

Loudoun County Public Library Board of Trustees

AGENDA: Monthly Meeting for April 2014

7:30 PM CALL TO ORDER

MOMENT OF SILENCE

COMMENTS

Public Comment

Board Comment

Director's Comment

AGENDA CHANGES

MINUTES APPROVAL – March 19, 2014 Meeting Minutes

REPORTS

Library Advisory Board Report:

**Friends of Lovettsville Library Chair,
Allison Frederick-Harteis**

Library Branch Board Report:

Lovettsville Library Branch Manager, Catie Hall

Director's Report:

Library Director, Chang Liu

INFORMATION ITEMS

II 01 Brain Teaser

II 02 FY 2015 Budget

II 03 Board Retreat Agenda

ACTION ITEMS

AI 01 Change the date of the June BOT Meeting

AI 02 Executive Session: Directors Evaluation Process

ADJOURNMENT

DATE & TIME: April 16, 2014 at 7:30 p.m.

LOCATION: Rust Library, 380 Old Waterford Road NW, Leesburg VA 20176

ACCOMMODATIONS: To request a reasonable accommodation for any type of disability, please call 703-777-0368. Three days prior notice is requested.

**Loudoun County Public Library
Board of Trustees Meeting Minutes
March 19, 2014**

The regular monthly meeting of the Loudoun County Library Board of Trustees was held on Wednesday, March 19, 2014, at 7:30 P.M., at the Rust Library, 380 Old Waterford Road NW, Leesburg, VA 20176 the Chair and Secretary were both present.

Present: Mark Miller, Chair
Jackquelyn Vieth, Vice Chair
Chang Liu
Thomas Jensen
Joseph Maio
Mary Pellicano
Sean Mallon
Larry Stepnick

Absent: Nancy Nuell

I. CALL TO ORDER

Presiding Chair, Mr. Mark Miller called the meeting to order at 7:30 PM and asked for a moment of silence.

II. PUBLIC COMMENTS

There was no public comment.

III. BOARD COMMENTS

Trustee, Mr. Sean Mallon thanked the Rust Library staff for hosting the meeting and for the tour of the library.

Trustee, Mr. Thomas Jensen stated he is looking forward to the Gum Spring Library Branch Report and the Friends of the Gum Spring Library report.

Trustee, Ms. Pellicano thanked the Library Director Ms. Chang Liu for her professionalism while representing the Library Board of Trustees during the County Board of Supervisor budget meetings. Ms. Pellicano thanked the staff at the Rust Library for sponsoring the program *A Book In A Day*. Ms. Pellicano thanked the library staff for their collaboration and support to the Loudoun County School Librarians. She also thanked the staff for providing a tour of the Gum Spring Library to the school librarians. The tour showed the school librarians what a cutting edge library facility looks like.

Trustee, Mr. Joseph Maio expressed his delight in the approval of the library budget with the Board of Supervisors.

Trustee, Mr. Larry Stepnick welcomed Mr. Sean Mallon to the Library Board of Trustees. Mr. Stepnick thanked the Library Director, Deputy Director and staff for all their efforts and input on the FY 2015 library budget.

Board Vice Chair, Ms. Jackquelyn Veith welcomed Mr. Mallon to the Library Board of Trustees. Ms. Vieth expressed her gratitude to the library staff for their dedication and hard work on the FY 2015 library budget.

Board Chair, Mr. Miller welcomed Ms. Veith back and welcomed Mr. Mallon to the second meeting of the Library Board of Trustees. Mr. Miller thanked Ms. Liu and Mr. Van Campen for leading the Trustees and library staff through the FY 2015 budget process. Mr. Miller urged recommended the Trustees to continue to build relationships with their member of the Board of Supervisors to educate and inform them about how the public library system operates and the services provided to the community, both currently and in the future

DIRECTOR'S COMMENT

Library Director, Ms. Liu thanked the Trustees for reaching out to the Board of Supervisors regarding the Library's FY 2015 Budget and for encouraging the community to provide comment during the boards public input sessions.

Ms. Liu reported that the Loudoun Library Foundation received a \$1,000 donation from an Arlington County resident in honor of her two children who reside in Loudoun County. The donation will be used to fund children's programs for the library.

Ms. Liu reported that Delegate Mr. David Ramadan introduced a Joint House Resolution commending the Gum Spring Library. Mr. Ramadan's staff will be making arrangements to present the resolution to the Library Board of Trustees Chair, Library Board of Trustee members and library staff.

Ms. Liu congratulated Heather Ketron, Sterling Library Branch Manager; Sheila McDuff, Cascades Library Branch Manager; April Shroeder, Gum Spring Library Teen Librarian; Bethany Hait, Rust Library Children's Librarian and Men Fen-Liu, Library Aide at Rust Library for their acceptance into the 2014 Virginia Library Leadership Academy.

Ms. Liu reported that the Library New Employee Orientation was held Tuesday, March 18 with eleven new staff members in attendance.

Ms. Liu regretfully announced that Ashburn Library Branch Manager, Tracy Sumler will be leaving the Loudoun County Public Library System because she has accepted a position with D.C. Public Library.

Ms. Liu reported that the Ashburn Library's new RFID system began serving the public on February 6 and library staff received positive comments from library patrons. Ms. Liu reported that the new RFID system has significantly reduced the Saturday morning check-in time from an hour to fifteen minutes.

Ms. Liu reported that on Saturday, February 22 the Gum Spring Library celebrated their one year anniversary with the *Rain Forest Alive* program with over 1,400 patrons visiting the Gum Spring Library on that day.

Ms. Liu reported that the library system is participating in several STEM focused events in March. These programs include the *NOVA Makers Fair* on March 16 and the *STEM Expo* event on March 22 at the Northern Virginia Community College campus in Sterling.

Ms. Liu reported Cascades Library will be sponsoring a *Local Authors Fair* event on March 29.

