	FY2017	FY2016	%	FY2017	FY2016	%	FY2017	FY2016	%	FY2017	FY2016	%	FY2017	FY2016	%
Visits	31,202	34,540	-10%	28140	25726	9%	27,971	20,420	37%	3,230	3,558	-9%	2,999	3,002	0%	1,059	965	10%
New Registrations	863	241	258%	238	303	-21%	368	345	7%	16	17	-6%	19	23	-17%	18	19	-5%
CHECKOUTS-PRINT MATERIAL																		
Adult	10832	18922	-43%	7988	12954	-38%	6,335	9,683	-35%	1,099	1,720	-36%	816	1,172	-30%	1,617	1,672	-3%
Young Adult	2252	4689	-52%	1452	2709	-46%	1,881	2,798	-33%	150	326	-54%	90	179	-50%	44	50	-12%
Juvenile	43232	74263	-42%	23473	36554	-36%	43,700	69,568	-37%	2,460	4,477	-45%	672	1,209	-44%	124	32	288%
Magazine	697	1693	-59%	668	927	-28%	454	759	-40%	5	121	-96%	67	172	-61%	30	312	-90%
Total Print Circulation	57013	99567	-43%	33581	53144	-37%	52,370	82,808	-37%	3,714	6,644	-44%	1,645	2,732	-40%	1,815	2,066	-12%
CHECKOUTS-NONPRINT MATERIAL																		
Audio books	1908	3792	-50%	1901	3253	-42%	1,127	2,048	-45%	310	630	-51%	354	427	-17%	222	151	47%
DVD/Videos	11344	21344	-47%	7460	13409	-44%	7,313	13,918	-47%	2,057	1,854	11%	761	1,315	-42%	489	515	-5%
Music CDs	1386	2796	-50%	1367	2403	-43%	833	1,151	-28%	295	225	31%	21	94	-78%	24	21	14%
Digital																		
Total Nonprint Circulation	14638	27932	-48%	10728	19065	-44%	9,273	17,117	-46%	2,662	2,709	-2%	1,136	1,836	-38%	735	687	7%
TOTAL CIRCULATION	71651	127499	-44%	44309	72209	-39%	61,643	99,925	-38%	6,376	9,353	-32%	2,781	4,568	-39%	2,550	2,753	-7%
CHECK-INS-PRINT MATERIAL																		
Adult	21981		-	16481		-	6,335		-	2,277		-	1514		-	2,684		-
Young Adult	4705		-	3164		-	1,881		-	428		-	198		-	56		-
Juvenile	43232		-	40739		-	43,700		-	4,575		-	198		-	124		-
Magazine	1331		-	1533		-	454		-	166		-	141		-	36		-
Total Print Checkins	71249		-	61917		-	52,370		-	7,446		-	2,051		-	2,900		-
CHECK-INS-NONPRINT MATERIAL																		
Audio books	3468		-	3588		-	1,839		-	625		-	468		-	362		-
DVD/Videos	18052		-	12543		-	9,684		-	3,594		-	1,353		-	580		-
Music CDs	2195		-	2159		-	1,297		-	234		-	70		-	56		-
Total Nonprint Checkins	23715		-	18290		-	12,820		-	4,453		-	1,891		-	998		-
TOTAL CHECK-INS	94964		-	80207		-	65,190		-	11,899		-	3,942		-	3,898		-
TOTAL CHECKOUTS AND CHECK-INS	166615		-	124516		-	126,833		-	18,275		-	6,723		-	6,448		-
SELF CHECK-CHECKOUTS																		
Circulation (includes renewals)	53714	49736	8%	33403	35721	-6%	52,655	53,609	-2%	1,518	3,685	-59%	103					
% of Branch Circulation on Self-Cko	77%	74%		78%	82%		88%	94%		25%	66%		4%					
PROGRAMS																		
Children's (0-11) Programs (Onsite)	66	69	-4%	58	59	-2%	72	77	-6%	24	35	-31%	7	13	-46%	-	-	-
Children's (0-11) Programs (Offsite)	0	0	-	2	0	-	2	-	-	-	-	-	-	-	-	-	-	-
Children's Attendance (Onsite)	3308	3696	-10%	2201	2271	-3%	3,529	3,972	-11%	466	570	-18%	77	85	-9%	-	-	-
Children's Attendance (Offsite)	0	0	-	34	0	-	2	-	-	-	-	-	-	-	-	-	-	-
YA (12-18) Programs (Onsite)	8	17	-53%	12	21	-43%	9	11	-18%	3	5	-40%	-	1	-100%	-	-	-
YA (12-18) Programs (Offsite)	4	0	-	2	1	100%	0	1	-100%	-	-	-	-	-	-	-	-	-
YA Attendance (Onsite)	431	522	-17%	866	861	1%	133	125	6%	9	46	-80%	-	4	-100%	-	-	-
YA Attendance (Offsite)	41	0	-	52	17	206%	2	-	-	-	-	-	-	-	-	-	-	-
Adult Programs (Onsite)	17	18	-6%	23	24	-4%	22	11	100%	5	9	-44%	4	4	0%	-	-	-
Adult Programs (Offsite)	5	1	400%	1	2	-50%	4	2	100%	-	-	-	-	-	-	-	-	-
Adult Attendance (Onsite)	391	189	107%	650	917	-29%	207	94	120%	31	22	41%	14	35	-60%	-	-	-
Adult Attendance (Offsite)	39	5	680%	22	42	-48%	20	16	25%	-	-	-	-	-	-	-	-	-
Community Engagement Visits (Onsite)	3	7	-57%	17	3	467%	10	7	43%	-	-	-	-	-	-	-	-	-
Community Engagement Visits (Offsite)	6	5	20%	3	0	-	5	7	-29%	3	7	-57%	1	-	-	-	-	-
Community Engagement Attendance (Onsite)	42	109	-61%	234	92	154%	235	158	49%	-	-	-	-	-	-	-	-	-
Community Engagement Attendance (Offsite)	88	166	-47%	80	0	-	755	714	6%	105	121	-13%	10	-	-	-	-	-
LCPS Visits (Onsite)	0	0	-	0	1	-100%	4	21	-81%	-	-	-	3	-	-	-	-	-
LCPS Visits (Offsite)	1	5	-80%	0	26	-100%	2	6	-67%	2	-	-	1	-	-	-	-	-
LCPS Visit Attendance (Onsite)	0	0	-	0	11	-100%	172	147	17%	-	-	-	98	-	-	-	-	-
LCPS Visit Attendance (Offsite)	13	195	-93%	0	363	-100%	48	6	700%	265	-	-	12	-	-	-	-	-
TOTAL PROGRAMS	110	122	-10%	118	137	-14%	130	143	-9%	37	56	-34%	16	18	-11%	-	-	-
TOTAL ATTENDANCE	4353	4882	-11%	4139	4574	-10%	5,103	5,232	-2%	876	759	15%	211	124	70%	-	-	-
COMMUNITY USE OF MEETING ROOMS																		
Community Room Bookings	100	84	19%	218	258	-16%	60	49	22%	9	10	-10%	5	1	400%			
Community Room Attendance	1636	1676	-2%	3280	2989	10%	663	748	-11%	97	79	23%	37	8	363%			
PUBLIC COMPUTER USE																		
Public Internet Sessions	2805	3087	-9%	3917	4373	-10%	4,520	5,103	-11%	366	534	-31%	488	655	-25%			
Wi-Fi Sessions	4425	3909	13%	4790	4519	6%	6162	5,482	12%	357	435	-18%	606	700	-13%			
MISCELLANEOUS																		
Volunteer Hours	375	559	-33%	134	350	-62%	245	448	-45%	-	8	-100%	10	42	-76%	18	18	0%
Proctoring Sessions	14	11	27%	7	3	133%	8	-	-	2	2	0%	-	-	-	-	-	-
One-on-One Technology Training	22	11	100%	1	1	0%	77	33	133%	7	3	133%	15	5	200%	9	5	80%
Attendance at Maker Activities	138	2	6800%	86	126	-32%	803	491	64%	17	12	42%	8	-	-	-	-	-

