

Loudoun County Public Library Board of Trustees

AGENDA: Monthly Meeting for March 2014

7:30 PM CALL TO ORDER

MOMENT OF SILENCE

COMMENTS

Public Comment

Board Comment

Director's Comment

AGENDA CHANGES

MINUTES APPROVAL – February 19, 2013 Meeting Minutes

REPORTS

Library Advisory Board Report:

Gum Spring Friends Group Chair, Robert Michaud

Library Branch Board Report:

**Gum Spring Library Branch Manager,
Leah Bromser-Kloeden**

Director's Report:

Library Director, Chang Liu

Investment Fund Report:

Library Board of Trustee, Larry Stepnick

INFORMATION ITEMS

II 01 FY 2015 Budget

II 02 Brain Teaser

ADJOURNMENT

DATE & TIME: March 19, 2014 at 7:30 p.m.

LOCATION: Rust Library, 380 Old Waterford Road NW, Leesburg VA 20176

ACCOMMODATIONS: To request a reasonable accommodation for any type of disability, please call 703-777-0368. Three days prior notice is requested.

**Loudoun County Public Library
Board of Trustees Meeting Minutes
February 19, 2014**

The regular monthly meeting of the Loudoun County Library Board of Trustees was held on Wednesday, February 19, 2014, at 7:30 P.M., at the Ashburn Library, 43316 Hay Road, Ashburn, VA 20147 the Chair and Secretary were both present.

Present: Mark Miller, Chair
Chang Liu
Thomas Jensen
Joseph Maio
Mary Pellicano
Nancy Nuell
Sean Mallon

Absent: Jacquelyn Vieth, Vice Chair
Larry Stepnick

I. CALL TO ORDER

Presiding Chair, Mr. Mark Miller called the meeting to order at 7:30 PM and asked for a moment of silence.

II. PUBLIC COMMENTS

There was one citizen who elected to provide public comment, regarding the FY 2015 library budget. The statement is on file.

III. BOARD COMMENTS

Trustee, Ms. Nuell welcomed Mr. Mallon as the newest member of the Library Board of Trustees. Ms. Nuell thanked Mr. Stewart for his public comment. Ms. Nuell stated that she looked forward to the Trustees deliberations regarding the FY 2015 budget.

Trustee, Mr. Maio welcomed Mr. Mallon.

Trustee, Ms. Pellicano welcomed Mr. Mallon. Ms. Pellicano thanked the Loudoun County Public Library and the Paxton Campus for starting The Next Chapter Book Club. The first meeting was held on Monday, February 17 with ten participants and several facilitators. Ms. Pellicano reported that this new book club was a collaborative effort to provide services to intellectually and developmentally disabled adults.

Trustee, Mr. Jensen welcomed Mr. Mallon. Mr. Jensen stated that it has been 361 days since the Gum Spring Library opened in February 2013.

Trustee, Mr. Mallon thanked his fellow Trustees for the warm and gracious welcome. Mr. Mallon stated that he and his family have been Loudoun County residents and active library patrons for the last fifteen years.

Board Chair, Mr. Miller welcomed Mr. Mallon. Mr. Mallon recently filled the eighth seat of the Library Board of Trustees and serves as a representative of the Algonkian District. Mr. Miller thanked Mr. Stewart for his kind words and his many years of support he provided to the Loudoun County Public Library. Mr. Miller extended the invitation to the public and the library advisory boards to advocate for the Loudoun County Public Library at the Board of Supervisors public input sessions. The public input sessions will be held on Wednesday, February 26 at 3 and 6 PM in the Board of Supervisors Board Room and on Saturday, March 1 at 9 AM at the Loudoun County Public Schools Administration Building in Ashburn.

DIRECTOR'S COMMENT

Library Director, Ms. Liu welcomed Mr. Mallon. Ms. Liu thanked the Purcellville Garden Club for their generous bench donations last year. Ms. Liu reported that The Purcellville Garden Club has decided to donate one trash receptacle and one planter to match the benches that were donated for a total value of \$2,500. Ms. Liu recognized April Shroeder, Teen Librarian at Gum Spring Library, for receiving an award for writing her *Fresh Paint* blogs for (YALSA) Young Adult Library Services Association, a division of the American Library Association. Ms. Liu stated that she received a hand written thank you note written in Chinese from a Chinese patron. She read the thank you note to the Trustees. Ms. Liu reported Gum Spring Library will be holding its one year opening celebration on Friday, February 21. Ms. Liu stated on Saturday, March 1 Tuskegee Airman Charles McGee will be speaking at the Rust Library. Ms. Liu reported that Cascades Library will be hosting a Local Author's Fair on Saturday, March 29. Ms. Liu shared a photo from The Next Chapter Book Club and thanked Ms. Pellicano for her support and participation and thanked Ms. Holtlander for obtaining the grant for the program. Ms. Liu reported that the Loudoun County Public Library will be closed on Friday, April 25 to hold the annual Staff Development Day and she extended an invitation to the Trustees.

AGENDA CHANGES

Mr. Miller asked for agenda changes. Mr. Maio moved to add Action Item 02 Executive Closed Session after Action Item 01 Library Board of Trustees Spring Retreat; the motion was seconded and approved by a vote of 5-1-0-2, (yes-abstain-no-not present).

READING AND APPROVAL OF MINUTES

Mr. Miller requested a motion to approve the minutes of the February 19, 2014 Library Board of Trustees regular meeting. Mr. Maio moved to approve the minutes as presented, the motion was seconded. Ms. Nuell requested a friendly amendment to the February 19, 2014 meeting minutes. Ms. Nuell moved that her board comments be revised to reflect the following statement; Ms. Nuell recognized the expertise and professionalism demonstrated by her fellow colleagues in the recent controversy regarding a proposed appointment to the Library Board of Trustees. The motion to approve the amended meeting minutes of the February 19, 2014 Library Board of Trustees regular meeting was seconded and approved by a vote of 4-2-0-2.