AGENDA CHANGES

Mr. Miller asked for agenda changes. There were no agenda changes presented.

READING AND APPROVAL OF MINUTES

Mr. Miller requested a motion to approve the minutes of the March 19, 2014 Library Board of Trustees regular meeting. Ms. Vieth moved to approve the minutes as presented, the motion was seconded. The motion to adopt minutes of the March 19, 2014 Library Board of Trustees regular meeting was seconded and approved by a vote of 4-2-0-1, (yes/abstained/no/not present).

REPORTS

A. GUM SPRING FRIENDS GROUP

The Gum Spring Library Friends Group Chair, Mr. Robert Michaud reported on behalf of the friends group. The report was received and placed on file.

B. GUM SPRING LIBRARY

The Library Branch Manager, Ms. Leah Bromser-Kloeden reported on behalf of the Gum Spring Library. The report was received and placed on file.

C. DIRECTOR'S REPORT

The Director's Report was presented by the Library Director, Ms. Chang Liu. The report was received and placed on file.

D. INVESTMENT FUND REPORT

Library Board of Trustee, Mr. Stepnick gave an update on the Library Trust Funds. Mr. Stepnick reported that in February 2014 a \$790,000 CD within the Symington Trust Fund had matured. Mr. Stepnick reported that the funds were rolled over into a five year CD with Access National Bank with an interest rate of 1.5%. Mr. Stepnick reported that this CD will mature in February 2019.

IV. INFORMATION ITEMS

II01 FY 2015 Budget:

Ms. Liu reported that Thursday, March 20 is the last scheduled FY 2015 Board of Supervisors Budget Work Session. Ms. Liu reported that the Board of Supervisors will adopt the FY 2015 in early April. Ms. Liu reported that the \$150,000 enhancement request for library materials has been tentatively approved by the Board of Supervisors. Ms. Liu stated that the County Administrator reported in the Executive Summary of the budget proposal the department of Library Services remains the only department with an unfunded request tentatively approved by the Board of Supervisors. Ms. Liu stated this unfunded request is for a full time Youth Programming Coordinator. Mr. Miller thanked Mr. Jensen for proactively meeting with Supervisor, Mr. Letourneau to discuss the requested position and funding support for the library. Ms. Liu reported that three library projects were mentioned in the County's (CIP) Capital Improvement Plan and one of them was tentatively approved by the Board of Supervisors for FY 2015.

These library projects include:

- **Sterling Library Expansion and Relocation Project**
(Tentatively approved for FY 2015)
 - Project is slated to relocate the current Sterling Library from a 5,500 square foot co-located facility into a 15,000 square foot store front facility.
 - The County will provide funding for the design and fit-out for the new space, including a supplemental opening day collection.
 - A request was included in this project for 4.65 new full time positions to be added in FY 2016.
- **New (ILS) Integrated Library System**
 - The County will provide the 2.5 million dollars to fund the ILS project through County's Department of Information and Technology's budget.
- **Long Term Capital Improvement Plan – FY 2019 Brambleton Library**
 - Currently the Brambleton Developer has proffered a 3.7 acre site for a free standing library building.
 - Developer has submitted a re-zoning request to the County to move the free standing library into a four story condominium building. This request would designate the first two floors to the library and lease out the third and fourth floors as additional office space.

Ms. Liu reported the \$1,000,000 Gum Spring proffer funds will be used to complete the Gum Spring Library project. Ms. Liu reported that \$750,000 will be spent to enhance the Gum Spring library materials collection. These materials will include; books, media and e-books. Ms. Liu reported that the library staff is working with department of Capital Construction to allocate the remaining funds accordingly for the Gum Spring Library.

II02 Brain Teaser:

Mr. Stepnick presented the Brain Teaser in honor of Gabriella Miller.

V. ADJOURNMENT

Mr. Miller requested a motion to adjourn. Mr. Maio moved to adjourn the meeting at 8:46 PM. The motion was seconded and approved by a vote of 5-0-1-1.

Respectfully submitted by,

Kelley Nelson
Secretary

Adopted by the Board in the meeting
of _____,
(Date of Meeting)

(Signature of Presiding Officer)

April 16, 2014 Meeting of Library Board of Trustees Director's Report

Branches/Public Services

- Ashburn Library celebrated Brain Awareness Week with a program developed by librarian Myisha Fuller, and teen volunteer Hasna Rizwan. Myisha and Hasna worked together for six months to plan and present this program. 127 people attended and heard lectures from guest presenters Jeremy Freeman from the Howard Hughes Medical Institute, and Dr. Mahsin Habib of Ashburn's Next Health Clinic. Attendees also took part in various brain activities and brain-related crafts. Thanks to Thomas Jefferson NeuroInspire teen volunteers, participants were able to see, touch, and dissect real sheep brains and be hooked-up to an EMG machine to test muscle reactions. The Brain Awareness Week program was also featured in Leesburg Today, and was very well received by the public. Due to popularity of the program, Hasna and Myisha were not only asked to present the planning process of their program to the Advisory Commission on Youth, and they were also asked to present the program at the upcoming Step Up Loudoun event. Since the program, they have also been contacted by various other Loudoun county brain-related organizations who want to take part in next year's event.
- The 2nd Annual Local Authors Fair at Cascades Library was a resounding success! We hosted 50 authors with over 300 people in attendance. This year we partnered with the Society of Children's Book Writers and Illustrators which allowed us to host children's story times throughout the day. This event brings the community together and energizes everyone involved and we received rave reviews from attendees and authors alike. Special thanks go to Adult Services Librarian, Tracy Kallassy for her hard work on this event and to the Friends of the Cascades Library for funding it.
- Gum Spring Library's Teen Librarian, April Shroeder coordinated LCPL's participation in the "NoVa Mini Maker Faire." Over 400 Faire participants learned about library programs and services including STEM programs, Summer Reading, and Symington Press. People were excited to learn about the opportunity to print their own book or a copy of almost any book they want. The Faire provided a unique way for us to participate in the community and to inform people of all ages about everything we offer.
- Lovettsville Library hosted two "Food on Film" viewing & discussion programs in partnership with the Lovettsville Grocery Co-op, a community-based non-profit organization.
- Middleburg Library's "Teen Retrotech Week" was a great success showcasing twelve items of old technology and a trivia quiz. The retro items included an old telephone, manual typewriter, 16 mm projector, Polaroid and Brownie cameras plus more! Many

patrons were interested and teens were surprised to hear a form of the typewriter was first used in the year 1575!

