

Loudoun County Public Library Board of Trustees

AGENDA: *Monthly Meeting for October 2015*

7:30 PM CALL TO ORDER

MOMENT OF SILENCE

COMMENTS

Public Comment
Board Comment
Director's Comment

AGENDA CHANGES

MINUTES APPROVAL: September 16, 2015 Regular Meeting Minutes

SPECIAL GUEST: Clerk of the Circuit Court, Mr. Gary Clemens

REPORTS

Library Advisory Board Report: Sterling Library Advisory Board, Heather Ketron
Library Branch Report: Sterling Library Branch Manager, Heather Ketron
Director's Report: Library Director, Chang Liu

INFORMATION ITEMS

II 01 Brain Teaser

II 03 Loudoun Museum

II 04 ILS Implementation

ACTION ITEMS

AI 01 Approval of FY 2017 Budget Enhancement Request

AI 02 Library Board of Trustees Revised 2016 Meeting Schedule

AI 03 Closed Executive Session

ADJOURNMENT

DATE & TIME: *October 21 2015 at 7:30 p.m.*

LOCATION: Rust Library, 380 Old Waterford Road, NW Leesburg, VA 20176

ACCOMMODATIONS: To request a reasonable accommodation for any type of disability, please call 703-777-0368. Three days prior notice is requested.

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Loudoun County Public Library
Board of Trustees Meeting Minutes
September 16, 2015

The Library Board of Trustees meeting was held on Wednesday, September 16, 2015 at 7:30 P.M., at Rust Library at 380 Old Waterford Road NW, Leesburg 20176, the Chair and Secretary were both present.

Present: Mark Miller, Chair
Larry Stepnick, Vice Chair
Chang Liu, Library Director
Sean Mallon
Mary Pellicano
Michael Silber
Sara Pensgard
Nancy Nuell
Joseph Maio

Absent:

I. CALL TO ORDER

Presiding Chair, Mr. Mark Miller called the meeting to order at 7:35 PM and asked for a moment of silence.

COMMENTS

II. PUBLIC COMMENTS

There was no public comment.

III. BOARD COMMENTS

Trustee, Mr. Joseph Maio announced that the Purcellville Library Advisory Board will be holding their annual book sale Saturday, October 10 from 9 AM to 3 PM.

Vice Chair, Mr. Stepnick welcomed Mr. Maio back and wished his wife a speedy recovery. Mr. Stepnick commented on the article that Ms. Liu sent to the Trustees and library staff regarding the Reston Public Library. Mr. Stepnick stated that it is nice to work and live in Loudoun County where the community always shows overwhelming support for their public libraries.

Trustee, Ms. Pensgard welcomed Mr. Maio back. Ms. Pensgard stated that she recently discovered OverDrive and was overjoyed with what this service offers to library patrons.

Trustee, Mr. Mallon thanked the Rust Library staff for hosting the board meeting. Mr. Mallon stated he has attended two the Budget Think Tank meetings and the committee has made a lot progress.

Trustee, Ms. Nancy Nuell mentioned that she attended a wonderful program at the Gum Spring Library presented by Ms. Jennifer Pharr Davis, called *An Afternoon With National Geographic Adventurer Of The Year*.

Board Chair, Mr. Miller welcomed back Mr. Maio.

Mr. Miller reported today, the County Board of Supervisors presented Loudoun County Public Library with an achievement award from the Virginia Association of Counties (VACo) for the After Hours Teen Center. Mr. Miller stated that the After Hours Teen Center at the Cascades Library was developed for teens ten years ago in direct response to a Board of Supervisors initiative. Mr. Miller stated with the explosive growth in Loudoun County we have seen that the library system is the most popular County service offered to the public.

IV. DIRECTOR COMMENT

Ms. Liu welcomed Mr. Maio back. Ms. Liu introduced the new Head of Circulation to Cascades Library, Ms. Amiee Pleasant. Ms. Liu stated that LCPL received another VACo award today from the County Board of Supervisors for the After Hours Teen Center. Ms. Liu thanked the Programming Division Manager Ms. Linda Holtlander and the After Hours Teen Center staff for their dedication and hard work over the past ten years. Ms. Liu stated these employees are the ones that made this program so successful.

Ms. Liu distributed the library publication PAGES to the board and highlighted two programs listed in the publication. Ms. Liu stated that the *1book 1community* event begins on October 1 and author Mr. Patrick Ness will visit all the branches within library system and provide book discussions. Ms. Liu stated that the two week literacy festival for the Washington D.C. area, *Fall For The Book*, will begin on September 27. Ms. Liu stated that Loudoun County Public Library will be participating this year in the *Fall For The Book* event with five authors speaking in Loudoun County Public Library locations.

Ms. Liu asked Youth Programming Coordinator, Ms. April Shroeder to provide the board with the results of the Summer Reading Program.

V. AGENDA CHANGES

There were no agenda changes.

VI. READING AND APPROVAL OF MINUTES

Mr. Miller requested motion to approve the minutes of the August 11, 2015 Library Board of Trustees regular meeting. Ms. Pellicano moved to approve the minutes as presented, the motion was seconded. The motion was approved by a vote of 6-1-0-0. (yes/abstained/no/not present).