SYSTEMWIDE SERVICES	FY2017	FY2016	%
Electronic Resources	61,594	76,675	-20%
Visits to Webpage	119,359	118,375	1%
Library Catalog Sessions Total	212,620	379,617	-44%
Desktop	173,244	N/A	-
Mobile	28,638	N/A	-
Tablet	10,738	N/A	-
Online Hold Requests	54,139	45,825	18%
Online Renewals	133,297	158,827	-16%
Phone Renewals	6,491	4,876	33%
Suggest A Title	310	443	-30%
Interlibrary Loans	529	603	-12%
New Items (includes ebooks)	3,997	7,780	-49%

REVENUE AND FINES	FY2017	FY2016	%
Overdue Fines	\$21,431	\$22,928	-7%
Community Room Rental	\$80	\$440	-82%
Printing	\$5,528	\$4,010	38%
Interlibrary Loans	\$39	\$305	-87%
Lost/Damaged Items	\$3,062	\$3,035	1%
Total Revenues	\$30,141	\$30,717	-2%

LOUDOUN COUNTY PUBLIC LIBRARY CURRENT MONTH STATISTICS

October-2016	PURCELLVILLE			RUST			STERLING			ADMINISTRATION			ONLINE RENEWAL			SYSTEM TOTALS		
	FY2017	FY2016	%	FY2017	FY2016	%	FY2017	FY2016	%	FY2017	FY2016	%	FY2017	FY2016	%	FY2017	FY2016	%
Visits	13,491	14,296	-6%	29,783	28,160	6%	6,699	7,814	-14%							144,574	138,481	4%
New Registrations	81	197	-59%	372	203	83%	208	96	117%							2,183	1,444	51%
CHECKOUTS-PRINT MATERIAL																		
Adult	4,916	7,730	-36%	8,698	14,359	-39%	1,230	2,355	-48%	295	709	-58%	26,315			70,141	71,276	-2%
Young Adult	545	1,064	-49%	1,350	2,313	-42%	250	408	-39%	30	39	-23%	5,228			13,272	14,575	-9%
Juvenile	9,604	12,081	-21%	21,812	32,366	-33%	3,491	6,240	-44%	220	241	-9%	71,822			220,610	237,031	-7%
Magazine	264	405	-35%	461	820	-44%	126	228	-45%	-	-	-	1,751			4,523	5,437	-17%
Total Print Circulation	15,329	21,280	-28%	32,321	49,858	-35%	5,097	9,231	-45%	545	989	-45%	105,116			308,546	328,319	-6%
CHECKOUTS-NONPRINT MATERIAL																		
Audio books	1,687	2,821	-40%	2,212	3,466	-36%	171	333	-49%	16	63	-75%	4,765			14,673	16,984	-14%
DVD/Videos	4,586	6,844	-33%	10,336	16,838	-39%	1,736	3,078	-44%	105	284	-63%	21,052			67,239	79,399	-15%
Music CDs	765	817	-6%	1,442	2,170	-34%	159	559	-72%	4	31	-87%	2,364			8,660	10,267	-16%
Digital																43,678	40,785	7%
Total Nonprint Circulation	7,038	10,482	-33%	13,990	22,474	-38%	2,066	3,970	-48%	125	378	-67%	28,181			134,250	147,435	-9%
TOTAL CIRCULATION	22,367	31,762	-30%	46,311	72,332	-36%	7,163	13,201	-46%	670	1,367	-51%	133,297			442,796	475,754	-7%
CHECK-INS-PRINT MATERIAL																		
Adult	9,581		-	17,843		-	2,487		-	2,159		-				83,342		-
Young Adult	1,629		-	2,798		-	499		-	242		-				15,600		-
Juvenile	15,284		-	35,605		-	6,294		-	909		-				190,660		-
Magazine	462		-	1,280		-	210		-	2		-				5,615		-
Total Print Checkins	26,956			57,526			9,490			3,312						295,217		
CHECK-INS-NONPRINT MATERIAL																		
Audio books	2,839		-	3,723		-	362		-	267		-				17,541		-
DVD/Videos	7,226		-	16,067		-	2,680		-	778		-				72,557		-
Music CDs	1,352		-	2,264		-	382		-	44		-				10,053		-
Total Nonprint Checkins	11,417			22,054			3,424			1,089						100,151		
TOTAL CHECK-INS	38,373			79,580			12,914			4,401						395,368		
TOTAL CHECKOUTS AND CHECK-INS	60,740			125,891			20,077			5,071			133,297			838,164		
SELF CHECK-CHECKOUTS																		
Circulation (includes renewals)	13,800	13,153	5%	41,659	44,205	-6%	3,247	4,254	-24%							200,099	204,363	-2%
% of Branch Circulation on Self-Cko	64%	64%		91%	89%		49%	55%								89%	78%	
PROGRAMS																		
Children's (0-11) Programs (Onsite)	30	33	-9%	50	63	-21%	37	36	3%	-	-	-				344	385	-11%
Children's (0-11) Programs (Offsite)	-	-	-	-	-	-	-	-	-	4	4	0%				8	4	100%
Children's Attendance (Onsite)	956	784	22%	1,849	2,007	-8%	747	663	13%	-	-	-				13,133	14,048	-7%
Children's Attendance (Offsite)	-	-	-	-	-	-	-	-	-	98	137	-28%				134	137	-2%
YA (12-18) Programs (Onsite)	7	14	-50%	17	19	-11%	2	7	-71%	-	-	-				58	95	-39%
YA (12-18) Programs (Offsite)	-	3	-100%	6	2	200%	-	-	-	4	-	-				16	7	129%
YA Attendance (Onsite)	121	108	12%	246	241	2%	12	29	-59%	-	-	-				1,818	1,936	-6%
YA Attendance (Offsite)	-	30	-100%	633	26	2335%	-	-	-	960	-	-				1,688	73	2212%
Adult Programs (Onsite)	13	12	8%	35	35	0%	22	11	100%	2	2	0%				143	126	13%
Adult Programs (Offsite)	1	1	0%	-	-	-	-	-	-	1	1	0%				12	7	71%
Adult Attendance (Onsite)	122	135	-10%	440	346	27%	137	38	261%	20	40	-50%				2,012	1,816	11%
Adult Attendance (Offsite)	9	8	13%	-	-	-	-	-	-	150	24					240	95	153%
Community Engagement Visits (Onsite)	7	-	-	20	12	67%	1	11	-91%	-	-	-				58	40	45%
Community Engagement Visits (Offsite)	2	1	100%	-	-	-	1	3	-67%	-	1	-100%				21	24	-13%
Community Engagement Attendance (Onsite)	129	-	-	204	193	6%	287	126	128%	-	-	-				1,131	678	67%
Community Engagement Attendance (Offsite)	17	28	-39%	-	-	-	18	486	-96%	-	55	-100%				1,073	1,570	-32%
LCPS Visits (Onsite)	21	-	-	48	11	336%	1	-	-	-	-	-				77	33	133%
LCPS Visits (Offsite)	1	-	-	-	-	-	1	-	-	-	6	-100%				8	43	-81%
LCPS Visit Attendance (Onsite)	105	-	-	274	201	36%	29	-	-	-	-	-				678	359	89%
LCPS Visit Attendance (Offsite)	12	-	-	-	-	-	17	-	-	-	505	-100%				367	1,069	-66%
TOTAL PROGRAMS	82	64	22%	176	142	24%	65	68	-4%	11	14	-21%				745	764	-2%
TOTAL ATTENDANCE	1,471	1,093	35%	3,646	3,014	21%	1,247	1,342	-7%	1,228	761	61%				22,274	21,781	2%
COMMUNITY USE OF MEETING ROOMS																		
Community Room Bookings	51	65	-22%	103	114	-10%	8	3	167%							554	584	-5%
Community Room Attendance	561	577	-3%	1,654	1,763	-6%	67	45	49%							7,995	7,885	1%
PUBLIC COMPUTER USE																		
Public Internet Sessions	1,645	1,632	1%	6,223	7,229	-14%	1,868	2,272	-18%							21,832	24,885	-12%
Wi-Fi Sessions	1,371	1,168	17%	4,982	4,756	5%	1,021	1,062	-4%							23,714	22,031	8%
MISCELLANEOUS																		
Volunteer Hours	4	127	-97%	353	340	4%	49	59	-17%							1,188	1,951	-39%
Proctoring Sessions	5	3	67%	7	2	250%	1	1	0%							44	22	100%
One-on-One Technology Training	61	8	663%	5	6	-17%	8	5	60%							205	77	166%
Attendance at Maker Activities	122	11	1009%	440	53	730%	40	16	150%							1,654	711	133%