REPORTS

A. ASHBURN LIBRARY FRIENDS GROUP

The Ashburn Library Advisory Board President, Ms. Susan Mayhew reported on behalf of the advisory board. The report was received and placed on file.

B. ASHBURN LIBRARY

The Library Branch Manager, Ms. Tracy Sumler reported on behalf of the Ashburn Library. The report was received and placed on file.

C. DIRECTOR'S REPORT

The Director's Report was presented by the Library Director, Ms. Chang Liu. The report was received and placed on file.

IV. INFORMATION ITEMS

II01 FY 2015 Budget:

Ms. Liu reported that she sent the Library Services Budget Narrative document to the Trustees for review. Ms. Liu stated there were three enhancement request included in the document. The three enhancement request included \$150,000 for the library collection, one full time Library Training Coordinator position and one full time Youth Programming Coordinator position. Ms. Liu reported that the \$150,000 was included in the County

Administrators FY 2015 budget proposal to the Board of Supervisors. The Library Training Coordinator and the Youth Programming Coordinator positions were included in the Executive Summary portion of the FY 2015 proposed budget document from the County Administrator. Ms. Liu noted that the two requested positions were submitted as unfunded request by the County Administrator. Ms. Liu stated that the County Administrator would have included the two positions as funded enhancements if there was sufficient tax revenue available to support the additional positions. Ms. Liu recommended that the Board of Trustees support all three enhancement request. Mr. Miller requested that Ms. Liu provide the Trustees talking points regarding to the FY 2015 library budget.

V. ACTION ITEMS

AI01 Library Board of Trustees Spring Retreat:

Mr. Miller recommended that the Trustees hold a Library Board of Trustees Retreat in the spring of 2014 to discuss the end results of the FY 2015 budget, begin preparing for the FY 2016 budget and to discuss possible revisions to library policies. Mr. Miller presented the proposed dates to hold the Library Board of Trustees Retreat. The following proposed dates are all on Saturdays, April 5, 12, 26 or May 3 or 31. Mr. Miller asked for a motion to choose a particular date to hold the Library Board of Trustees Retreat. Ms. Nuell moved to hold the Library Board of Trustees Retreat on Saturday, May 3, the motion was seconded. Ms. Nuell rescinded her motion and proposed that the Library Board of Trustees hold the Retreat on May 31, the motion was seconded. Ms. Nuell rescinded her second motion and proposed that the Library Board of Trustees hold the Retreat on April 26, the Motion was seconded and approved by a vote of 5-1-0-2. Ms. Liu requested that the Trustees send her agenda items to be discussed at the retreat.

AI02 Executive Session:

Ms. Nuell read the motion to convene into Executive Session.

Pursuant to Section 2.1-344 of the Code of Virginia, I move that the Loudoun County Public Library Board of Trustees recess this public meeting and enter into executive session. The authority for this executive session is found in Section 2.1-344(a) Subsection 7. The purpose of the executive session is to consult regarding personnel matters. The motion was seconded and approved, by a vote of 5-1-0-2.

Ms. Nuell moved that the Resolution Certifying the Executive Session be adopted and reflected in the minutes of the public meeting. Whereas, the Loudoun County Public Library Board of Trustees has this 19th day of February 2014, convened in executive session by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act:

Now, therefore, be it resolved that the Library Board of Trustees does hereby certify that to the best of each members' knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the executive session to which this certification applies; and (2) only such public business matters as were identified in the motion by which the said executive session was convened were heard, discussed or considered by the Library Board of Trustees. Ms. Nuell moved that the resolution certifying the executive session be adopted and reflected in the minutes of the public meeting. The motion was seconded and approved by a vote of 5-1-0-2.

VI. ADJOURNMENT

Mr. Miller requested a motion to adjourn. Ms. Nuell moved to adjourn the meeting at 9:23 PM. The motion was seconded and approved by a vote of 4-1-1-2.

Respectfully submitted by,

Kelley Nelson
Secretary

Adopted by the Board in the meeting

of _____,
(Date of Meeting)

(Signature of Presiding Officer)

**March 19, 2014, Meeting of Library Board of Trustees
Director's Report**

Programming

Smithsonian Astrophysical Observatory has selected Loudoun County Public Library to host an exhibit called *Here, There, Everywhere*. The purpose of the exhibit is to connect science content in Earth and planetary sciences and astrophysics with everyday phenomena, helping to demonstrate the universality of physical laws and the connection between our everyday world and the universe. The exhibit will be at the Gum Spring Library in June 2014 with supporting programs.

Poet, author and educator Kwame Alexander led student poets through a Book-In-A-Day project - teaching students the fundamentals of creative writing and publishing. The book launch for "*Till Tomorrow: Remembering Emmet through Poems*" will be held in April at Rust Library. The Book-in-a-Day project is sponsored by the AV Symington Gift Fund.

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: II 01 FY 2015 Budget

SUBJECT:	FY 2015 Budget
CONTACT:	Chang Liu, 703-771-5235
ACTION DATE:	March 19, 2014
RECOMMENDATION:	Chang will provide an update on the FY 2015 budget.
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: 1102 Brain Teaser

SUBJECT:	Brain Teaser
CONTACT:	Library Board of Trustee, Larry Stepnick
ACTION DATE:	March 19, 2014
RECOMMENDATION:	Library Board of Trustee Mr. Larry Stepnick will present this month's Brain Teaser.
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