VII. REPORTS

A. FRIENDS OF RUST LIBRARY

Friends of Rust Library, Ms. Rebecca Wolfe reported on behalf of the Friends of Rust Library Advisory Board. The report was received and placed on file.

B. RUST LIBRARY BRANCH REPORT

The Rust Library Branch Manager, Ms. Jessica West reported on behalf of Rust Library. The report was received and placed on file. Ms. Juliette Brookfield gave a presentation on the Symington Press.

C. DIRECTOR'S REPORT

The Director's Report was presented by the Library Director, Ms. Chang Liu. The report was received and placed on file.

VIII. INFORMATON ITEMS

II01 BRAIN TEASER:

Mr. Stepnick presented the Brain Teaser in honor of Gabriella Miller.

II02 STERLING LIBRARY:

Ms. Liu reported that the final community meeting for the Sterling Library expansion was held on Tuesday, August 4 at the Sterling Library with over 60 people in attendance. Ms. Liu reported that library and Capital Construction staff have attended design sessions with the architect Grimm & Parker. Ms. Liu reported that the landlord has not signed the lease agreement with the County.

II03 BRAMBLETON LIBRARY:

Ms. Liu reported that the lease purchase agreement for Brambleton Library was on the County Board of Supervisors consent agenda tonight and the Board of Supervisors decided to push this item back to the Finance/Government Services and Operations Committee meeting on Tuesday, October 13 at 6 PM. Ms. Liu reported if the lease purchase

agreement for Brambleton Library is approved by the Finance/Government Services and Operations Committee this item will be sent back to the County Board of Supervisors for consideration.

II04 FY 2017 BUDGET:

Ms. Liu reported that the Budget Think Tank Committee met twice to discuss the FY 2017 budget process. Ms. Liu gave a special thank you to Library Trustee Mr. Stepnick and Mr. Mallon and the County Budget staff for their participation on the committee. Ms. Liu reported that the next Think Tank meeting will be on Wednesday, September 30 at 9 AM at Library Administration.

Ms. Liu stated that the following will be the library's priorities regarding FY 2017 budget enhancement request.

- Sterling Library
- Brambleton Library
- Administrative Assistant to the Library Director
- Public Services Division Manager
- Technology Services Division Manager

Ms. Liu stated that realistically all of the priorities mentioned will not be included in the final budget enhancement recommendations that will be submitted to County Administration.

Mr. Miller opened the floor for discussion.

IX. ACTION ITEMS

AI01 2016 LIBRARY BOARD OF TRUSTEES MEETING SCHEDULE:

Ms. Nuell moved to approve the 2016 Library Board of Trustees meeting schedule as presented, the motion was seconded. The motion was approved by a vote of 7-0-0-0.

AI02 CLOSED EXECUTIVE SESSION

Mr. Stepnick read the motion for convening into Executive Session.

Pursuant to Section 2.1-344 of the Code of Virginia, I move that the Loudoun County Public Library Board of Trustees recess this public meeting and enter into executive session. The authority for this executive session is found in Section 2.1-344(a) Subsection 7. The purpose of the executive session is to consult with staff on personnel matters. The motion was seconded and approved by a vote of 7-0-0-0.

Mr. Stepnick read the resolution to certify the Executive Session.

Whereas, the Loudoun County Public Library Board of Trustees has this 11th day of August, 2015 convened in executive session by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act:

Now, therefore, be it resolved that the Library Board of Trustees does hereby certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the executive session to which this certification applies; and (2) only such public business matters as were identified in the motion by which the said executive session was convened were heard, discussed or considered by the Library Board of Trustees.

Mr. Stepnick moved that the Resolution Certifying the Executive Session be adopted and reflected in the minutes of the public meeting. The motion was seconded and approved by a vote of 7-0-0-0.

Mr. Stepnick move that the executive session be adjourned, that the Library Board of Trustees reconvene its public meeting, and that the minutes of the public meeting should reflect that no formal action was taken in the executive session. The Motion was seconded and approved by a vote of 7-0-0-0.

X. ADJOURNMENT

Mr. Miller adjourned the meeting at 10:13 PM.

Respectfully submitted by,

Kelley Nelson
Secretary

Adopted by the Board in the meeting

of _____,
10/21/2015

(Signature of Presiding Officer)

Director's Report **Loudoun County Public Library Board of Trustees Meeting**

October 21, 2015

September marks the beginning of a new school year and a typically busy and productive time for Loudoun County Public Library, and this year brought new opportunities as well as annual traditions.

Leadership and planning for the future

- The Library's Senior Leadership Team held a one-day retreat to map out plans for the year, with a particular focus on implementation of the library's Strategic Plan. Measuring impact through Project Outcome will support our goal of "Building Community" through early literacy, economic development, and summer reading, enabling us to capture the library's impact on the lives of Loudoun County residents.
- Our annual Staff Development Day brought together all library staff for a day of learning, team-building, and collaboration on September 25. It was an opportunity for me to share the Strategic Plan with all staff. The day included an introduction by the vendor for the library's new Integrated Library System, an overview by Assistant County Administrator Charles Yudd, and breakout sessions on professional and personal development topics.
- Leadership team members, staff and trustees participated in two "Budget Think Tanks" this month in preparation for the County's FY17 budget cycle. It was a great opportunity to discuss and operationalize our plans for the future, and to think creatively about how we achieve our goals while being good stewards of the County's resources.
- I will be graduating next week from the Washington Council of Governments' Regional Executive Development Program; as part of this program, my study group and I presented a plan for enhancing the region's economic competitiveness to COG leadership.
- At the systemwide level, we are moving along with hiring the new Training Coordinator and filling two vacancies: the Public Information Specialist position and the Branch Manager for Cascades Library.