- Purcellville's One-on-One ESOL Tutoring began in March and they currently have two active tutor-learner pairs and are excited to be offering this service in Western Loudoun.
- A crowd of 182 people came to Rust Library to hear a talk by Col. Charles E. McGee, a 94 year-old WWII Tuskegee Airman veteran. Col. McGee shared his experiences, being among the first group of African-American military pilots and serving during two wars and facing prejudice in the military and at home in the United States. The library received an outpouring of gratitude and positive comments from the community for bringing Col. McGee to Leesburg and allowing him to share his story. Rust Librarian, Chuck Wood coordinated this outstanding program, and through a personal connection, Rust Children's Assistant Susan Baggette, helped us reach out to Col. McGee so we could arrange his visit. Leesburg Today featured an article about the event.
- Sterling Library staff is conducting targeted outreach to their non-native English speaking community. Using promotional flyers and program descriptions in both English and Spanish, they are reaching out to elementary school parent liaisons and community non-profit organizations who serve the non-native English speaking population. And Sterling Library had 480 patron visits on March 31 which is the second highest one-day total since last August!

Collection

- We have enhanced our Overdrive ebook portal with a read alike feature to aid patrons with reader's advisory suggestions and also added a new Children's site, the "eReading Room," which is a safe environment for children independent of the larger digital collection, and offers clean, friendly, simple design for juvenile fiction and nonfiction titles. All titles in the eReading Room are also cataloged by reading level and other metrics to help parents and teachers select titles to aid in literacy development. Adults and kids can sample titles in OverDrive Read prior to checking out a title.

Programming

- Smithsonian Astrophysical Observatory has selected Loudoun County Public Library to host an exhibit called *Here, There, Everywhere*. The purpose of the exhibit is to connect science content in earth and planetary sciences and astrophysics with everyday phenomena, helping to demonstrate the universality of physical laws and the connection between our everyday world and the universe. The exhibit will be at the Gum Spring Library in June 2014 with supporting programs.
- Poet, author and educator Kwame Alexander led student poets through a Book-In-A-Day project teaching students the fundamentals of creative writing and publishing. The

book launch for *"Till Tomorrow: Remembering Emmet through Poems"* will be held this month at Rust Library. The Book-in-a-Day project is sponsored by the AV Symington Gift Fund.

Technology

- Horizon Integrated Library System: 3M Sorters at Ashburn and Cascades are installed and operational. This function checks items in as they pass through the detection system and sorts them into type of material, i.e. juvenile book, CD, Easy Video, for ease of shelving. This new detection system also provides immediate patron account updates.
- 3M Inventory scanners are installed at Gum Spring, Ashburn, Cascades and Rust and all staff has been trained in their use. Inventory is an ongoing process so the use of these scanners is a major improvement, taking advantage of the 3M RFID tags and equipment. Continuous inventory assures the integrity of our databases and contributes to the customer and staff experience.
- The Quarterly Horizon Circulation training for new employees was completed in conjunction with the System wide Library New Employee Orientation.
- DataLogic 2D scanners have been installed at all Branch Service desks where new borrowers are registered. These scanners have been programmed to pull data from the DMV 2D barcode and populate the appropriate fields in the borrower record. These scanners eliminate data entry errors and save a tremendous amount of staff time.
- Digital Displays are being installed at all branches (Gum Spring and Rust have been installed and are operational) and staff is being trained to enable them to contribute content to their branch display.
- Currently evaluating meeting room management software to replace our current workflow. We hope to have a solution in place by fall 2014.

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: II 01 Brain Teaser

SUBJECT:	Brain Teaser
CONTACT:	Trustee, Mr. Larry Stepnick
ACTION DATE:	April 16, 2014
RECOMMENDATION:	
BACKGROUND:	Mr. Stepnick presents a Brain Teaser at every Library Board of Trustees Meeting in honor Gabriella Miller.
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: II 02 FY 2015 Budget

SUBJECT:	FY 2015 Budget
CONTACT:	Library Director, Chang Liu, 703-777-0368
ACTION DATE:	April 16, 2014
RECOMMENDATION:	Library Director, Ms. Chang Liu will provide an update on the FY 2015 adopted County Budget.
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: II 03 Board Retreat Agenda

SUBJECT:	Board Retreat Agenda
CONTACT:	Library Director, Chang Liu, 703-777-0368
ACTION DATE:	April 16, 2014
RECOMMENDATION:	Library Director, Ms. Chang Liu will be presenting her proposed Library Board of Trustees Retreat meeting agenda. Ms. Liu will be accepting any suggestions to add to the agenda from the Trustees.
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees

ACTION ITEM SUMMARY: AI 01 Change the date of the June BOT Meeting

SUBJECT:	Change the date of the June BOT Meeting
CONTACT:	Trustees Chair, Mr. Mark Miller
ACTION DATE:	April 16, 2014
RECOMMENDATION:	Mr. Miller will be out of town on June 18, 2014 and he is requesting the Trustees to change the June meeting date.
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	I move to change the June Library Board of Trustees meeting to June __, 2014.
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees

ACTION ITEM SUMMARY: AI02 Executive Session – Director’s Evaluation Process

SUBJECT:	Executive Session – Director’s Evaluation Process
CONTACT:	Library Director, Chang Liu 703-777-0368
ACTION DATE:	April 16, 2014
RECOMMENDATION:	Closed Session
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

LGIP Daily Dividend Rate

Price start date: 3/01/2014

Price end date: 3/31/2014

DAYS

Fund Name

683-COMMONWEALTH OF VIRGINIA - LGIP

Date	Daily Dividend Rate		
3/1/2014	0.000002915	0.11%	1
3/2/2014	0.000002916	0.11%	1
3/3/2014	0.000002978	0.11%	1
3/4/2014	0.000002884	0.11%	1
3/5/2014	0.000002983	0.11%	1
3/6/2014	0.000002906	0.11%	1
3/7/2014	0.000002905	0.11%	1
3/8/2014	0.000002910	0.11%	1
3/9/2014	0.000002910	0.11%	1
3/10/2014	0.000003357	0.12%	1
3/11/2014	0.000002912	0.11%	1
3/12/2014	0.000002908	0.11%	1
3/13/2014	0.000002937	0.11%	1
3/14/2014	0.000002932	0.11%	1
3/15/2014	0.000002932	0.11%	1
3/16/2014	0.000002932	0.11%	1
3/17/2014	0.000002982	0.11%	1
3/18/2014	0.000002963	0.11%	1
3/19/2014	0.000002915	0.11%	1
3/20/2014	0.000002866	0.10%	1
3/21/2014	0.000002874	0.10%	1
3/22/2014	0.000002874	0.10%	1
3/23/2014	0.000002874	0.10%	1
3/24/2014	0.000002965	0.11%	1
3/25/2014	0.000002807	0.10%	1
3/26/2014	0.000002884	0.11%	1
3/27/2014	0.000002874	0.10%	1
3/28/2014	0.000002885	0.11%	1
3/29/2014	0.000002885	0.11%	1
3/30/2014	0.000002885	0.11%	1
3/31/2014	0.000002873	0.10%	1

=(a/b)*c	Average Rate	0.1067%	rounded	0.11%
		0.000090623		
	days in month	31		
	days in year	365		

9/26/2013	800,000.00		LGIP posting error
9/26/2013	0.000002708	2.1664	
9/27/2013	0.000002826	2.2608	
9/28/2013	<u>0.000002827</u>	2.2616	
9/29/2013	0.000002827	2.2616	
9/30/2013	0.000002818	2.2544	
10/1/2013	0.000002867	2.2936	
10/2/2013	0.000002969	2.3752	
10/3/2013	0.000002927	2.3416	
10/4/2013	0.000003038	2.4304	
10/5/2013	0.00000303	2.424	
10/6/2013	0.00000303	2.424	
10/7/2013	0.000002916	2.3328	
10/8/2013	0.000002938	2.3504	
10/9/2013	0.000003072	2.4576	
10/10/2013	0.000003329	2.6632	
10/11/2013	0.000003315	2.652	
10/12/2013	0.000003299	2.6392	
10/13/2013	0.000003299	2.6392	
10/14/2013	0.000003299	2.6392	
10/15/2013	0.000003734	2.9872	
10/16/2013	0.000003485	2.788	
10/17/2013	0.000003516	2.8128	
10/18/2013	0.000003577	2.8616	
10/19/2013	0.000003473	2.7784	
10/20/2013	0.000003473	2.7784	
10/21/2013	0.000003126	2.5008	
10/22/2013	0.000003104	2.4832	
			67.8576



LCPL STATISTICAL REPORT (Current Month)

March-2014		ASHBURN		CASCADES		GUM SPRING		LOVETTSVILLE		MIDDLEBURG		OUTREACH		PURCELLVILLE		RUST		STERLING		ADMIN	SYSTEM TOTAL		
Visits	FY2014	31,106	3%	28,916	-3%	25,542	-28%	3,152	-1%	3,105	3%	547	19%	14,298	-1%	30,096	-6%	6,783	-15%		143,545	-8%	
	FY2013	30,141		29,798		35,232		3,184		3,025		459		14,468		32,029		8,003			156,339		
New Registrations	FY2014	294	-23%	244	-15%	331	28400%	16	7%	14	-13%	25	150%	78	-26%	243	-7%	56	-20%		1,301	-68%	
	FY2013	383		287		2,945		15		16		10		105		262		70			4,093		
CIRCULATION																							
Print Material	FY2014	112,054	9%	61,148	3%	84,139	11%	7,209	2%	2,166	-21%	1,219	8%	26,895	-3%	57,405	2%	10,741	4%	1,210	-8%	364,186	6%
	FY2013	102,903		59,171		75,895		7,083		2,747		1,127		27,735		56,500		10,331		1,318		344,810	
Audiovisual	FY2014	34,308	-4%	26,411	-12%	21,336	-20%	3,086	-9%	1,872	-8%	493	17%	14,365	-10%	28,710	-5%	5,415	-2%	507	-19%	136,503	-10%
	FY2013	35,898		30,045		26,784		3,383		2,024		420		16,008		30,137		5,548		624		150,871	
TOTAL CIRCULATION	FY2014	146,362	5%	87,559	-2%	105,475	3%	10,295	-2%	4,038	-15%	1,712	11%	41,260	-6%	86,115	-1%	16,156	2%	1,717	-12%	527,830	3%
	FY2013	138,801		89,216		102,679		10,466		4,771		1,547		43,743		86,637		15,879		1,942		514,825	
LIBRARY PROGRAMS																							
Programs	FY2014	113	35%	121	3%	98	20%	42	17%	12	9%	2	100%	43	-4%	118	2%	35	9%	-	-100%	584	11%
	FY2013	84		117		82		36		11		1		45		116		32		2		526	
Program Attendance	FY2014	4,407	24%	3,670	5%	3,716	-28%	555	18%	125	-30%	20	43%	799	27%	2,360	-7%	505	-28%	-	-100%	16,157	-5%
	FY2013	3,546		3,497		5,165		471		179		14		628		2,529		706		286		17,021	
COMMUNITY USE OF MEETING ROOMS																							
Bookings	FY2014	106	4%	189	-16%	61	190%	8	14%	12	-			85	31%	120	12%	17	13%			598	11%
	FY2013	102		224		21		7		-				65		107		15				541	
Attendance	FY2014	2,099	-2%	2,295	19%	1,958	763%	78	189%	76	-			658	9%	1,718	-8%	305	-4%			9,187	29%
	FY2013	2,149		1,932		227		27		-				605		1,873		317				7,130	
PUBLIC COMPUTER USE																							
Internet Sessions	FY2014	4,060	27%	5,687	37%	5,089	165%	552	21%	763	39%			2,411	28%	10,669	53%	2,860	20%			32,091	49%
	FY2013	3,185		4,146		1,919		457		549				1,877		6,973		2,377				21,483	
Wi-Fi Sessions	FY2014	3,175	19%	3,282	22%	3,565	11%	250	13%	405	38%			925	16%	3,258	22%	679	14%			15,539	18%
	FY2013	2,662		2,697		3,215		222		293				798		2,670		598				13,155	
VOLUNTEERS																							
Number of Volunteer Hours	FY2014	426	28%	235	-36%	530	58%	15	-67%	27	-85%	15	-38%	87	24%	306	-14%	31	-30%			1,672	-4%
	FY2013	333		367		336		45		175		24		70		354		44				1,748	
		ASHBURN		CASCADES		GUM SPRING		LOVETTSVILLE		MIDDLEBURG		OUTREACH		PURCELLVILLE		RUST		STERLING		ADMIN		SYSTEM TOTAL	