**Symington Trust
Fund 1223
FY14**

Month	Beginning Balance	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned @ LGIP Rate**	Interest Received CD's	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 4,075,338.28			\$ 4,075,338.28	\$ 13.77		\$ 4,075,352.05	0.1051%
August	\$ 4,075,352.05			\$ 4,075,352.05	\$ 14.71		\$ 4,075,366.76	0.1122%
September	\$ 4,075,366.76		\$ (164.75)	\$ 4,075,531.51	\$ 14.07		\$ 4,075,545.58	0.1072%
October	\$ 4,075,545.58		\$ (170.00)	\$ 4,075,715.58	\$ 15.15		\$ 4,075,730.73	0.1153%
November	\$ 4,075,730.73		\$ (100.00)	\$ 4,075,830.73	\$ 13.44		\$ 4,075,844.17	0.1022%
December	\$ 4,075,844.17		\$ 3,470.26	\$ 4,072,373.91	\$ 12.07		\$ 4,072,385.98	0.0939%
January	\$ 4,072,385.98		\$ 10,778.68	\$ 4,061,607.30	\$ 11.61		\$ 4,061,618.91	0.0971%
February^	\$ 4,061,618.91		\$ 13,204.70	\$ 4,048,414.21	\$ 36.96	\$ 15,612.34	\$ 4,064,063.51	0.1026%
March								
April								
May								
June								
Total FY	\$ 4,075,338.28	\$ -	\$ 27,018.89		\$ 131.78	\$ 15,612.34	\$ 4,064,063.51	

*Ending Balances include CD's and Money Market balances - see holding tab

****Interest Earnings on funds invested at LGIP - Based On Average LGIP Rate For the Month**

^February CD interest earned at maturity of John Marshall Bank CD

**James Horton Prog for the Arts Trust Fund
Fund 1222
FY14**

Month	Beginning Balance	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned*	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 17,742.43			\$ 17,742.43	\$ 1.55	\$ 17,743.98	0.1051%
August	\$ 17,743.98			\$ 17,743.98	\$ 1.66	\$ 17,745.64	0.1122%
September	\$ 17,745.64	\$ 1,000.00		\$ 18,745.64	\$ 1.67	\$ 18,747.31	0.1072%
October	\$ 18,747.31			\$ 18,747.31	\$ 1.80	\$ 18,749.11	0.1153%
November	\$ 18,749.11			\$ 18,749.11	\$ 1.60	\$ 18,750.71	0.1022%
December	\$ 18,750.71			\$ 18,750.71	\$ 1.47	\$ 18,752.18	0.0939%
January	\$ 18,752.18			\$ 18,752.18	\$ 1.52	\$ 18,753.70	0.0971%
February	\$ 18,753.70			\$ 18,753.70	\$ 1.60	\$ 18,755.30	0.1026%
March							
April							
May							
June							
Total FY	\$ 17,742.43	\$ 1,000.00	\$ -	\$ -	\$ 12.87	\$ 18,755.30	

*Interest Earnings Based On Average LGIP Rate For the Month

**Irwin Uran Trust Fund
Fund 1220
FY14**

Month	Beginning Balance	Prior Mo Adjustment	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned*	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 263,049.10				\$ 263,049.10	\$ 23.04	\$ 263,072.14	0.1051%
August	\$ 263,072.14				\$ 263,072.14	\$ 24.60	\$ 263,096.74	0.1122%
September	\$ 263,096.74				\$ 263,096.74	\$ 23.50	\$ 263,120.24	0.1072%
October	\$ 263,120.24				\$ 263,120.24	\$ 25.28	\$ 263,145.52	0.1153%
November	\$ 263,145.52				\$ 263,145.52	\$ 22.41	\$ 263,167.93	0.1022%
December	\$ 263,167.93			\$ 354.91	\$ 262,813.02	\$ 20.57	\$ 262,833.59	0.0939%
January	\$ 262,833.59			\$ 2,018.21	\$ 260,815.38	\$ 21.10	\$ 260,836.48	0.0971%
February	\$ 260,836.48			\$ 349.70	\$ 260,486.78	\$ 22.27	\$ 260,509.05	0.1026%
March								
April								
May								
June								
Total FY	\$ 263,049.10	\$ -	\$ -	\$ 2,722.82	\$ -	\$ 182.77	\$ 260,509.05	

*Interest Earnings Based On Average LGIP Rate For the Month

Library Trust Funds Holdings

As of February 28, 2014

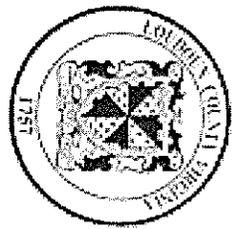
Irwin Uran Trust Fund	\$ 260,509	LGIP*	0.10%
------------------------------	-------------------	-------	-------

Symington Trust Fund	\$ 130,380	LGIP*	0.10%
		CD**	Trade Date Maturity Yield
	\$790,612	<i>Access National</i>	02/18/14 02/17/19 1.50%
	\$818,071	<i>Cardinal Bank</i>	03/22/13 03/22/18 1.35%
	\$775,000	<i>Washington First</i>	03/19/12 03/19/15 1.05%
	\$775,000	<i>Washington First</i>	03/30/12 03/30/16 1.35%
	\$775,000	<i>Virginia Commerce</i>	03/30/12 03/29/17 1.74%
Symington Total	\$ 4,064,063		

James Horton Trust Fund	\$ 18,755	LGIP*	0.10%
--------------------------------	------------------	-------	-------

***LGIP balances available for expenses**

**CD balances subject to penalty for early withdrawal



County of Loudoun Investments
Fund LIBR - Library Funds
Investments by Fund
February 28, 2014