Facilitating creativity and innovation

- ***Makers in Loudoun Libraries (MILL)*** week – September 27 to October 3 -- attracted patrons to all branches for an opportunity to try out new technologies and explore creativity. Jeff Beavers met with Arlington Public Library and Fairfax County Public Library staff, showing them the MILL Studio and discussing possibly opening a makerspace in their library. Staff worked with Gum Spring and Purcellville CAST students -- young adults with disabilities between the ages of 18 and 22 -- to use the 3D printers during MILL Week. The Gum Spring students are making pink 3D airplanes to decorate a holiday tree at Dulles Airport.
- Loudoun County Public Library served as a host site for the 2015 ***Fall for the Book*** festival, September 27 – October 3. The weeklong celebration connected readers and authors, offering

book lovers the chance to meet and greet writers. The Write On! Adult Short Story Contest winners was also announced at this event, sponsored by the Loudoun Library Foundation, Inc.

Focusing on community impact

- Enhancing the lives of teens in Loudoun continues to be a priority for the library. The Lovettsville Library held its first **Teen Leadership Council** meeting with six participants attending and four additional teens expressing interest for the future. **After Hours Teen Center** at Cascades continues to do well, with an average of 130 very enthusiastic teens each week.
- The library continues to work closely with the **Loudoun County Advisory Commission on Youth**: in September, staff gave a presentation on the new Sterling Library and highlighted some upcoming programs for teens.
- The Sterling Library, as it plans its new facility, is busy reaching out to its community partners. At the **INMED Family & Youth Opportunity Center**, the library presented Family Musical Storytime for 20 participants as well as a workshop for parents, *The Benefits of Being a Bilingual Reader*. A bilingual staff member represented the library at the LCPS Parents as Education Partners fair, linking Spanish-speaking parents and families with library resources.

Enhancing learning

- At Lovettsville, homeschool enrichment classes began in September and attracted 229 students in the 16 classes. Expanding these programs to both Tuesday and Wednesdays has allowed us to serve even more homeschool families. Ashburn has also expanded programs for homeschool families, enabling the library to serve a wide range of Loudoun students.
- September marked Library Card Sign-Up Month, connecting children to library resources by reaching out to teachers, school visits, a new educators' newsletter, and events at branches.
- In its first month, more than 700 children registered for **1000 Books Before Kindergarten**, an early literacy initiative that works with parents and caregivers to ensure that children are ready for kindergarten long before they step into a classroom.

Using new technology to improve our customers' experience

- Purcellville Library staff did a great job leading the implementation of the self-check-in automated drop and sorter from Rust. As the device is a mix of parts and software from 3M, Bibliotheca, Microsoft, and Horizon, it took more than the usual intelligence, diligence and flexibility to get the system working. There is some refinement to go, but it is working every day, speeding up workroom processes and ensuring accurate account information for patrons.

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: II 01 Brain Teaser

SUBJECT:	Brain Teaser
CONTACT:	Library Board
ACTION DATE:	October 21, 2015
RECOMMENDATION:	
BACKGROUND:	A Brain Teaser is presented at every Library Board of Trustees Meeting in honor of Gabriella Miller.
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: I103 Loudoun Museum

SUBJECT:	Loudoun Museum
CONTACT:	Board Chair, Mr. Mark Miller
ACTION DATE:	October 21, 2015
RECOMMENDATION:	Mr. Miller will present information regarding the Loudoun Museum to the Library Board of Trustees.
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: 1104 ILS Implementation

SUBJECT:	ILS Implementation
CONTACT:	Chang Liu, 703-777-0368
ACTION DATE:	October 21, 2015
RECOMMENDATION:	Ms. Liu will provide an update on the new ILS implementation schedule.
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees

ACTION ITEM SUMMARY: AI01 Approval of FY 2017 Budget Enhancement Request

SUBJECT:	Approval of FY 2017 Budget Enhancement Request
CONTACT:	Trustee, Mr. Larry Stepnick, Trustee, Mr. Sean Mallon & Director, Ms. Chang Liu
ACTION DATE:	October 21, 2015
RECOMMENDATION:	The budget think tank recommends that the Library Board of Trustees approve the following enhancement requests for FY 2017. 1) Sterling Library 2) Brambleton Library 3) Division Manager for Public Services 4) Admin Assistant to Director
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	I move to approve the FY 2017 enhancement requests as presented.
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees

ACTION ITEM SUMMARY: AI02 Library Board of Trustees Revised 2016 Meeting Schedule

SUBJECT:	Library Board of Trustees Revised 2016 Meeting Schedule
CONTACT:	Director, Ms. Chang Liu
ACTION DATE:	October 21, 2015
RECOMMENDATION:	
BACKGROUND:	The Library Board of Trustees meeting schedule was approved at the September 16, 2015 board meeting. There has been a revision to the schedule. The January 20, 2016 meeting will be held at the Cascades Library and the February 17, 2016 meeting will be held at the Ashburn Library. This change has been made to accommodate the Friends of Ashburn Library Book Sale that will be held at Ashburn Library in January.
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	I move to approve the revised 2016 Library Board of Trustees meeting schedule as presented.
ATTACHMENTS:	Schedule
NOTES:	
ACTION TAKEN:	