Gum Spring Library opened 2/23/2013

Middleburg Library closed for renovation 7/21/2013-8/11/2013.

Several days of inclement weather for the month of January

SYSTEMWIDE ONLINE SERVICES			
Electronic Resources	FY2014	100,289	14%
	FY2013	87,989	
Downloadables	FY2014	27,141	42%
	FY2013	19,144	
Visits to Webpage	FY2014	126,126	-9%
	FY2013	138,538	
Library Catalog Use	FY2014	454,250	-13%
	FY2013	522,148	
Online Hold Requests	FY2014	53,895	-8%
	FY2013	58,439	
Online Renewals	FY2014	175,033	18%
	FY2013	148,072	
Phone Renewals	FY2014	6,979	10%
	FY2013	6,332	
Suggest A Title	FY2014	438	56%
	FY2013	281	
Interlibrary Loans	FY2014	459	-3%
	FY2013	475	

REVENUE AND FINES			
Overdue Fines	FY2014	\$18,719	-20%
	FY2013	\$23,538	
Community Room Rental	FY2014	\$220	-39%
	FY2013	\$360	
Printing	FY2014	\$1,899	-55%
	FY2013	\$4,242	
Interlibrary Loans	FY2014	\$174	-46%
	FY2013	\$321	
Monetary Donations	FY2014	\$106	458%
	FY2013	\$19	
Lost or Damaged Materials	FY2014	\$3,180	-33%
	FY2013	\$4,723	
Total Revenues	FY2014	\$24,298	-27%
	FY2013	\$33,203	



LCPL STATISTICAL REPORT (Year-To-Date)

March-2014		ASHBURN	CASCADES	GUM SPRING	LOVETTSVILLE	MIDDLEBURG	OUTREACH	PURCELLVILLE	RUST	STERLING	ADMIN	SYSTEM TOTAL												
Visits	FY2014	269,524	-2%	263,018	2%	220,376	355%	29,410	-3%	26,709	-12%	4,557	11%	129,783	0%	278,669	-1%	69,426	-6%			1,291,472	14%	
	FY2013	274,284		258,376		48,429		30,189		30,485		4,121		129,643		282,572		73,641				1,131,740		
New Registrations	FY2014	3,759	-26%	2,470	-13%	4,306	28400%	172	-18%	177	-48%	136	-4%	789	-31%	2,328	-16%	1,027	0%			15,164	-20%	
	FY2013	5,084		2,830		5,474		210		340		141		1,139		2,777		1,029				19,024		
CIRCULATION																								
Print Material	FY2014	942,600	-5%	526,136	-1%	693,565	586%	59,451	2%	19,853	-30%	10,635	2%	235,420	-4%	499,683	1%	91,562	-4%	14,416	37%	3,093,321	20%	
	FY2013	993,241		531,908		101,083		58,245		28,196		10,434		246,319		495,203		95,223		10,544		2,570,396		
Audiovisual	FY2014	302,390	-9%	227,792	-11%	197,166	461%	26,365	-7%	14,782	-21%	4,095	7%	125,710	-3%	253,291	1%	51,048	-2%	4,664	6%	1,207,303	9%	
	FY2013	332,407		256,406		35,150		28,211		18,643		3,822		129,073		251,197		51,923		4,411		1,111,243		
TOTAL CIRCULATION	FY2014	1,244,990	-6%	753,928	-4%	890,731	554%	85,816	-1%	34,635	-26%	14,730	3%	361,130	-4%	752,974	1%	142,610	-3%	19,080	28%	4,518,878	19%	
FY2013	1,325,648		788,314		136,233		86,456		46,839		14,256		375,392		746,400		147,146		14,955		3,804,010			
LIBRARY PROGRAMS																								
Programs	FY2014	964	20%	845	3%	903	744%	337	34%	106	16%	9	-10%	329	-14%	1,058	12%	300	12%	5	-50%	4,856	32%	
	FY2013	804		817		107		251		91		10		382		948		269		10		3,689		
Program Attendance	FY2014	39,741	5%	27,826	2%	36,492	416%	4,249	-5%	1,504	-14%	194	14%	6,669	-1%	22,781	7%	4,937	-9%	1,370	-39%	145,763	28%	
	FY2013	37,779		27,225		7,073		4,450		1,753		170		6,723		21,303		5,415		2,244		114,135		
COMMUNITY USE OF MEETING ROOMS																								
Bookings	FY2014	617	-2%	1,614	-21%	339	1514%	54	-4%	58				691	32%	945	9%	112	-45%			4,430	2%	
	FY2013	632		2,044		21		56		-				525		868		203				4,349		
Attendance	FY2014	12,819	-1%	21,488	-7%	5,585	2360%	576	52%	899				4,604	-1%	14,830	2%	2,102	-37%			62,903	6%	
	FY2013	12,922		23,065		227		378		-				4,632		14,527		3,351				59,102		
PUBLIC COMPUTER USE																								
Internet Sessions	FY2014	27,248	-9%	50,825	36%	39,395	1953%	4,714	8%	5,692	-5%			17,329	-5%	75,852	19%	22,662	41%			243,717	37%	
	FY2013	29,861		37,257		1,919		4,377		5,991				18,243		63,731		16,101				177,480		
Wi-Fi Sessions	FY2014	24,192	8%	27,665	20%	26,808	572%	2,086	19%	2,968	-1%			7,113	11%	27,730	32%	5,854	20%			124,416	44%	
	FY2013	22,485		23,109		3,991		1,747		3,002				6,383		21,052		4,869				86,638		
VOLUNTEERS																								
Number of Volunteer Hours	FY2014	4,806	9%	4,013	51%	2,985	788%	541	52%	556	-30%	146	-9%	569	-34%	4,576	41%	1,394	3%			19,586	38%	
	FY2013	4,407		2,663		336		357		796		161		858		3,249		1,358				14,185		
		ASHBURN	CASCADES	GUM SPRING	LOVETTSVILLE	MIDDLEBURG	OUTREACH	PURCELLVILLE	RUST	STERLING	ADMIN	SYSTEM TOTAL												