Loudoun County

CUSIP	Investment #	Issuer	Purchase Date	Remaining Cost	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Certificates of Deposit											
ACC021819	10676	Access National Bank	02/18/2014	790,612.34	790,612.34	790,612.34	1.500	1.479	1.500	02/17/2019	1,814
CB032118	10630	Cardinal Bank	03/22/2013	818,070.97	818,070.97	818,070.97	1.342	1.323	1.342	03/22/2018	1,482
VCB032917	10541	Virginia Commerce Bank	03/30/2012	775,000.00	775,000.00	775,000.00	1.740	1.716	1.740	03/29/2017	1,124
WASH031915	10539	Washingtonfirst	03/19/2012	775,000.00	775,000.00	775,000.00	1.050	1.035	1.050	03/19/2015	383
WASH033016	10540	Washingtonfirst	03/30/2012	775,000.00	775,000.00	775,000.00	1.350	1.331	1.350	03/30/2016	760
		Subtotal and Average		3,933,683.31	3,933,683.31	3,933,683.31		1.377	1.396		1,119
		Total Investments and Average		3,933,683.31	3,933,683.31	3,933,683.31		1.377	1.396		1,119

LGIP Daily Dividend Rate

Price start date: 2/01/2014

Price end date: 2/28/2014

DAYS

Fund Name

683-COMMONWEALTH OF VIRGINIA - LGIP

<u>Date</u>	<u>Daily Dividend Rate</u>	
2/1/2014	0.000002875	0.1049% 1
2/2/2014	0.000002879	0.1051% 1
2/3/2014	0.000002910	0.1062% 1
2/4/2014	0.000002952	0.1077% 1
2/5/2014	0.000002923	0.1067% 1
2/6/2014	0.000002912	0.1063% 1
2/7/2014	0.000002908	0.1061% 1
2/8/2014	0.000002908	0.1061% 1
2/9/2014	0.000002908	0.1061% 1
2/10/2014	0.000002859	0.1044% 1
2/11/2014	0.000002847	0.1039% 1
2/12/2014	0.000002890	0.1055% 1
2/13/2014	0.000002844	0.1038% 1
2/14/2014	0.000002637	0.0963% 1
2/15/2014	0.000002637	0.0963% 1
2/16/2014	0.000002637	0.0963% 1
2/17/2014	0.000002637	0.0963% 1
2/18/2014	0.000002652	0.0968% 1
2/19/2014	0.000002715	0.0991% 1
2/20/2014	0.000002682	0.0979% 1
2/21/2014	0.000002782	0.1015% 1
2/22/2014	0.000002782	0.1015% 1
2/23/2014	0.000002782	0.1015% 1
2/24/2014	0.000002760	0.1007% 1
2/25/2014	0.000002763	0.1008% 1
2/26/2014	0.000002851	0.1041% 1
2/27/2014	0.000002840	0.1037% 1
2/28/2014	0.000002940	0.1073% 1

=(a/b)*c	Average Rate	0.1026%	rounded
		0.000078712	0.10%
	days in month	28	
	days in year	365	

9/26/2013	800,000.00		LGIP posting error
9/26/2013	0.000002708	2.1664	
9/27/2013	0.000002826	2.2608	
9/28/2013	<u>0.000002827</u>	2.2616	
9/29/2013	0.000002827	2.2616	
9/30/2013	0.000002818	2.2544	
10/1/2013	0.000002867	2.2936	
10/2/2013	0.000002969	2.3752	
10/3/2013	0.000002927	2.3416	
10/4/2013	0.000003038	2.4304	
10/5/2013	0.00000303	2.424	
10/6/2013	0.00000303	2.424	
10/7/2013	0.000002916	2.3328	
10/8/2013	0.000002938	2.3504	
10/9/2013	0.000003072	2.4576	
10/10/2013	0.000003329	2.6632	
10/11/2013	0.000003315	2.652	
10/12/2013	0.000003299	2.6392	
10/13/2013	0.000003299	2.6392	
10/14/2013	0.000003299	2.6392	
10/15/2013	0.000003734	2.9872	
10/16/2013	0.000003485	2.788	
10/17/2013	0.000003516	2.8128	
10/18/2013	0.000003577	2.8616	
10/19/2013	0.000003473	2.7784	
10/20/2013	0.000003473	2.7784	
10/21/2013	0.000003126	2.5008	
10/22/2013	0.000003104	2.4832	
			67.8576



LCPL STATISTICAL REPORT (Current Month)