2016

Schedule of the Library Board of Trustee Meetings, Library Advisory Boards, Friends Groups, Library Foundation and Branch Reports

(Unless noted all meetings will be held at the Rust Library at 7:30 PM)

DATE

REPORTS

January 20, 2016 (Meeting at Cascades)

Cascades Library & Friends Group

February 17, 2016 (Meeting at Ashburn)

Ashburn Library & Friends Group

March 16, 2016

Gum Spring Library & FROGS Group

April 20, 2016

Lovettsville Library & Advisory Board

May 18, 2016 (Meeting at Thomas Balch)

Middleburg Library & Friends Board

June 15, 2016

Outreach Services & Friends Group

July 20, 2016 (Meeting at Purcellville)

Purcellville Library & Advisory Board

August Recess

September 21, 2016

Rust Library & Advisory Board

October 19, 2016 (Meeting at Sterling)

Sterling Library & Advisory Board

November 16, 2016

Technology Services & Programming

December 21, 2016

Collection Development &
Library Foundation

Loudoun County Public Library Board of Trustees
ACTION ITEM SUMMARY: AI03 Closed Executive Session

SUBJECT:	Closed Executive Session
CONTACT:	Library Director, Ms. Chang Liu
ACTION DATE:	October 21, 2015
RECOMMENDATION:	Closed Executive Session
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

**Symington Trust
Fund 1223
FY16**

Month	Beginning Balance	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned @ LGIP Rate**	Interest Received CD's	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 3,986,162.17	\$ 2,976.39	\$ (1,383.50)	\$ 3,990,522.06	\$ 7.43	\$ -	\$ 3,990,529.49	0.1490%
August	\$ 3,990,529.49	\$ 233.52	\$ (348.96)	\$ 3,991,111.97	\$ 8.31	\$ -	\$ 3,991,120.28	0.1650%
September								
October***								
November								
December								
January								
February								
March								
April								
May								
June								
Total FY	\$ 3,986,162.17	# \$ 3,209.91	# \$ (1,732.46)	\$ 3,991,104.54	\$ 15.74	\$ -	\$ 3,991,120.28	

*Ending Balances include CD's and Money Market balances - see holding tab

\$19,278.00

**Interest Earnings on funds invested at LGIP - Based On Average LGIP Rate For the Month

***Interest Accrued Income for FY015" - \$123,408.94

**James Horton Prog for the Arts Trust Fund
Fund 1222
FY16**

Month	Beginning Balance	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned*	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 19,558.44	\$ -	\$ -	\$ 19,558.44	\$ 2.43	\$ 19,560.87	0.1490%
August	\$ 19,560.87	\$ -	\$ -	\$ 19,560.87	\$ 2.69	\$ 19,563.56	0.1650%
September							
October							
November							
December							
January							
February							
March							
April							
May							
June							
Total FY	\$ 19,558.44	\$ -	\$ -	\$ -	\$ 5.12	\$ 19,563.56	

*Interest Earnings Based On Average LGIP Rate For the Month

**Irwin Uran Trust Fund
Fund 1220
FY16**

Month	Beginning Balance	Prior Mo Adjustment	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned*	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 232,160.95	\$ -	\$ -	\$ -	\$ 232,160.95	\$ 28.83	\$ 232,189.78	0.1490%
August	\$ 232,189.78	\$ -	\$ -	\$ -	\$ 232,189.78	\$ 31.93	\$ 232,221.71	0.1650%
September								
October**								
November								
December								
January								
February								
March								
April								
May								
June								
Total FY	\$ 232,160.95	\$ -	\$ -	\$ -	\$ -	\$ 60.76	\$ 232,221.71	

*Interest Earnings Based On Average LGIP Rate For the Month

** Note the incorrect LGIP rate was used to calculate the interest earned in October 2014. The amount calculated was \$19.50, but it should have been \$20.22 (see above). The adjustment of 0.72 will be posted with the November interest entry

Library Trust Funds Holdings

As of August 31st 2015

Irwin Uran Trust Fund	\$ 232,222	LGIP*	0.1650%
Symington Trust Fund	\$ 60,437	LGIP*	0.1650%
		CD**	Trade Date Maturity Yield
	\$772,000	<i>Access National</i>	03/19/15 03/17/20 1.950%
	\$790,612	<i>Access National</i>	02/18/14 02/17/19 1.500%
	\$818,071	<i>Cardinal Bank</i>	03/22/13 03/22/18 1.342%
	\$775,000	<i>Virginia Commerce</i>	03/30/12 03/29/17 1.740%
	\$775,000	<i>Washington First</i>	03/30/12 03/30/16 1.350%
\$0			
Symington Total	\$ 3,991,120		
James Horton Trust Fund	\$ 19,564	LGIP*	0.1650%

*LGIP balances available for expenses

**CD balances subject to penalty for early withdrawal



LCPL STATISTICAL REPORT (Current Month)