Gum Spring Library opened 2/23/2013
 Middleburg Library closed for renovation 7/21/2013-8/11/2013.
 Several days of inclement weather for the month of January

SYSTEMWIDE ONLINE SERVICES			
Electronic Resources	FY2014	761,852	10%
	FY2013	689,639	
Downloadables	FY2014	218,254	78%
	FY2013	122,371	
Visits to Webpage	FY2014	1,126,024	9%
	FY2013	1,036,463	
Library Catalog Use	FY2014	4,022,556	0%
	FY2013	4,003,546	
Online Hold Requests	FY2014	472,714	6%
	FY2013	444,464	
Online Renewals	FY2014	1,417,279	19%
	FY2013	1,195,613	
Phone Renewals	FY2014	61,760	7%
	FY2013	57,643	
Suggest A Title	FY2014	3,646	110%
	FY2013	1,740	
Interlibrary Loans	FY2014	4,887	17%
	FY2013	4,169	

REVENUE AND FINES			
Overdue Fines	FY2014	\$219,177	31%
	FY2013	\$167,695	
Community Room Rental	FY2014	\$2,216	15%
	FY2013	\$1,930	
Printing	FY2014	\$30,930	22%
	FY2013	\$25,372	
Interlibrary Loans	FY2014	\$3,036	24%
	FY2013	\$2,451	
Monetary Donations	FY2014	\$288	-74%
	FY2013	\$1,107	
Lost or Damaged Materials	FY2014	\$35,567	6%
	FY2013	\$33,618	
Total Revenues	FY2014	\$291,214	25%
	FY2013	\$232,173	

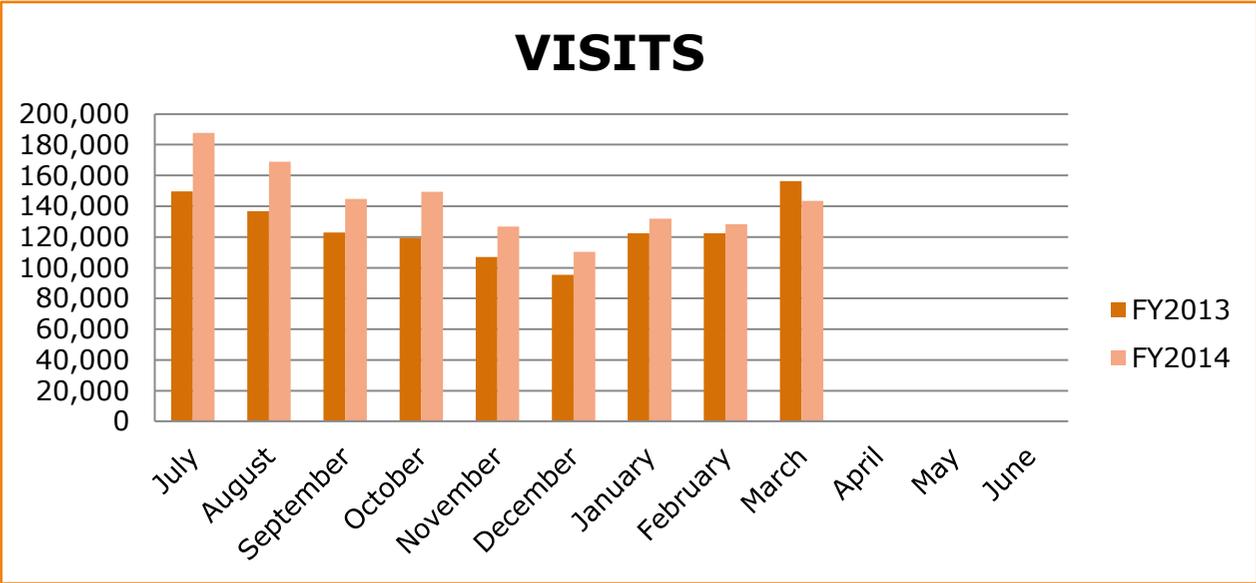
YEAR END DATA		
Reference Questions		-100%
	343,590	
Summer Reading Participants		-
	832	
County Population	338,897	3%
	328,533	
Registered Borrower Count		-100%
	193,333	
Circulation Per Capita		-100%
	20	