SYSTEMWIDE SERVICES	FY2017	FY2016	%
Electronic Resources	61,594	76,675	-20%
Visits to Webpage	119,359	118,375	1%
Library Catalog Sessions Total	212,620	379,617	-44%
Desktop	173,244	N/A	
Mobile	28,638	N/A	
Tablet	10,738	N/A	
Online Hold Requests	54,139	45,825	18%
Online Renewals	133,297	158,827	-16%
Phone Renewals	6,491	4,876	33%
Suggest A Title	310	443	-30%
Interlibrary Loans	529	603	-12%
New Items (includes ebooks)	3,997	7,780	-49%

REVENUE AND FINES	FY2017	FY2016	%
Overdue Fines	\$21,431	\$22,928	-7%
Community Room Rental	\$80	\$440	-82%
Printing	\$5,528	\$4,010	38%
Interlibrary Loans	\$39	\$305	-87%
Lost/Damaged Items	\$3,062	\$3,035	1%
Total Revenues	\$30,141	\$30,717	-2%

LOUDOUN COUNTY PUBLIC LIBRARY YEAR-TO-DATE STATISTICS

October-2016	ASHBURN			CASCADES			GUM SPRING			LOVETTSVILLE			MIDDLEBURG			OUTREACH		
	FY2017	FY2016	%	FY2017	FY2016	%	FY2017	FY2016	%	FY2017	FY2016	%	FY2017	FY2016	%	FY2017	FY2016	%
Visits	135,182	139,948	-3%	110,660	107,697	3%	120,050	112,541	7%	14,170	14,985	-5%	12,572	13,029	-4%	4,274	3,414	25%
New Registrations	2,637	2,040	29%	1,061	1,237	-14%	2,341	2,107	11%	86	136	-37%	122	70	74%	69	82	-16%
CHECKOUTS-PRINT MATERIAL																		
Adult	49,319	82,815	-40%	33,619	55,928	-40%	28,185	44,881	-37%	4,846	7,825	-38%	3,278	4,694	-30%	6,660	6,645	0%
Young Adult	13,144	22,975	-43%	7,436	13,224	-44%	10,064	15,054	-33%	838	1,488	-44%	438	771	-43%	143	106	35%
Juvenile	195,668	313,843	-38%	99,082	154,488	-36%	194,834	300,079	-35%	10,951	16,969	-35%	3,248	5,340	-39%	403	172	134%
Magazine	3,308	6,826	-52%	2,563	4,284	-40%	2,227	4,044	-45%	16	612	-97%	312	544	-43%	98	827	-88%
Total Print Circulation	261,439	426,459	-39%	142,700	227,924	-37%	235,310	364,058	-35%	16,651	26,894	-38%	7,276	11,349	-36%	7,304	7,750	-6%
CHECKOUTS-NONPRINT MATERIAL																		
Audio books	8,507	15,935	-47%	8,158	14,397	-43%	5,167	8,646	-40%	1,260	2,646	-52%	1,203	1,631	-26%	859	664	29%
DVD/Videos	51,542	90,759	-43%	34,641	60,184	-42%	34,948	65,086	-46%	5,964	7,508	-21%	3,336	4,710	-29%	2,032	2,098	-3%
Music CDs	5,799	10,879	-47%	5,078	9,700	-48%	3,110	5,081	-39%	1,323	1,018	30%	107	338	-68%	83	92	-10%
Digital																		
Total Nonprint Circulation	65,848	117,573	-44%	47,877	84,281	-43%	43,225	78,813	-45%	8,547	11,172	-23%	4,646	6,679	-30%	2,974	2,854	4%
TOTAL CIRCULATION	327,287	544,032	-40%	190,577	312,205	-39%	278,535	442,871	-37%	25,198	38,066	-34%	11,922	18,028	-34%	10,278	10,604	-3%
CHECK-INS-PRINT MATERIAL																		
Adult	96,799		-	69,206		-	28,185		-	10,102		-	6337		-	10,359		-
Young Adult	25,845		-	15,793		-	10,064		-	2,087		-	923		-	208		-
Juvenile	195,668		-	168,896		-	194,834		-	19,241		-	923		-	403		-
Magazine	5,462		-	5,840		-	2,227		-	575		-	682		-	183		-
Total Print Checkins	323,774		-	259,735		-	235,310		-	32,005		-	8,865		-	11,153		-
CHECK-INS-NONPRINT MATERIAL																		
Audio books	15,041		-	14,858		-	7,986		-	2,520		-	1,797		-	1,347		-
DVD/Videos	83,190		-	59,299		-	45,571		-	10,679		-	5,656		-	2,655		-
Music CDs	9,722		-	8,595		-	4,718		-	888		-	328		-	176		-
Total Nonprint Checkins	107,953		-	82,752		-	58,275		-	14,087		-	7,781		-	4,178		-
TOTAL CHECK-INS	431,727		-	342,487		-	293,585		-	46,092		-	16,646		-	15,331		-
TOTAL CHECKOUTS AND CHECK-INS	759,014		-	533,064		-	572,120		-	71,290		-	28,568		-	25,609		-
SELF CHECK-CHECKOUTS																		
Circulation (includes renewals)	241,746	231,347	4%	142,522	156,855	-9%	238,913	234,791	2%	11,956	15,449	-23%	542	0	-			-
% of Branch Circulation on Self-Cko	74%	43%		75%	326%		86%	53%		47%	41%		5%	0				
PROGRAMS																		