September-2015		ASHBURN		CASCADES		GUM SPRING		LOVETTSTVILLE		MIDDLEBURG		OUTREACH		PURCELLVILLE		RUST		STERLING		ADMIN		SYSTEM TOTAL	
Visits	FY2016	27,468	-17%	23,836	-17%	20,852	-21%	3,877	-17%	3,006	-18%	856	11%	13,338	-1%	30,053	-7%	7,144	-16%			130,430	-14%
	FY2015	33,254		28,572		26,406		4,658		3,682		770		13,499		32,174		8,538				151,553	
New Registrations	FY2016	943	30%	362	18%	857	2%	47	88%	17	-56%	26	44%	269	149%	359	33%	273	26%			3,153	24%
	FY2015	723		308		840		25		39		18		108		270		217				2,548	
CIRCULATION																							
Print Material	FY2016	97,561	-7%	52,231	-3%	82,816	3%	6,078	-14%	2,931	7%	1,989	41%	21,464	-8%	51,049	-3%	8,627	-3%	1,589	-31%	326,335	-3%
	FY2015	104,739		53,798		80,024		7,078		2,729		1,415		23,231		52,490		8,886		2,315		336,705	
Audiovisual	FY2016	26,773	-13%	19,210	-7%	17,192	-2%	2,513	-16%	1,667	-1%	766	41%	10,213	-17%	22,112	-7%	3,829	-14%	535	-43%	104,810	-10%
	FY2015	30,807		20,645		17,615		3,008		1,681		545		12,354		23,811		4,454		932		115,852	
TOTAL CIRCULATION	FY2016	124,334	-8%	71,441	-4%	100,008	2%	8,591	-15%	4,598	4%	2,755	41%	31,677	-11%	73,161	-4%	12,456	-7%	2,124	-35%	471,259	-2%
FY2015	135,546		74,443		97,639		10,086		4,410		1,960		35,585		76,301		13,340		3,247		482,118		
LIBRARY PROGRAMS																							
Programs	FY2016	119	-3%	127	44%	179	30%	59	48%	20	-62%	-	-100%	42	-9%	149	18%	57	14%	8	700%	760	14%
	FY2015	123		88		138		40		52		1		46		126		50		1		665	
Program Attendance	FY2016	4,831	-3%	3,780	41%	6,234	44%	858	37%	132	-59%	-	-100%	970	-3%	3,078	14%	1,008	9%	451	-6%	21,342	18%
	FY2015	4,985		2,683		4,342		627		322		70		1,003		2,695		922		480		18,129	
COMMUNITY USE OF MEETING ROOMS																							
Bookings	FY2016	65	-12%	159	-4%	28	22%	9	125%	4	-82%			19	-73%	105	-26%	6	0%			395	-22%
	FY2015	74		166		23		4		22				70		142		6				507	
Attendance	FY2016	1,123	-30%	1,698	-29%	397	8%	87	123%	30	-61%			607	28%	1,221	-53%	90	-13%			5,253	-32%
	FY2015	1,612		2,396		366		39		77				474		2,605		104				7,673	
PUBLIC COMPUTER USE																							
Internet Sessions	FY2016	3,178	-19%	3,979	-26%	4,999	-17%	517	-2%	556	-31%			1,960	2%	6,897	-38%	2,309	-18%			24,395	-25%
	FY2015	3,943		5,372		6,028		526		805				1,923		11,185		2,809				32,591	
Wi-Fi Sessions	FY2016	3,737	17%	4,036	-1%	5,478	30%	424	47%	621	-4%			1,188	19%	4,671	24%	1,072	22%			21,227	18%
	FY2015	3,197		4,065		4,200		288		647				1,001		3,768		880				18,046	
VOLUNTEERS																							
Number of Volunteer Hours	FY2016	401	-12%	347	-18%	407	23%	8	-86%	41	17%	34	127%	9	-92%	313	-49%	51	-22%			1,611	-24%
	FY2015	454		423		332		55		35		15		119		611		65				2,109	

SYSTEMWIDE ONLINE SERVICES			
Electronic Resources	FY2016	72,924	12%
	FY2015	65,392	
Downloadables	FY2016	40,114	36%
	FY2015	29,561	
Visits to Webpage	FY2016	115,148	-8%
	FY2015	125,397	
Library Catalog Use	FY2016	397,696	-4%
	FY2015	414,550	
Online Hold Requests	FY2016	48,227	-4%
	FY2015	50,306	
Online Renewals	FY2016	152,421	-1%
	FY2015	153,607	
Phone Renewals	FY2016	4,795	-13%
	FY2015	5,483	
Suggest A Title	FY2016	558	42%
	FY2015	393	
Interlibrary Loans	FY2016	607	14%
	FY2015	533	

REVENUE AND FINES			
Overdue Fines	FY2016	\$29,030	25%
	FY2015	\$23,252	
Community Room Rental	FY2016	\$610	-
	FY2015	\$0	
Printing	FY2016	\$4,572	0%
	FY2015	\$4,551	
Interlibrary Loans	FY2016	\$297	-14%
	FY2015	\$345	
Lost or Damaged Materials	FY2016	\$4,821	65%
	FY2015	\$2,925	
Total Revenues	FY2016	\$39,330	27%
	FY2015	\$31,073	



LCPL STATISTICAL REPORT (Year-To-Date)