Online Renewals

LOUDOUN COUNTY PUBLIC LIBRARY

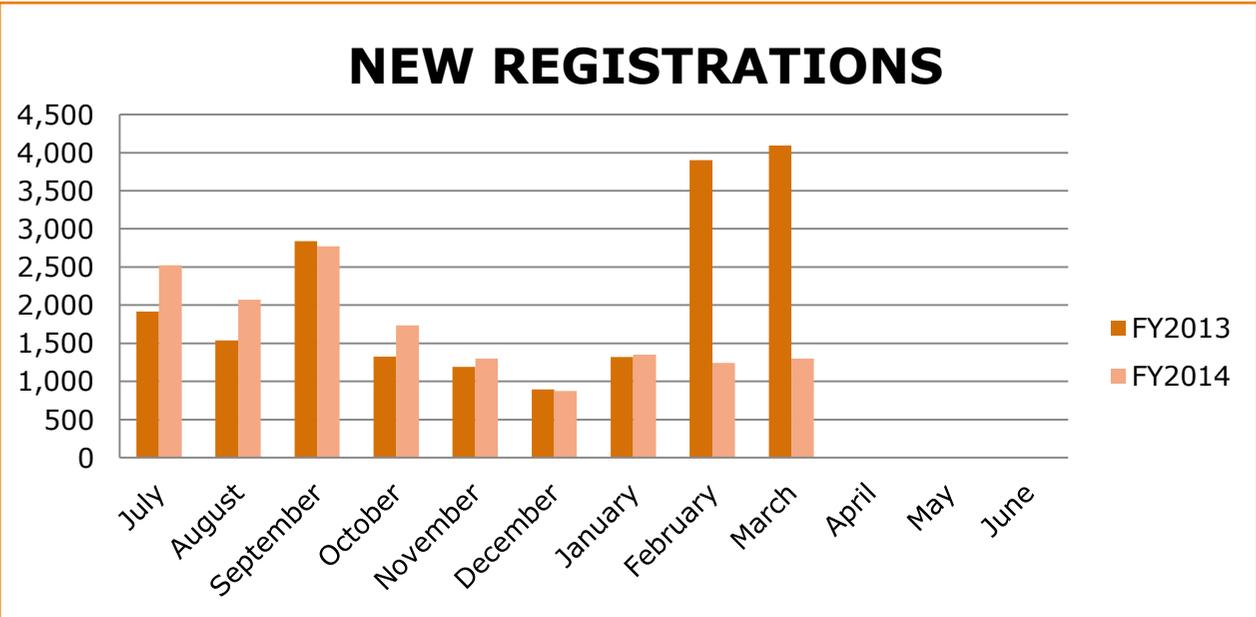
TOTAL VISITS

Month	FY2013	FY2014	%
July	149,565	187,613	25%
August	136,822	169,037	24%
September	122,898	144,782	18%
October	119,304	149,430	25%
November	106,870	126,658	19%
December	95,275	110,182	16%
January	122,311	131,939	8%
February	122,356	128,286	5%
March	156,339	143,545	-8%
April			
May			
June			
Total	1,131,740	1,291,472	14%



NEW REGISTRATIONS

Month	FY2013	FY2014	%
July	1,916	2,524	32%
August	1,537	2,070	35%
September	2,840	2,773	-2%
October	1,325	1,732	31%
November	1,191	1,297	9%
December	896	876	-2%
January	1,322	1,349	2%
February	3,904	1,242	-68%
March	4,093	1,301	-68%
April			
May			
June			
Total	19,024	15,164	-20%