Children's (0-11) Programs (Onsite)	282	294	-4%	221	278	-21%	303	293	3%	93	117	-21%	31	49	-37%	-	-	-
Children's (0-11) Programs (Offsite)	-	-	-	2	-	-	2	-	-	1	-	-	-	-	-	-	-	-
Children's Attendance (Onsite)	18,112	18,562	-2%	10,972	12,182	-10%	16,771	17,737	-5%	1,523	2,113	-28%	747	807	-7%	-	-	-
Children's Attendance (Offsite)	-	-	-	34	-	-	2	-	-	71	-	-	-	-	-	-	-	-
YA (12-18) Programs (Onsite)	26	49	-47%	59	81	-27%	40	64	-38%	7	21	-67%	-	4	-100%	-	-	-
YA (12-18) Programs (Offsite)	4	1	300%	5	2	150%	2	1	100%	1	-	-	-	-	-	-	-	-
YA Attendance (Onsite)	975	1,148	-15%	3,783	3,300	15%	562	910	-38%	53	182	-71%	-	13	-100%	-	-	-
YA Attendance (Offsite)	41	9	356%	175	31	465%	2	-	-	11	-	-	-	-	-	-	-	-
Adult Programs (Onsite)	64	71	-10%	81	100	-19%	78	55	42%	36	40	-10%	8	12	-33%	-	-	-
Adult Programs (Offsite)	8	9	-11%	4	2	100%	15	11	36%	1	-	-	-	-	-	2	-100%	-
Adult Attendance (Onsite)	819	712	15%	1,595	1,764	-10%	920	563	63%	133	108	23%	37	79	-53%	-	-	-
Adult Attendance (Offsite)	52	45	16%	91	42	117%	81	139	-42%	1	-	-	-	-	-	-	-	-
Community Engagement Visits (Onsite)	18	20	-10%	34	7	386%	14	29	-52%	-	-	-	1	-	-	-	-	-
Community Engagement Visits (Offsite)	10	18	-44%	5	5	0%	13	15	-13%	7	14	-50%	2	2	0%	-	1	-100%
Community Engagement Attendance (Onsite)	145	479	-70%	593	143	315%	347	487	-29%	-	-	-	3	7	-57%	-	-	-
Community Engagement Attendance (Offsite)	209	445	-53%	262	169	55%	1,494	899	66%	156	269	-42%	16	7	129%	-	3	-100%
LCPS Visits (Onsite)	-	-	-	-	25	-100%	4	45	-91%	-	9	-	9	-	-	-	-	-
LCPS Visits (Offsite)	2	10	-80%	2	27	-93%	41	47	-13%	3	4	-25%	2	-	-	-	-	-
LCPS Visit Attendance (Onsite)	-	-	-	-	328	-100%	172	298	-42%	-	331	-	331	-	-	-	-	-
LCPS Visit Attendance (Offsite)	55	735	-93%	133	419	-68%	204	1,531	-87%	275	90	206%	79	-	-	-	-	-
TOTAL PROGRAMS	414	472	-12%	413	527	-22%	512	560	-9%	149	196	-24%	53	67	-21%	-	3	-100%
TOTAL ATTENDANCE	20,408	22,135	-8%	17,638	18,378	-4%	20,555	22,564	-9%	2,223	2,762	-20%	1,213	913	33%	-	3	-100%
COMMUNITY USE OF MEETING ROOMS																		
Community Room Bookings	297	243	22%	815	784	4%	241	134	80%	35	34	3%	20	10	100%	-	-	-
Community Room Attendance	4,623	4,226	9%	10,552	8,822	20%	3,811	1,882	102%	288	286	1%	180	53	240%	-	-	-
PUBLIC COMPUTER USE																		
Public Internet Sessions	11,902	12,679	-6%	15,906	17,058	-7%	20,496	23,308	-12%	1,556	2,071	-25%	1,996	2,845	-30%	-	-	-
Wi-Fi Sessions	18,180	14,981	21%	18,784	16,346	15%	23,602	21,035	12%	1,756	1,767	-1%	2,602	2,573	1%	-	-	-
MISCELLANEOUS																		
Volunteer Hours	2,332	3,043	-23%	2,067	2,335	-11%	1,991	2,568	-22%	245	418	-41%	75	123	-39%	76	88	-14%
Proctoring Sessions	48	46	4%	14	21	-33%	22	4	450%	5	3	67%	1	-	-	-	-	-
One-on-One Technology Training	54	39	38%	3	6	-50%	308	229	34%	28	13	115%	71	19	274%	44	27	63%
Attendance at Maker Activities	794	4	19750%	323	462	-30%	3,342	2,283	46%	228	127	80%	108	7	1443%	-	-	-

	FY2017	FY2016	%
SYSTEMWIDE SERVICES			
Electronic Resources	182,336	196,888	-7%
Visits to Webpage	393,095	360,131	9%
Library Catalog Sessions Total	701,350	1,327,278	-47%
Desktop	567,001		-
Mobile	95,182		-
Tablet	39,167		-
Online Hold Requests	172,334	151,349	14%
Online Renewals	412,029	499,422	-17%
Phone Renewals	24,302	16,279	49%
Suggest A Title	1,143	1,525	-25%
Interlibrary Loans	1,500	1,494	0%
New Items (includes ebooks)	22,899	24,251	-6%

	FY2017	FY2016	%
REVENUE AND FINES			
Overdue Fines	\$72,871	\$87,401	-19%
Community Room Rental	\$813	\$1,510	-54%
Printing	\$11,543	\$14,106	-15%
Interlibrary Loans	\$170	\$978	-166%
Lost/Damaged Items	\$7,294	\$11,576	-39%
Total Revenues	\$92,691	\$111,660	-22%