February-2014		ASHBURN		CASCADES		GUM SPRING		LOVETTSVILLE		MIDDLEBURG		OUTREACH		PURCELLVILLE		RUST		STERLING		ADMIN		SYSTEM TOTAL	
Visits	FY2014	27,698	13%	28,425	-2%	21,415	62%	2,804	-15%	2,619	-14%	413	-14%	12,571	-5%	26,422	-8%	5,919	-15%			128,286	5%
	FY2013	24,596		29,025		13,197		3,297		3,033		478		13,181		28,584		6,965				122,356	
New Registrations	FY2014	313	-29%	210	-28%	284	28400%	12	-37%	32	129%	9	-47%	63	-70%	200	-37%	119	102%			1,242	-68%
	FY2013	442		293		2,529		19		14		17		213		318		59				3,904	
CIRCULATION																							
Print Material	FY2014	97,596	-3%	54,231	-1%	73,004	190%	5,840	-7%	2,178	-22%	1,112	0%	24,361	-4%	49,358	0%	8,968	-5%	1,702	7%	318,350	15%
	FY2013	100,184		55,012		25,188		6,300		2,785		1,109		25,370		49,420		9,479		1,595		276,442	
Audiovisual	FY2014	30,002	-11%	22,878	-13%	19,349	131%	2,637	-16%	1,647	-12%	449	-5%	12,635	-6%	25,939	1%	4,716	-5%	462	-28%	120,714	2%
	FY2013	33,538		26,420		8,366		3,125		1,871		472		13,499		25,728		4,967		641		118,627	
TOTAL CIRCULATION	FY2014	127,598	-5%	77,109	-5%	92,353	175%	8,477	-10%	3,825	-18%	1,561	-1%	36,996	-5%	75,297	0%	13,684	-5%	2,164	-3%	462,976	13%
FY2013	133,722		81,432		33,554		9,425		4,656		1,581		38,869		75,148		14,446		2,236		410,592		
LIBRARY PROGRAMS																							
Programs	FY2014	105	12%	94	-3%	93	272%	37	6%	12	9%	2	-50%	33	-33%	107	-4%	25	-24%	-	-100%	508	10%
	FY2013	94		97		25		35		11		4		49		111		33		3		462	
Program Attendance	FY2014	3,809	-7%	2,545	-17%	3,490	83%	626	-40%	124	-45%	95	150%	707	-3%	1,959	-15%	394	-41%	-	-100%	13,749	-9%
	FY2013	4,093		3,069		1,908		1,035		225		38		732		2,315		669		962		15,046	
COMMUNITY USE OF MEETING ROOMS																							
Bookings	FY2014	68	-14%	172	-22%	48	-	7	-13%	8	-			53	0%	109	-10%	18	-18%			483	-4%
	FY2013	79		221		-		8		-				53		121		22				504	
Attendance	FY2014	1,564	14%	2,429	-13%	579	-	109	98%	38	-			420	-27%	1,826	-12%	210	-55%			7,175	-2%
	FY2013	1,368		2,806		-		55		-				576		2,069		471				7,345	
PUBLIC COMPUTER USE																							
Internet Sessions	FY2014	3,088	-2%	4,962	-5%	4,296	-	439	7%	638	16%			1,719	-5%	9,125	43%	2,152	1%			26,419	34%
	FY2013	3,142		5,227		-		410		552				1,805		6,384		2,131				19,651	
Wi-Fi Sessions	FY2014	2,550	-8%	2,843	4%	3,000	287%	196	-8%	288	9%			769	8%	2,956	22%	598	16%			13,200	27%
	FY2013	2,757		2,723		776		214		264				714		2,418		516				10,382	
VOLUNTEERS																							
Number of Volunteer Hours	FY2014	347	-3%	284	-12%	131	-	17	6%	15	-94%	10	-44%	16	167%	436	39%	27	-21%			1,283	-1%
	FY2013	358		322		-		16		232		18		6		313		34				1,299	
		ASHBURN		CASCADES		GUM SPRING		LOVETTSVILLE		MIDDLEBURG		OUTREACH		PURCELLVILLE		RUST		STERLING		ADMIN		SYSTEM TOTAL	

Gum Spring Library opened 2/23/2013

Middleburg Library closed for renovation 7/21/2013-8/11/2013.

Several days of inclement weather for the month of January

SYSTEMWIDE ONLINE SERVICES			
Electronic Resources	FY2014	80,944	-1%
	FY2013	82,060	
Downloadables	FY2014	23,912	54%
	FY2013	15,523	
Visits to Webpage	FY2014	116,182	-4%
	FY2013	121,612	
Library Catalog Use	FY2014	406,507	-5%
	FY2013	429,793	
Online Hold Requests	FY2014	48,966	-2%
	FY2013	49,777	
Online Renewals	FY2014	145,587	22%
	FY2013	119,219	
Phone Renewals	FY2014	6,808	28%
	FY2013	5,314	
Suggest A Title	FY2014	338	26%
	FY2013	268	
Interlibrary Loans	FY2014	552	10%
	FY2013	502	

REVENUE AND FINES			
Overdue Fines	FY2014	\$24,383	14%
	FY2013	\$21,400	
Community Room Rental	FY2014	\$285	-5%
	FY2013	\$300	
Printing	FY2014	\$3,094	-9%
	FY2013	\$3,401	
Interlibrary Loans	FY2014	\$353	-17%
	FY2013	\$426	
Monetary Donations	FY2014	\$0	-100%
	FY2013	\$20	
Lost or Damaged Materials	FY2014	\$4,246	-14%
	FY2013	\$4,934	
Total Revenues	FY2014	\$32,360	6%
	FY2013	\$30,481	



LCPL STATISTICAL REPORT (Year-To-Date)