Gum Spring Library opened 2/28/2013

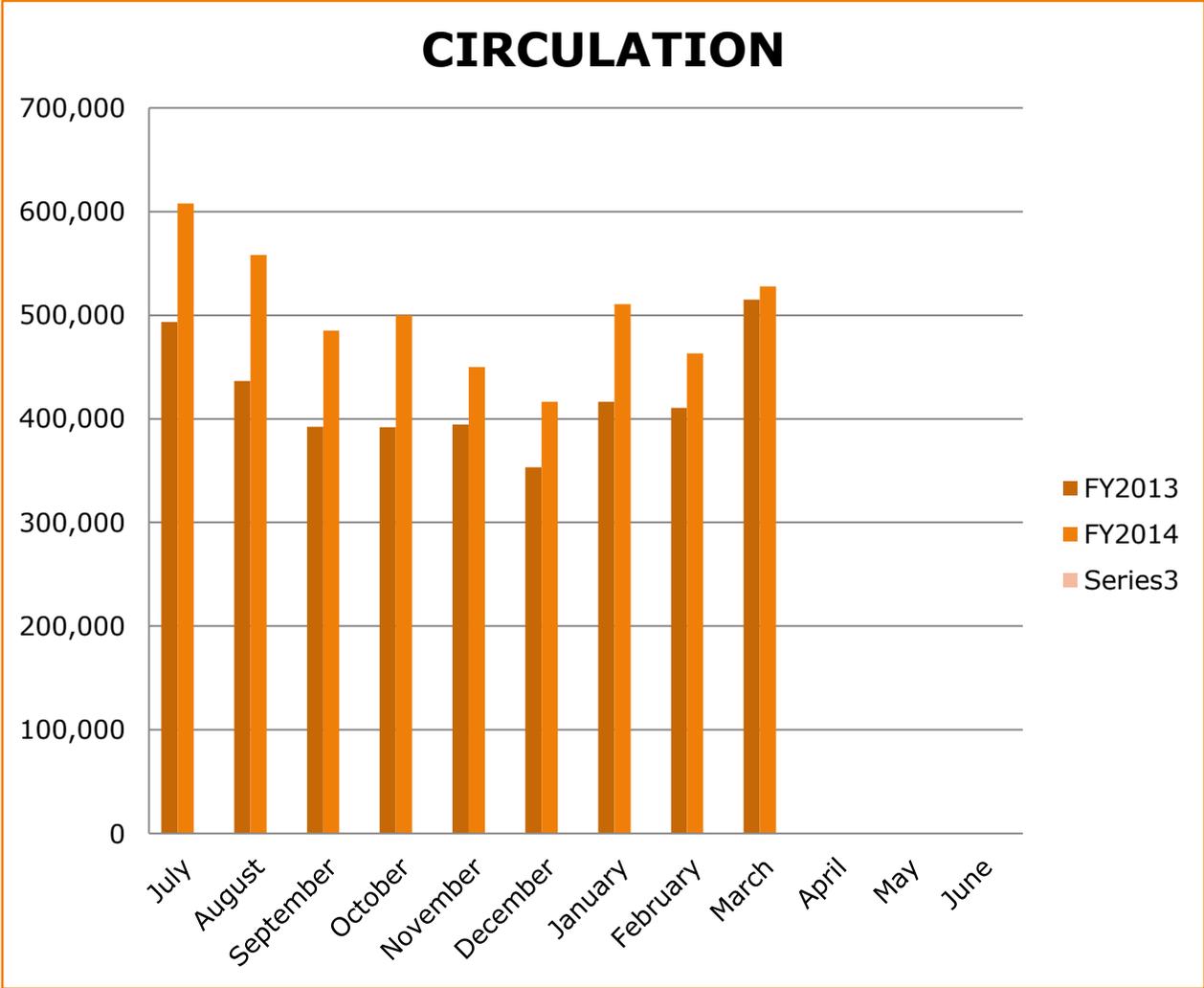
LOUDOUN COUNTY PUBLIC LIBRARY



TOTAL CIRCULATION

Month	FY2013	FY2014	%
July	493,469	607,804	23%
August	436,516	558,034	28%
September	392,330	485,117	24%
October	392,012	500,140	28%
November	394,502	450,122	14%
December	353,264	416,272	18%
January	416,500	510,481	23%
February	410,592	462,976	13%
March	514,825	527,830	3%
April			
May			
June			
Total	3,804,010	4,518,776	19%

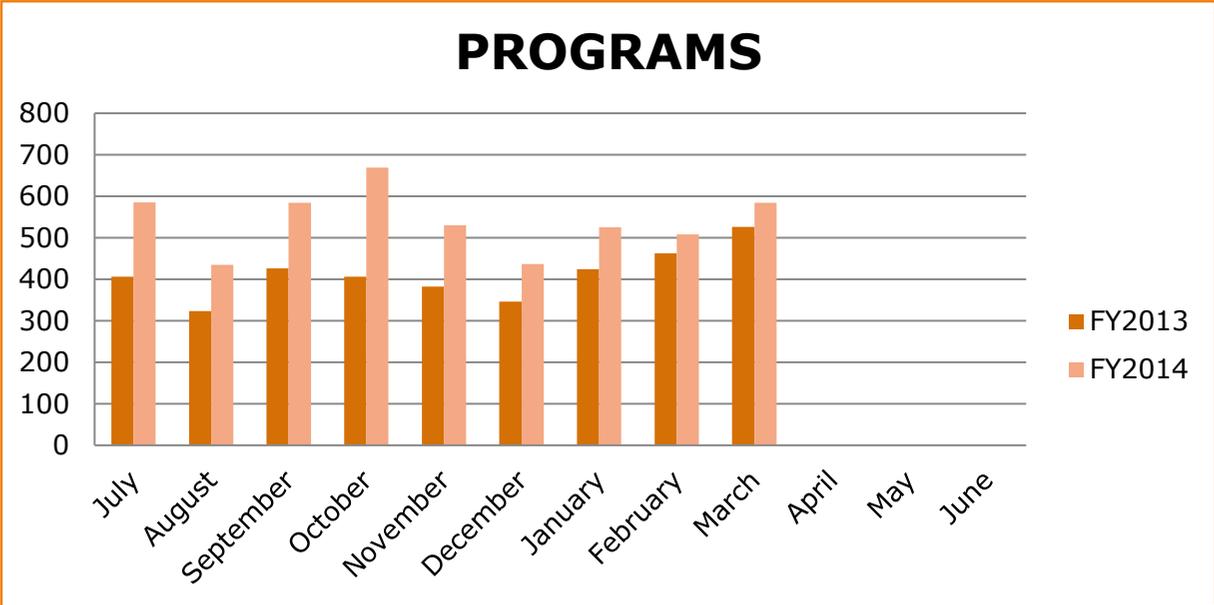
Note: Circulation includes electronic downloadables



LOUDOUN COUNTY PUBLIC LIBRARY

PROGRAMS

Month	FY2013	FY2014	%
July	406	585	44%
August	323	435	35%
September	426	584	37%
October	406	669	65%
November	382	530	39%
December	346	436	26%
January	424	525	24%
February	462	508	10%
March	526	584	11%
April			
May			
June			
Total	3,701	4,856	31%



PROGRAM ATTENDANCE

Month	FY2013	FY2014	%
July	15,737	22,328	42%
August	11,216	17,386	55%
September	12,608	19,317	53%
October	12,351	21,326	73%
November	11,202	13,979	25%
December	7,882	9,567	21%
January	11,072	11,954	8%
February	15,046	13,749	-9%
March	17,021	16,157	-5%
April			
May			
June			
Total	114,135	145,763	28%