LOUDOUN COUNTY PUBLIC LIBRARY YEAR-TO-DATE STATISTICS

October-2016	PURCELLVILLE			RUST			STERLING			ADMINISTRATION			ONLINE RENEWAL		SYSTEM TOTALS		
Visits	57,959	57,070	2%	134,045	133,048	1%	30,242	34,488	-12%						619,154	616,220	0%
New Registrations	394	1,198	-67%	1,391	1,208	15%	445	552	-19%						8,546	8,630	-1%
CHECKOUTS-PRINT MATERIAL																	
Adult	21,896	33,303	-34%	38,871	61,340	-37%	5,750	9,352	-39%	1,227	3,511	-65%	106,993	-	300,644	310,294	-3%
Young Adult	3,334	5,641	-41%	7,722	12,087	-36%	1,182	2,170	-46%	263	151	74%	23,673	-	68,237	73,667	-7%
Juvenile	41,939	52,865	-21%	97,765	146,709	-33%	16,195	26,190	-38%	1,249	2,414	-48%	290,132	-	951,466	1,019,069	-7%
Magazine	1,225	2,075	-41%	2,180	3,635	-40%	517	888	-42%	4	3	33%	7,129	-	19,579	23,738	-18%
Total Print Circulation	68,394	93,884	-27%	146,538	223,771	-35%	23,644	38,600	-39%	2,743	6,079	-55%	427,927	-	1,339,926	1,426,768	-6%
CHECKOUTS-NONPRINT MATERIAL																	
Audio books	7,186	11,717	-39%	9,212	14,464	-36%	846	1,368	-38%	111	259	-57%	20,351	-	62,860	71,727	-12%
DVD/Videos	19,152	30,304	-37%	46,655	74,464	-37%	8,533	13,689	-38%	1,540	1,311	17%	87,887	-	296,230	350,113	-15%
Music CDs	2,435	3,904	-38%	6,356	10,131	-37%	844	1,739	-51%	18	124	-85%	9,161	-	34,314	43,006	-20%
Digital														-	175,081	169,198	3%
Total Nonprint Circulation	28,773	45,925	-37%	62,223	99,059	-37%	10,223	16,796	-39%	1,669	1,694	-1%	117,399	-	568,485	634,044	-10%
TOTAL CIRCULATION	97,167	139,809	-31%	208,761	322,830	-35%	33,867	55,396	-39%	4,412	7,773	-43%	545,326	-	1,908,411	2,060,812	-7%
CHECK-INS-PRINT MATERIAL																	
Adult	41,807	-	-	77,507	-	-	11,053	-	-	8,137	-	-	-	-	359,492	-	-
Young Adult	6,917	-	-	14,976	-	-	2,458	-	-	778	-	-	-	-	80,049	-	-
Juvenile	63,780	-	-	158,021	-	-	27,639	-	-	3,197	-	-	-	-	832,602	-	-
Magazine	2,047	-	-	5,364	-	-	972	-	-	73	-	-	-	-	23,425	-	-
Total Print Checkins	114,551	-	-	255,868	-	-	42,122	-	-	12,185	-	-	-	-	1,295,568	-	-
CHECK-INS-NONPRINT MATERIAL																	
Audio books	12,001	-	-	15,573	-	-	1,691	-	-	845	-	-	-	-	73,659	-	-
DVD/Videos	29,576	-	-	71,846	-	-	12,766	-	-	4,229	-	-	-	-	325,467	-	-
Music CDs	3,724	-	-	9,791	-	-	1,597	-	-	170	-	-	-	-	39,709	-	-
Total Nonprint Checkins	45,301	-	-	97,210	-	-	16,054	-	-	5,244	-	-	-	-	438,835	-	-
TOTAL CHECK-INS	159,852	-	-	353,078	-	-	58,176	-	-	17,429	-	-	-	-	1,734,403	-	-
TOTAL CHECKOUTS AND CHECK-INS	257,019	-	-	561,839	-	-	92,043	-	-	21,841	-	-	545,326	-	3,642,814	-	-
SELF CHECK-CHECKOUTS																	
Circulation (includes renewals)	49,113	57,788	-15%	186,339	192,304	-3%	15,635	19,768	-21%						886,766	908,302	-2%
% of Branch Circulation on Self-Cko	51%	41%		89%	60%		46%	36%							349%	310%	
PROGRAMS																	
Children's (0-11) Programs (Onsite)	134	124	8%	217	243	-11%	169	193	-12%	-	-	-	-	-	1,450	1,591	-9%
Children's (0-11) Programs (Offsite)	7	-	-	1	-	-	-	-	-	17	14	21%	-	-	30	14	114%
Children's Attendance (Onsite)	4,431	3,611	23%	8,728	8,295	5%	4,371	5,490	-20%	-	-	-	-	-	65,655	68,797	-5%
Children's Attendance (Offsite)	243	-	-	525	-	-	-	-	-	465	464	0%	-	-	1,340	464	189%
YA (12-18) Programs (Onsite)	28	37	-24%	50	69	-28%	10	19	-47%	-	-	-	-	-	220	344	-36%
YA (12-18) Programs (Offsite)	-	3	-100%	7	4	75%	-	-	-	4	-	-	-	-	23	11	109%
YA Attendance (Onsite)	483	294	64%	1,702	2,090	-19%	153	163	-6%	-	-	-	-	-	7,711	8,100	-5%
YA Attendance (Offsite)	-	30	-100%	639	65	883%	-	-	-	960	-	-	-	-	1,828	135	1254%
Adult Programs (Onsite)	51	57	-11%	138	153	-10%	81	46	76%	7	5	40%	-	-	544	539	1%
Adult Programs (Offsite)	5	4	25%	-	-	-	-	-	-	1	1	0%	-	-	34	29	17%
Adult Attendance (Onsite)	437	380	15%	1,321	1,079	22%	521	329	58%	70	97	-28%	-	-	5,853	5,111	15%
Adult Attendance (Offsite)	197	32	516%	-	-	-	-	-	-	150	24	525%	-	-	572	282	103%
Community Engagement Visits (Onsite)	14	4	250%	97	132	-27%	1	13	-92%	-	-	-	-	-	179	205	-13%
Community Engagement Visits (Offsite)	13	4	225%	2	4	-50%	1	7	-86%	1	6	-83%	-	-	54	76	-29%
Community Engagement Attendance (Onsite)	303	56	441%	1,052	3,632	-71%	287	150	91%	-	-	-	-	-	2,730	4,954	-45%
Community Engagement Attendance (Offsite)	448	51	778%	33	67	-51%	18	561	-97%	75	643	-88%	-	-	2,711	3,114	-13%
LCPS Visits (Onsite)	52	-	-	96	15	540%	1	-	-	-	-	-	-	-	162	85	91%
LCPS Visits (Offsite)	2	-	-	5	4	25%	3	1	200%	1	9	-89%	-	-	61	102	-40%
LCPS Visit Attendance (Onsite)	219	-	-	551	479	15%	29	-	-	-	-	-	-	-	1,302	1,105	18%
LCPS Visit Attendance (Offsite)	22	-	-	374	185	102%	153	216	-29%	600	1,170	-49%	-	-	1,895	4,346	-56%
TOTAL PROGRAMS	306	233	31%	613	624	-2%	266	279	-5%	31	35	-11%	-	-	2,757	2,996	-8%
TOTAL ATTENDANCE	6,783	4,454	52%	14,925	15,892	-6%	5,532	6,909	-20%	2,320	2,398	-3%	-	-	91,597	96,408	-5%
COMMUNITY USE OF MEETING ROOMS																	
Community Room Bookings	209	213	-2%	443	407	9%	50	14	257%						2,110	1,839	15%
Community Room Attendance	2,365	1,559	52%	7,174	4,854	48%	976	190	414%						29,969	21,872	37%
PUBLIC COMPUTER USE																	
Public Internet Sessions	6,917	7,362	-6%	31,239	30,443	3%	7,859	9,862	-20%						97,871	105,628	-7%
Wi-Fi Sessions	5,889	4,688	26%	21,289	19,341	10%	4,354	4,251	2%						96,456	84,982	14%
MISCELLANEOUS																	
Volunteer Hours	220	978	-77%	1,986	1,901	4%	109	1,179	-91%						9,101	12,632	-28%
Proctoring Sessions	18	21	-14%	19	10	90%	5	2	150%						132	107	23%
One-on-One Technology Training	246	22	1018%	20	20	0%	21	10	110%						795	385	106%
Attendance at Maker Activities	300	172	74%	934	657	42%	241	16	1406%						6,270	3,728	68%