February-2014		ASHBURN		CASCADES		GUM SPRING		LOVETTSTVILLE		MIDDLEBURG		OUTREACH		PURCELLVILLE		RUST		STERLING		ADMIN		SYSTEM TOTAL	
Visits	FY2014	238,418	-2%	234,102	2%	194,834	1376%	26,258	-3%	23,604	-14%	4,010	10%	115,485	0%	248,573	-1%	62,643	-5%			1,147,927	18%
	FY2013	244,143		228,578		13,197		27,005		27,460		3,662		115,175		250,543		65,638				975,401	
New Registrations	FY2014	3,465	-26%	2,226	-12%	3,975	28400%	156	-20%	163	-50%	111	-15%	711	-31%	2,085	-17%	971	1%			13,863	-7%
	FY2013	4,701		2,543		2,529		195		324		131		1,034		2,515		959				14,931	
CIRCULATION																							
Print Material	FY2014	830,546	-7%	464,988	-2%	609,426	2320%	52,242	2%	17,687	-31%	9,416	1%	208,525	-5%	442,278	1%	80,821	-5%	13,206	43%	2,729,135	23%
	FY2013	890,338		472,737		25,188		51,162		25,449		9,307		218,584		438,703		84,892		9,226		2,225,586	
Audiovisual	FY2014	268,082	-10%	201,381	-11%	175,830	2002%	23,279	-6%	12,910	-22%	3,602	6%	111,345	-2%	224,581	2%	45,633	-2%	4,157	10%	1,070,800	11%
	FY2013	296,509		226,361		8,366		24,828		16,619		3,402		113,065		221,060		46,375		3,787		960,372	
TOTAL CIRCULATION	FY2014	1,098,628	-7%	666,369	-5%	785,256	2240%	75,521	-1%	30,597	-27%	13,018	2%	319,870	-4%	666,859	1%	126,454	-4%	17,363	33%	3,990,984	21%
FY2013	1,186,847		699,098		33,554		75,990		42,068		12,709		331,649		659,763		131,267		13,013		3,289,185		
LIBRARY PROGRAMS																							
Programs	FY2014	851	18%	724	3%	805	3120%	295	32%	94	18%	7	-22%	286	-15%	940	13%	265	11%	5	-38%	4,272	35%
	FY2013	720		702		25		224		80		9		337		832		238		8		3,175	
Program Attendance	FY2014	35,334	3%	24,156	2%	32,776	1618%	3,694	-7%	1,379	-12%	174	12%	5,870	-4%	20,421	9%	4,432	-6%	1,370	-30%	129,606	33%
	FY2013	34,233		23,728		1,908		3,979		1,574		156		6,095		18,774		4,709		1,958		97,114	
COMMUNITY USE OF MEETING ROOMS																							
Bookings	FY2014	511	-4%	1,425	-22%	278	-	46	-6%	46				606	32%	825	8%	95	-49%			3,832	1%
	FY2013	530		1,820		-		49		-				460		761		188				3,808	
Attendance	FY2014	10,720	0%	19,193	-9%	3,627	-	498	42%	823				3,946	-2%	13,112	4%	1,797	-41%			53,716	3%
	FY2013	10,773		21,133		-		351		-				4,027		12,654		3,034				51,972	
PUBLIC COMPUTER USE																							
Internet Sessions	FY2014	23,188	-13%	45,138	36%	34,306	-	4,162	6%	4,929	-9%			14,918	-9%	65,183	15%	19,802	44%			211,626	36%
	FY2013	26,676		33,111		-		3,920		5,442				16,366		56,758		13,724				155,997	
Wi-Fi Sessions	FY2014	21,017	6%	24,383	19%	23,243	2895%	1,836	20%	2,563	-5%			6,188	11%	24,472	33%	5,175	21%			108,877	48%
	FY2013	19,823		20,412		776		1,525		2,709				5,585		18,382		4,271				73,483	
VOLUNTEERS																							
Number of Volunteer Hours	FY2014	4,380	8%	3,778	65%	2,455	-	526	69%	529	-15%	131	-4%	482	-39%	4,270	47%	1,363	4%			17,914	44%
	FY2013	4,074		2,296		-		312		621		137		788		2,895		1,314				12,437	
				ASHBURN	CASCADES	GUM SPRING	LOVETTSTVILLE	MIDDLEBURG	OUTREACH	PURCELLVILLE	RUST	STERLING	ADMIN	SYSTEM TOTAL									

Gum Spring Library opened 2/23/2013
 Middleburg Library closed for renovation 7/21/2013-8/11/2013.
 Several days of inclement weather for the month of January

SYSTEMWIDE ONLINE SERVICES			
Electronic Resources	FY2014	655,147	9%
	FY2013	601,650	
Downloadables	FY2014	191,049	85%
	FY2013	103,227	
Visits to Webpage	FY2014	999,898	11%
	FY2013	897,925	
Library Catalog Use	FY2014	3,568,306	2%
	FY2013	3,481,398	
Online Hold Requests	FY2014	418,819	8%
	FY2013	386,025	
Online Renewals	FY2014	1,242,246	19%
	FY2013	1,047,541	
Phone Renewals	FY2014	54,781	7%
	FY2013	51,311	
Suggest A Title	FY2014	3,208	120%
	FY2013	1,459	
Interlibrary Loans	FY2014	3,876	21%
	FY2013	3,192	

REVENUE AND FINES			
Overdue Fines	FY2014	\$180,359	743%
	FY2013	\$21,400	
Community Room Rental	FY2014	\$1,896	532%
	FY2013	\$300	
Printing	FY2014	\$26,875	690%
	FY2013	\$3,401	
Interlibrary Loans	FY2014	\$2,587	507%
	FY2013	\$426	
Monetary Donations	FY2014	\$36	80%
	FY2013	\$20	
Lost or Damaged Materials	FY2014	\$29,832	505%
	FY2013	\$4,934	
Total Revenues	FY2014	\$241,585	693%
	FY2013	\$30,481	

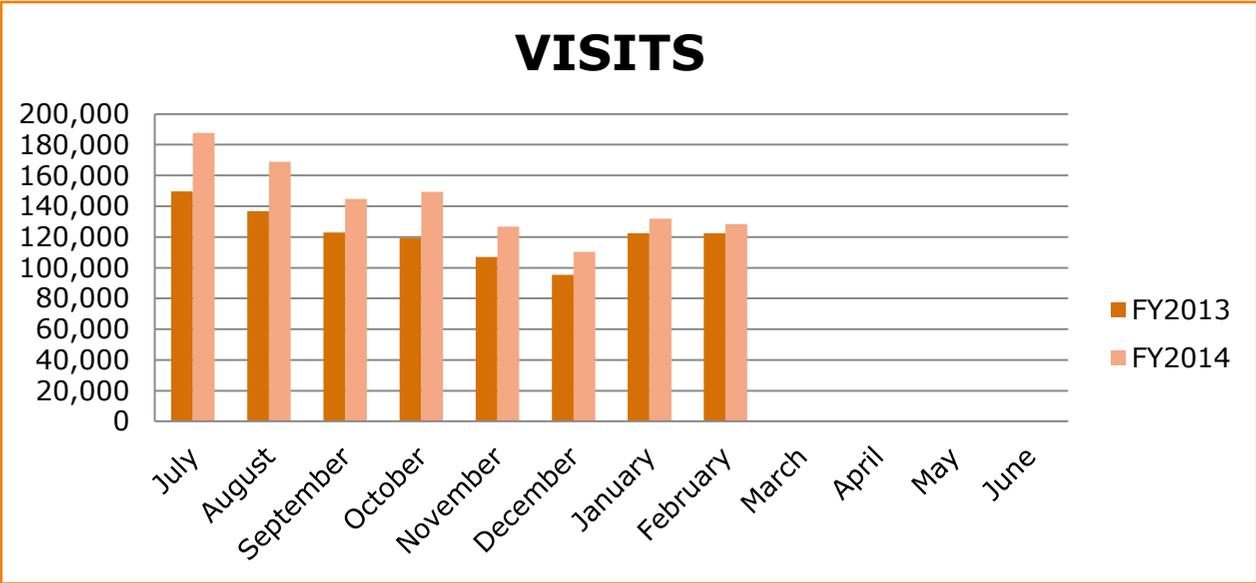
YEAR END DATA		
Reference Questions		-100%
	343,590	
Summer Reading Participants		-
	832	
County Population	338,897	3%
	328,533	
Registered Borrower Count		-100%
	193,333	
Circulation Per Capita		-100%
	17	