September-2015		ASHBURN		CASCADES		GUM SPRING		LOVETTSTVILLE		MIDDLEBURG		OUTREACH		PURCELLVILLE		RUST		STERLING		ADMIN		SYSTEM TOTAL		
Visits	FY2016	102,796	-4%	81,971	-10%	92,121	1%	11,427	-5%	10,027	-13%	2,449	18%	42,774	-7%	104,888	-4%	26,674	-10%			475,127	-5%	
	FY2015	106,850		91,490		91,071		12,010		11,586		2,069		45,767		108,722		29,677				499,242		
New Registrations	FY2016	1,799	6%	934	0%	1,762	-8%	119	42%	47	-73%	63	26%	1,001	165%	1,005	2%	456	-3%			7,186	7%	
	FY2015	1,695		938		1,918		84		171		50		378		987		470				6,691		
CIRCULATION																								
Print Material	FY2016	326,892	-5%	174,780	-2%	281,250	6%	20,250	-6%	8,617	-3%	5,684	38%	72,604	-12%	173,913	-4%	29,369	-5%	5,090	-1%	1,098,449	-2%	
	FY2015	344,323		179,020		264,649		21,447		8,862		4,122		82,124		180,670		31,034		5,165		1,121,416		
Audiovisual	FY2016	89,641	-12%	65,216	-6%	61,696	-2%	8,463	-7%	4,843	-2%	2,167	35%	35,443	-16%	76,585	-5%	12,826	-15%	1,316	-60%	358,196	-8%	
	FY2015	101,442		69,018		62,988		9,088		4,945		1,607		41,984		80,756		15,087		3,323		390,238		
TOTAL CIRCULATION		FY2016	416,533	-7%	239,996	-3%	342,946	5%	28,713	-6%	13,460	-3%	7,851	37%	108,047	-13%	250,498	-4%	42,195	-9%	6,406	-25%	1,585,058	-1%
FY2015		445,765		248,038		327,637		30,535		13,807		5,729		124,108		261,426		46,121		8,488		1,605,239		
LIBRARY PROGRAMS																								
Programs	FY2016	350	-1%	390	49%	417	21%	140	44%	49	-35%	3	-25%	141	24%	482	29%	211	26%	21	600%	2,204	23%	
	FY2015	354		261		344		97		75		4		114		375		167		3		1,794		
Program Attendance	FY2016	17,253	11%	13,804	50%	17,332	20%	2,003	58%	789	-26%	3	-98%	3,184	8%	12,878	39%	5,567	35%	1,637	149%	74,450	27%	
	FY2015	15,514		9,194		14,461		1,265		1,060		142		2,948		9,297		4,133		658		58,672		
COMMUNITY USE OF MEETING ROOMS																								
Bookings	FY2016	159	115%	526	4%	85	16%	24	500%	9				135	-23%	293	6%	11	-21%			1,242	2%	
	FY2015	74		507		73		4		89				175		276		14				1,212		
Attendance	FY2016	2,550	-25%	5,833	-4%	1,134	9%	207	113%	45				1,231	17%	3,091	-34%	145	-62%			14,236	-16%	
	FY2015	3,386		6,070		1,043		97		239				1,051		4,685		378				16,949		
PUBLIC COMPUTER USE																								
Internet Sessions	FY2016	9,592	-17%	12,685	-24%	18,205	-3%	1,537	-9%	2,190	-22%			5,730	16%	23,214	-43%	7,590	-10%			80,743	-24%	
	FY2015	11,514		16,629		18,693		1,697		2,808				4,952		40,908		8,473				105,674		
Wi-Fi Sessions	FY2016	11,072	12%	11,827	10%	15,553	39%	1,332	39%	1,873	2%			3,520	26%	14,585	29%	3,189	41%			62,951	23%	
	FY2015	9,926		10,768		11,179		958		1,831				2,800		11,286		2,264				51,012		
VOLUNTEERS																								
Number of Volunteer Hours	FY2016	2,484	-8%	1,985	14%	2,120	21%	410	30%	81	-19%	70	46%	533	111%	1,561	-25%	1,120	-2%			10,363	2%	
	FY2015	2,700		1,742		1,748		316		100		48		253		2,090		1,147				10,144		
		ASHBURN		CASCADES		GUM SPRING		LOVETTSTVILLE		MIDDLEBURG		OUTREACH		PURCELLVILLE		RUST		STERLING		ADMIN		SYSTEM TOTAL		