SYSTEMWIDE SERVICES	FY2017	FY2016	%
Electronic Resources	182,336	196,888	-7%
Visits to Webpage	393,095	360,131	9%
Library Catalog Sessions Total	701,350	1,327,278	-47%
Desktop	567,001	-	-
Mobile	95,182	-	-
Tablet	39,167	-	-
Online Hold Requests	172,334	151,349	14%
Online Renewals	412,029	499,422	-17%
Phone Renewals	24,302	16,279	49%
Suggest A Title	1,143	1,525	-25%
Interlibrary Loans	1,500	1,494	0%
New Items (includes ebooks)	22,899	24,251	-6%

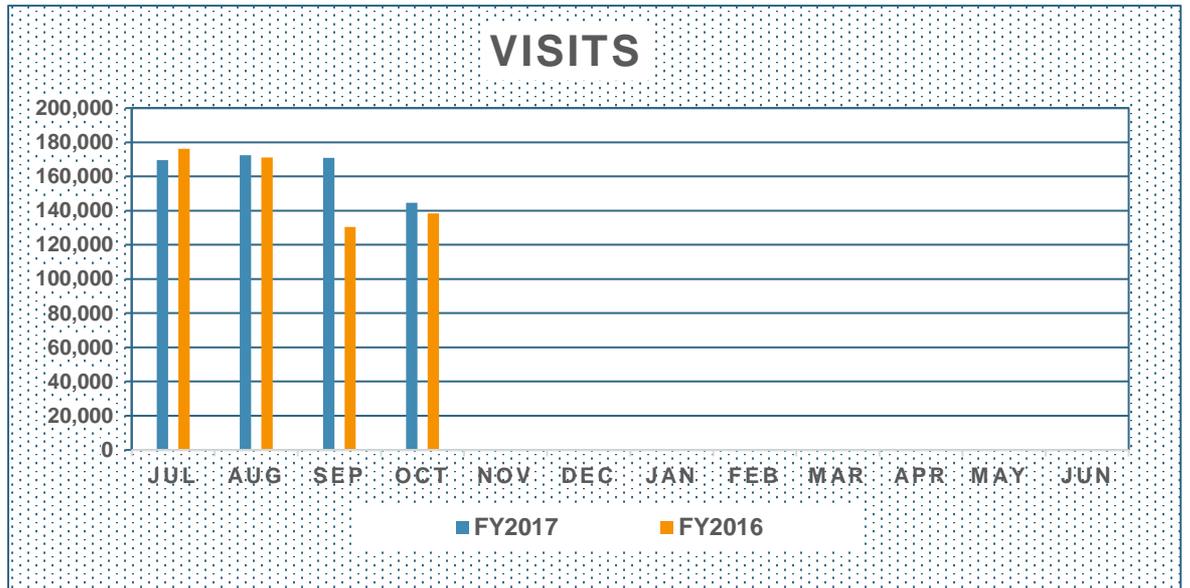
REVENUE AND FINES			%
Overdue Fines	\$72,871	\$87,401	-19%
Community Room Rental	\$813	\$1,510	-54%
Printing	\$11,543	\$14,106	-15%
Interlibrary Loans	\$170	\$978	-166%
Lost/Damaged Items	\$7,294	\$11,576	-39%
Total Revenues	\$92,691	\$111,660	-22%

LOUDOUN COUNTY PUBLIC LIBRARY MONTHLY STATISTICS

October-2016

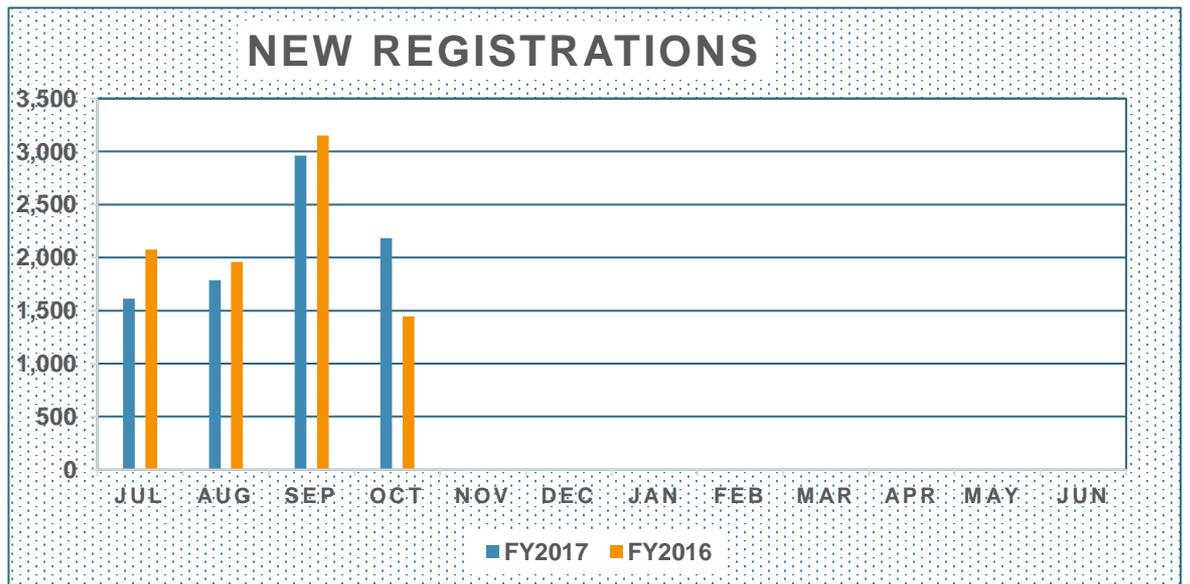
TOTAL VISITS

Month	FY2017	FY2016	%
JUL	169,578	176,165	-4%
AUG	172,521	171,144	1%
SEP	170,887	130,430	31%
OCT	144,574	138,481	4%
NOV	-	-	-
DEC	-	-	-
JAN	-	-	-
FEB	-	-	-
MAR	-	-	-
APR	-	-	-
MAY	-	-	-
JUN	-	-	-
Total	657,560	616,220	7%