Online Renewals

LOUDOUN COUNTY PUBLIC LIBRARY

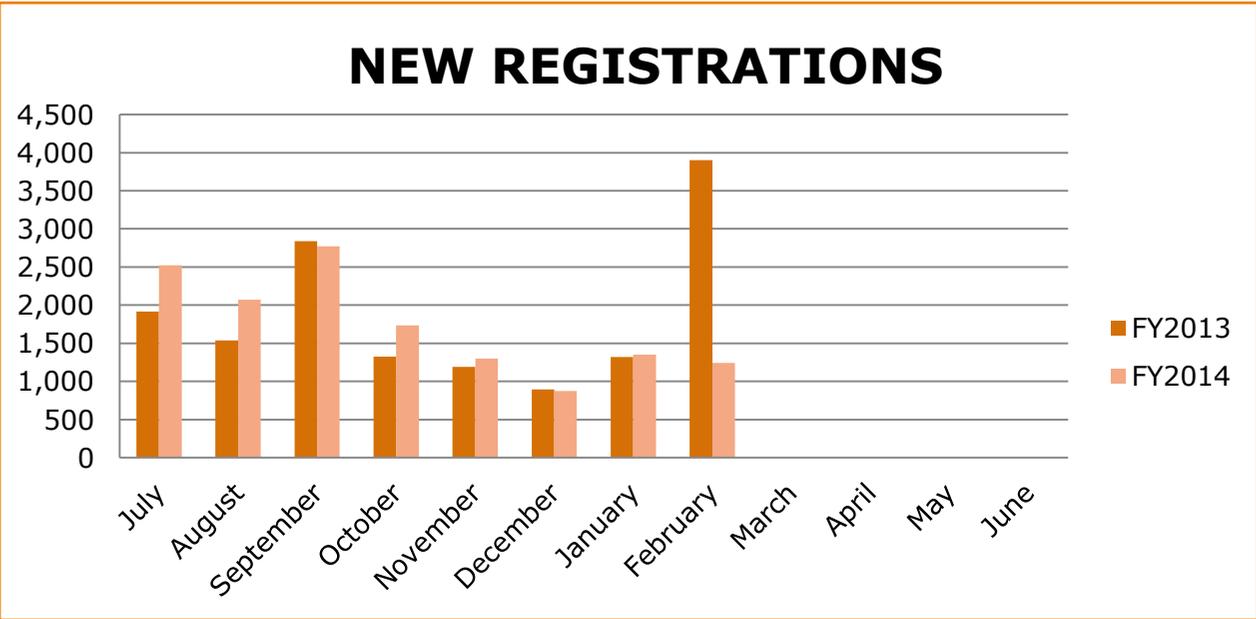
TOTAL VISITS

Month	FY2013	FY2014	%
July	149,565	187,613	25%
August	136,822	169,037	24%
September	122,898	144,782	18%
October	119,304	149,430	25%
November	106,870	126,658	19%
December	95,275	110,182	16%
January	122,311	131,939	8%
February	122,356	128,286	5%
March			
April			
May			
June			
Total	975,401	1,147,927	18%



NEW REGISTRATIONS

Month	FY2013	FY2014	%
July	1,916	2,524	32%
August	1,537	2,070	35%
September	2,840	2,773	-2%
October	1,325	1,732	31%
November	1,191	1,297	9%
December	896	876	-2%
January	1,322	1,349	2%
February	3,904	1,242	-68%
March			
April			
May			
June			
Total	14,931	13,863	-7%