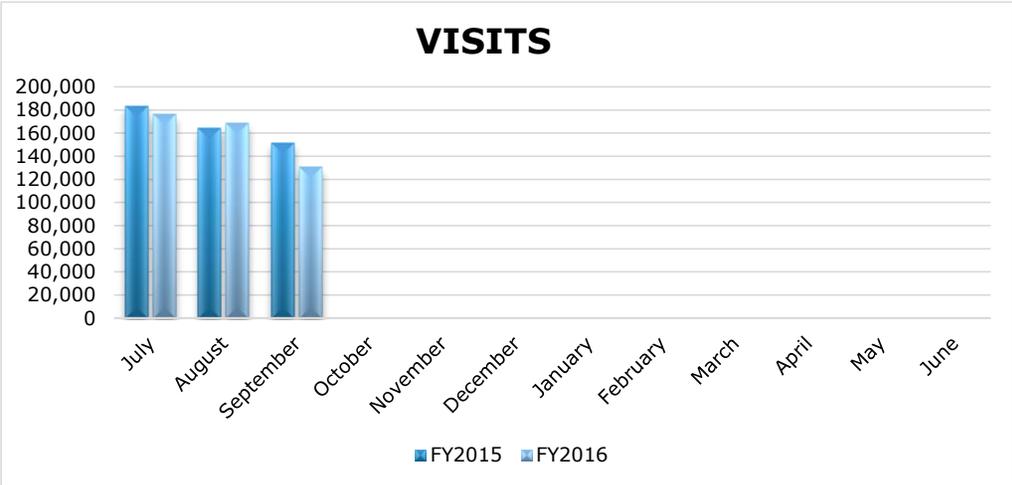
SYSTEMWIDE ONLINE SERVICES			
Electronic Resources	FY2016	184,117	-4%
	FY2015	191,694	
Downloadables	FY2016	128,413	37%
	FY2015	93,585	
Visits to Webpage	FY2016	360,131	-7%
	FY2015	386,593	
Library Catalog Use	FY2016	1,327,278	-2%
	FY2015	1,352,359	
Online Hold Requests	FY2016	151,349	-3%
	FY2015	156,238	
Online Renewals	FY2016	499,422	0%
	FY2015	500,560	
Phone Renewals	FY2016	16,279	-12%
	FY2015	18,430	
Suggest A Title	FY2016	1,495	26%
	FY2015	1,188	
Interlibrary Loans	FY2016	1,494	-6%
	FY2015	1,583	

REVENUE AND FINES			
Overdue Fines	FY2016	\$62,521	0%
	FY2015	\$62,497	
Community Room Rental	FY2016	\$610	22%
	FY2015	\$500	
Printing	FY2016	\$10,525	-10%
	FY2015	\$11,724	
Interlibrary Loans	FY2016	\$684	-15%
	FY2015	\$802	
Lost or Damaged Materials	FY2016	\$8,732	2%
	FY2015	\$8,572	
Total Revenues	FY2016	\$83,072	-1%
	FY2015	\$84,095	

LOUDOUN COUNTY PUBLIC LIBRARY

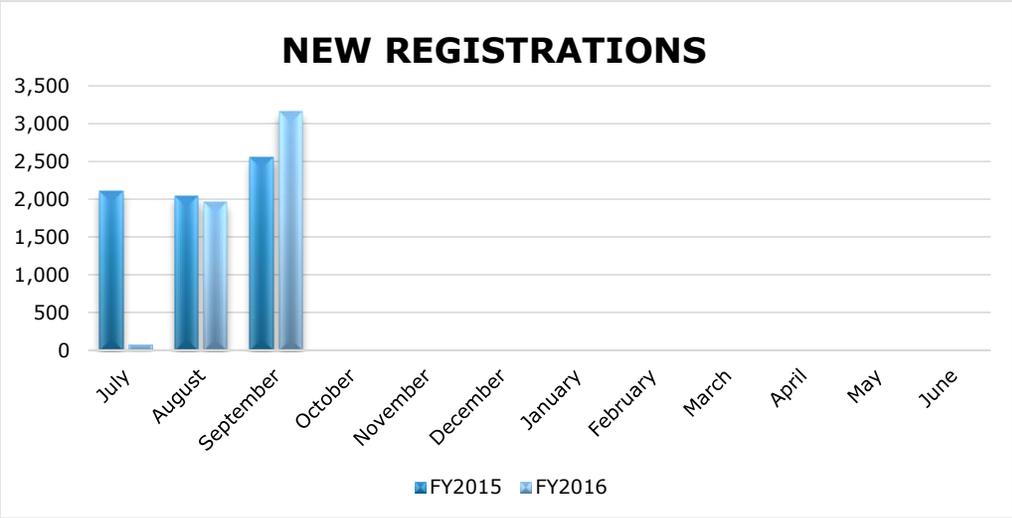
TOTAL VISITS

Month	FY2015	FY2016	%
July	183,381	176,165	-4%
August	164,308	168,532	3%
September	151,553	130,430	-14%
October	-	-	-
November	-	-	-
December	-	-	-
January	-	-	-
February	-	-	-
March	-	-	-
April	-	-	-
May	-	-	-
June	-	-	-
Total	499,242	475,127	-5%



NEW REGISTRATIONS

Month	FY2015	FY2016	%
July	2,100	74	-1%
August	2,043	1,958	-4%
September	2,548	3,153	24%
October	-	-	-
November	-	-	-
December	-	-	-
January	-	-	-
February	-	-	-
March	-	-	-
April	-	-	-
May	-	-	-
June	-	-	-
Total	6,691	5,185	-23%