NEW REGISTRATIONS

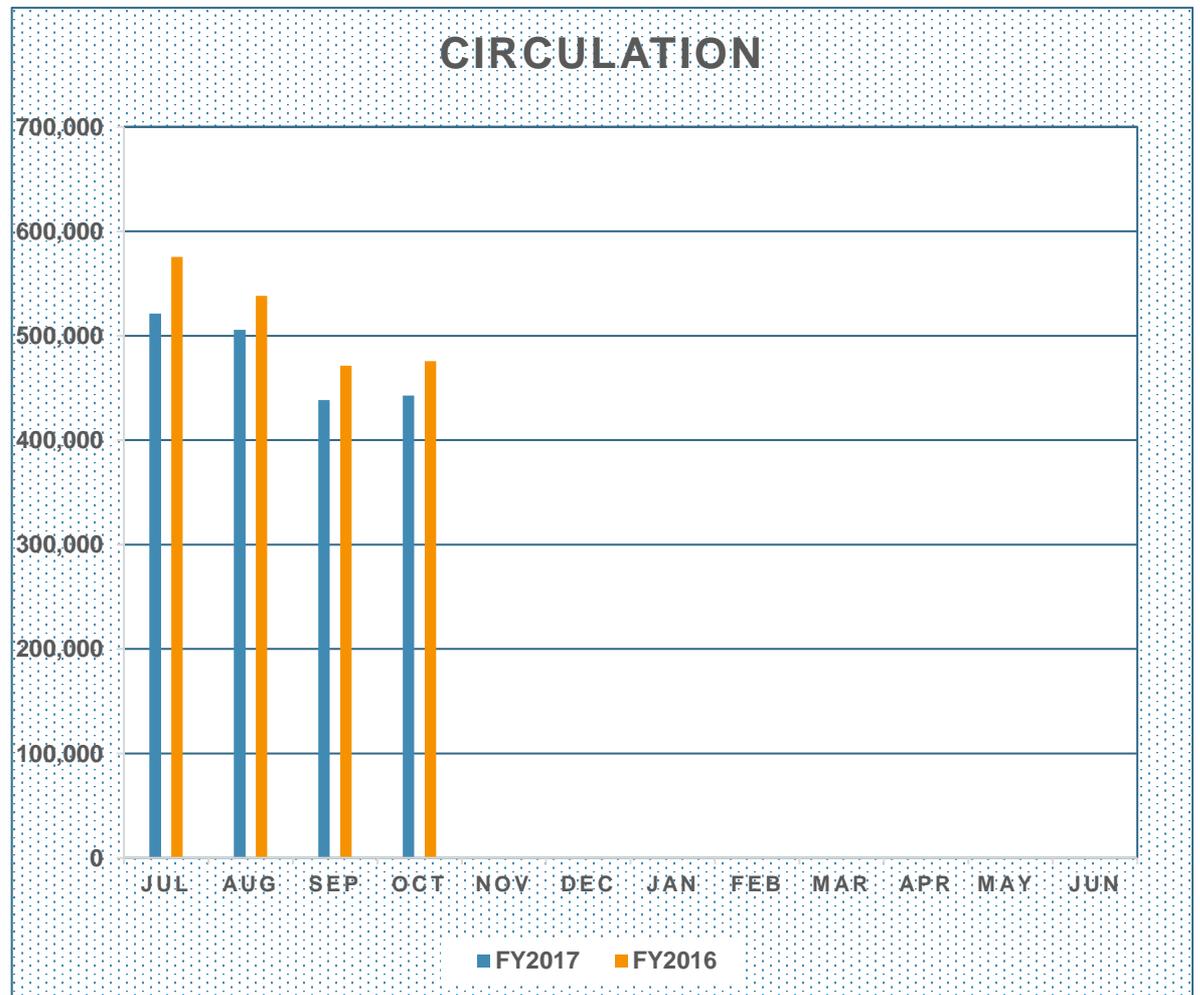
Month	FY2017	FY2016	%
JUL	1,611	2,075	-22%
AUG	1,788	1,958	-9%
SEP	2,964	3,153	-6%
OCT	2,183	1,444	51%
NOV	-	-	-
DEC	-	-	-
JAN	-	-	-
FEB	-	-	-
MAR	-	-	-
APR	-	-	-
MAY	-	-	-
JUN	-	-	-
Total	8,546	8,630	-1%



LOUDOUN COUNTY PUBLIC LIBRARY MONTHLY STATISTICS

CIRCULATION

Month	FY2017	FY2016	%
JUL	521,289	575,516	-9%
AUG	505,790	538,283	-6%
SEP	438,536	471,259	-7%
OCT	442,796	475,754	-7%
NOV	-	-	-
DEC	-	-	-
JAN	-	-	-
FEB	-	-	-
MAR	-	-	-
APR	-	-	-
MAY	-	-	-
JUN	-	-	-
Total	1,908,411	2,060,812	-7%

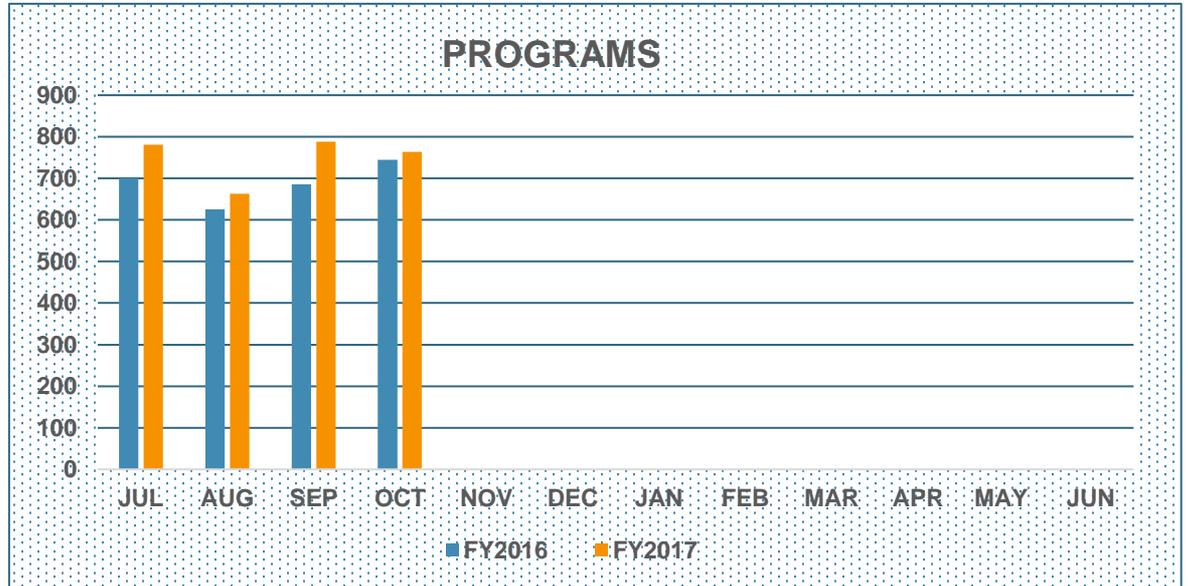


Note: Circulation includes electronic downloadables
New ILS implementation March 29, 2016