Gum Spring Library opened 2/28/2013

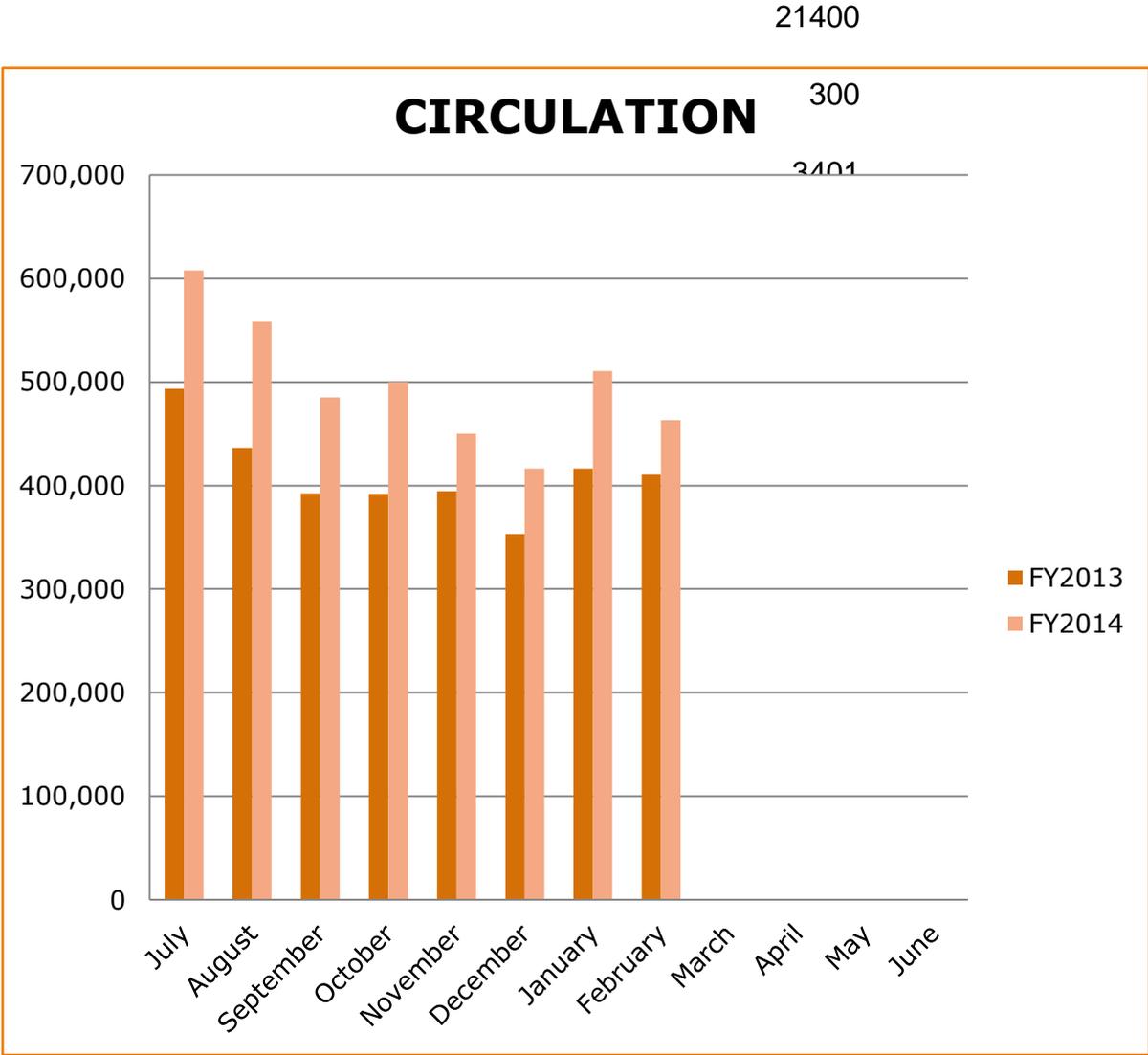
LOUDOUN COUNTY PUBLIC LIBRARY



TOTAL CIRCULATION

Month	FY2013	FY2014	%
July	493,469	607,804	23%
August	436,516	558,034	28%
September	392,330	485,117	24%
October	392,012	500,140	28%
November	394,502	450,122	14%
December	353,264	416,272	18%
January	416,500	510,481	23%
February	410,592	462,976	13%
March			
April			
May			
June			
Total	3,289,185	3,990,946	21%

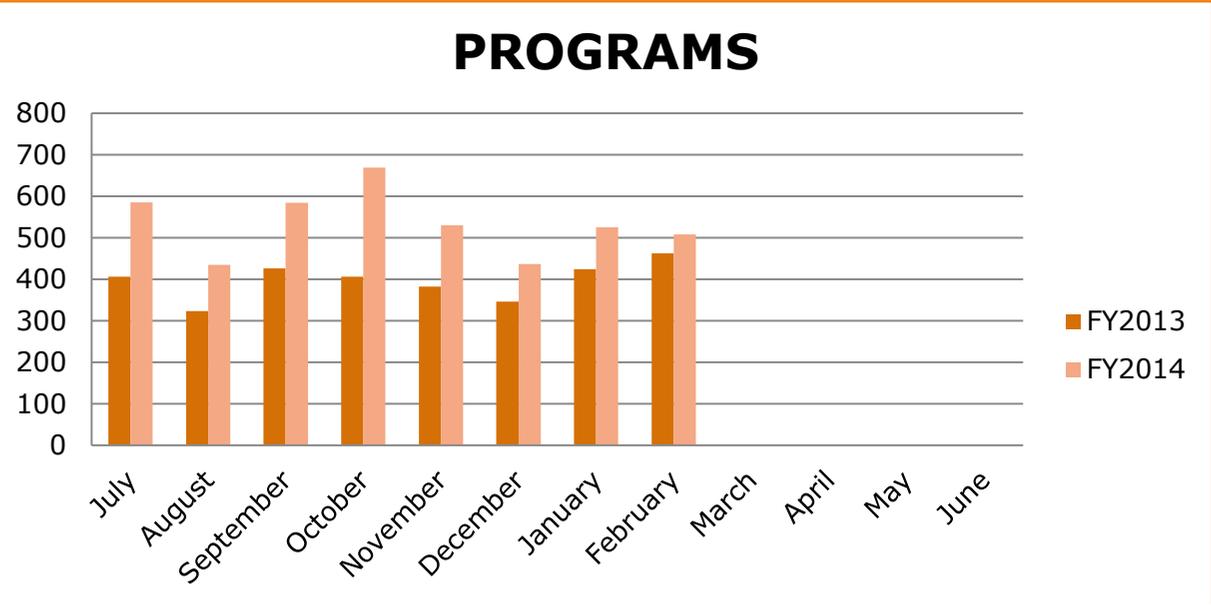
Note: Circulation includes electronic downloadables



LOUDOUN COUNTY PUBLIC LIBRARY

PROGRAMS

Month	FY2013	FY2014	%
July	406	585	44%
August	323	435	35%
September	426	584	37%
October	406	669	65%
November	382	530	39%
December	346	436	26%
January	424	525	24%
February	462	508	
March			
April			
May			
June			
Total	3,175	4,272	35%



PROGRAM ATTENDANCE

Month	FY2013	FY2014	%
July	15,737	22,328	42%
August	11,216	17,386	55%
September	12,608	19,317	53%
October	12,351	21,326	73%
November	11,202	13,979	25%
December	7,882	9,567	21%
January	11,072	11,954	8%
February	15,046	13,749	-9%
March			
April			
May			
June			
Total	97,114	129,606	33%