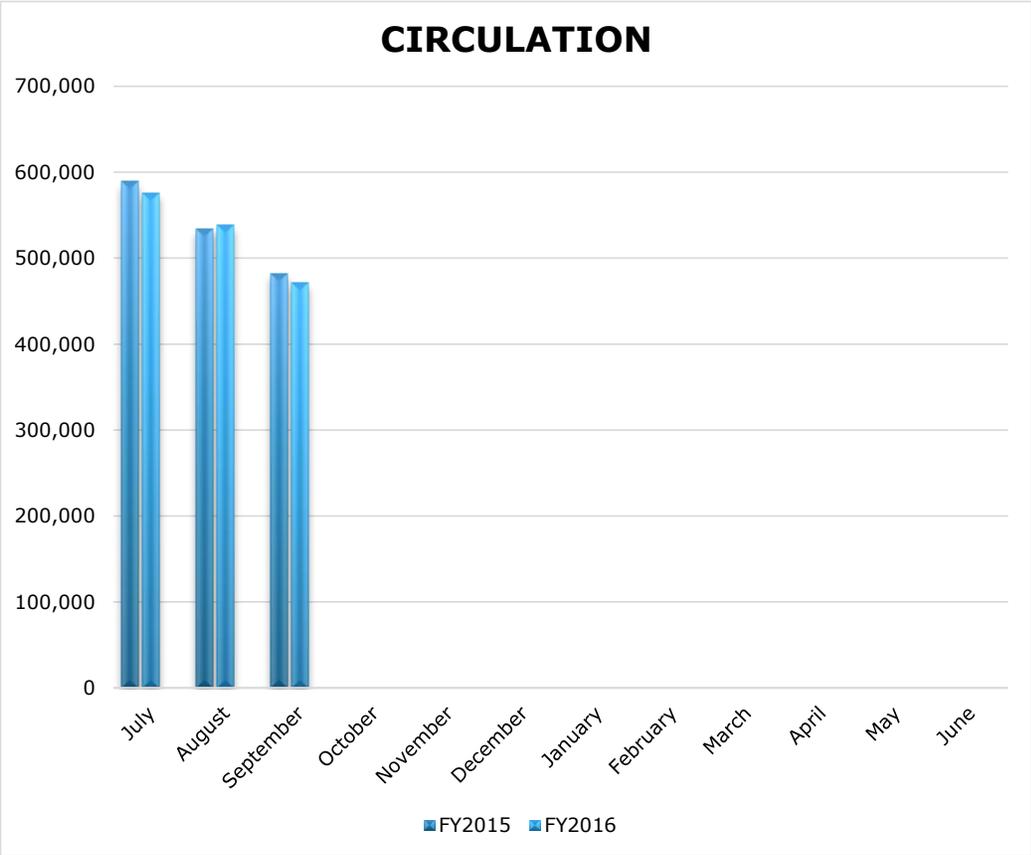
LOUDOUN COUNTY PUBLIC LIBRARY



TOTAL CIRCULATION

Month	FY2015	FY2016	%
July	589,250	575,516	-2%
August	533,871	538,283	1%
September	482,118	471,259	-2%
October	-	-	
November	-	-	
December	-	-	
January	-	-	
February	-	-	
March	-	-	
April	-	-	
May	-	-	
June	-	-	
Total	1,605,239	1,585,058	-1%

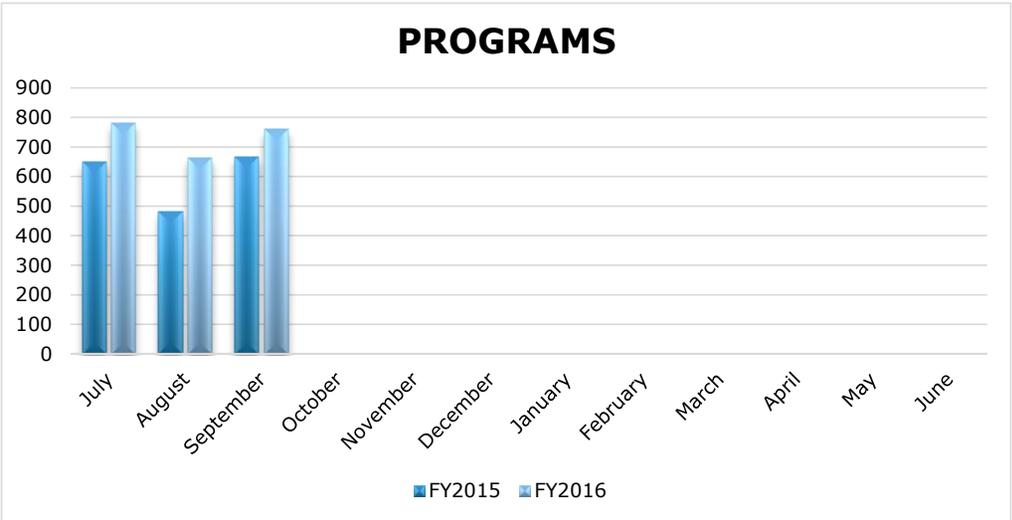
Note: Circulation includes electronic downloadables



LOUDOUN COUNTY PUBLIC LIBRARY

PROGRAMS

Month	FY2015	FY2016	%
July	650	781	20%
August	479	663	38%
September	665	760	14%
October	-	--	
November	-	--	
December	-	--	
January	-	--	
February	-	--	
March	-	--	
April	-	--	
May	-	--	
June	-	--	
Total	1,794	2,204	23%



PROGRAM ATTENDANCE

Month	FY2015	FY2016	%
July	22,957	29,041	27%
August	17,586	24,067	37%
September	18,129	21,342	18%
October	-	-	-
November	-	-	-
December	-	-	-
January	-	-	-
February	-	-	-
March	-	-	-
April	-	-	-
May	-	-	-
June	-	-	-
Total	58,672	74,450	27%