LOUDOUN COUNTY PUBLIC LIBRARY MONTHLY STATISTICS

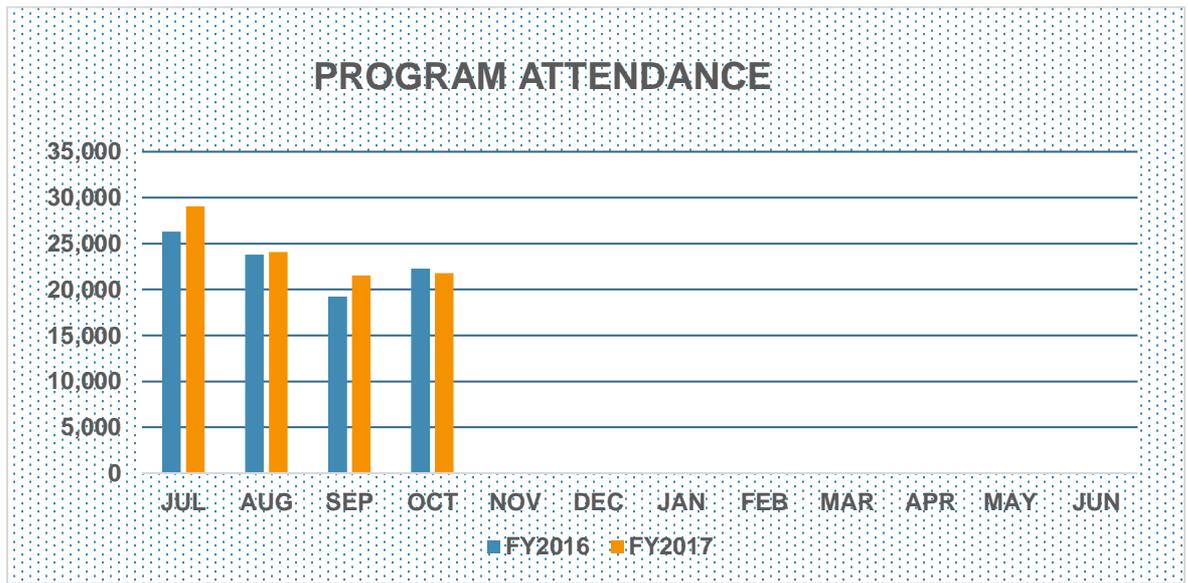
PROGRAMS

Month	FY2016	FY2017	%
JUL	700	781	-10%
AUG	626	663	-6%
SEP	686	788	-13%
OCT	745	764	-2%
NOV	-	-	-
DEC	-	-	-
JAN	-	-	-
FEB	-	-	-
MAR	-	-	-
APR	-	-	-
MAY	-	-	-
JUN	-	-	-
Total	2,757	2,996	-8%



PROGRAM ATTENDANCE

Month	FY2016	FY2017	%
JUL	26,310	29,041	-9%
AUG	23,777	24,067	-1%
SEP	19,236	21,519	-11%
OCT	22,274	21,781	2%
NOV	-	-	-
DEC	-	-	-
JAN	-	-	-
FEB	-	-	-
MAR	-	-	-
APR	-	-	-
MAY	-	-	-
JUN	-	-	-
Total	91,597	96,408	-5%



**James Horton Prog for the Arts Trust Fund
Fund 1222
FY17**

Month	Beginning Balance	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned*	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 20,373.48	\$ -	\$ -	\$ 20,373.48	\$ 8.49	\$ 20,381.97	0.5000%
August	\$ 20,381.97	\$ -	\$ 700.00	\$ 19,681.97	\$ 8.91	\$ 19,690.88	0.5430%
September	\$ 19,690.88	\$ 1,500.00	\$ -	\$ 21,190.88	\$ 10.33	\$ 21,201.21	0.5850%
October	\$ 21,201.21	\$ -	\$ -	\$ 21,201.21	\$ 10.69	\$ 21,211.90	0.6050%
November	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
December	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
January	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
February	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
March	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
April	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total FY	\$ 20,373.48	\$ 1,500.00	\$ 700.00	\$ 21,173.48	\$ 38.42	\$ 21,211.90	

*Interest Earnings Based On Average LGIP Rate For the Month

Symington Trust
Fund 1223
FY17

Month	Beginning Balance	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned @ LGIP Rate**	Interest Received CD's	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 4,030,303.99	\$ 1,541.55	\$ -	\$ 4,031,845.54	\$ 23.82	\$ -	\$ 4,031,869.36	0.5000%
August	\$ 4,031,869.36	\$ 1,217.02	\$ -	\$ 4,033,086.38	\$ 26.43	\$ -	\$ 4,033,112.81	0.5430%
September	\$ 4,033,112.81	\$ 592.24	\$ 40.73	\$ 4,033,664.32	\$ 28.75	\$ -	\$ 4,033,693.07	0.5850%
October***	\$ 4,033,693.07	\$ 1,163.94	\$ -	\$ 4,034,857.01	\$ 30.34	\$ -	\$ 4,034,887.35	0.6050%
November	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
December	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
January	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
February	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
March	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
April	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
Total FY	\$ 4,030,303.99	# \$ 4,514.75	# \$ 40.73	\$ 4,034,778.01	\$ 109.34	\$ -	\$ 4,034,887.35	

CDS

\$ 819,000.00	John Marshall Bank	03/31/16	03/31/21	2.000%
\$ 772,000.00	Access National	03/19/15	03/17/20	1.950%
\$ 790,612.34	Access National	02/18/14	02/17/19	1.500%
\$ 818,070.97	Cardinal Bank	03/22/13	03/22/18	1.342%
\$ 775,000.00	Virginia Commerce	03/30/12	03/29/17	1.740%
\$ 3,974,683.31				

**Irwin Uran Trust Fund
Fund 1220
FY17**

Month	Beginning Balance	Prior Mo Adjustment	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned*	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 202,921.72	\$ -	\$ -	\$ 178.45	\$ 202,743.27	\$ 84.48	\$ 202,827.75	0.5000%
August	\$ 202,827.75	\$ -	\$ -	\$ 25,661.94	\$ 177,165.81	\$ 80.17	\$ 177,245.98	0.5430%
September	\$ 177,245.98	\$ -	\$ -	\$ 1,398.39	\$ 175,847.59	\$ 85.73	\$ 175,933.32	0.5850%
October**	\$ 175,933.32	\$ -	\$ -	\$ 963.87	\$ 174,969.45	\$ 88.21	\$ 175,057.66	0.6050%
November	\$ 175,057.66	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
December	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
January	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
February	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
March	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
April	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
Total FY	\$ 202,921.72	\$ -	\$ -	\$ 28,202.65	\$ 174,719.07	\$ 338.59	\$ 175,057.66	

*Interest Earnings Based On Average LGIP Rate For the Month

Library Trust Funds Holdings

as of 10/31/2016

Irwin Uran Trust Fund	\$ 175,057.66	LGIP*	0.5430%
Symington Trust Fund	\$ 60,204.04	LGIP*	0.6050%
		CD**	Trade Date Maturity Yield
	\$ 819,000.00	<i>John Marshall Bank</i>	03/31/16 03/31/21 2.000%
	\$ 772,000.00	<i>Access National</i>	03/19/15 03/17/20 1.950%
	\$ 790,612.34	<i>Access National</i>	02/18/14 02/17/19 1.500%
	\$ 818,070.97	<i>Cardinal Bank</i>	03/22/13 03/22/18 1.342%
	\$ 775,000.00	<i>Virginia Commerce</i>	03/30/12 03/29/17 1.740%
\$ -			
Symington Total	\$ 4,034,887.35		
James Horton Trust Fund	\$ 21,211.90	LGIP*	0.6050%

*LGIP balances available for expenses

**CD balances subject to penalty for early withdrawal

Symington Trust notes

new

Loudoun County Public Library
Board of Trustees Meeting Dates
2017

(All meetings will be held at the Rust Library unless otherwise noted)

DATE	ADVISORY BOARD/BRANCH REPORT
January 18, 2017	Ashburn Library/Friends Group
February 15, 2017	Cascades Library/Friends Group
March 15, 2017 (@Gum Spring)	Gum Spring Library/FROGS Group
April 19, 2017 (@Lovettsville)	Lovettsville Library/Advisory Board/Middleburg Library/Friends Group
April 29, 2017 Board Retreat	Communications/Admin
May 17, 2017 (@Middleburg)	Purcellville Library/Advisory Group
June 21, 2017	Rust Library/Advisory Board
July 19, 2017	Sterling/Advisory Board
August	RECESS
September 20, 2017	Director's Evaluation
October 18, 2017	Programming & Community Engagement/Library Foundation
November 15, 2017	Technology Services/Collection Development
December 20, 2017	

Loudoun County Public Library
Board of Trustees Meeting Dates
2017

(All meetings will be held at the Rust Library unless otherwise noted)