

# Loudoun County Public Library Board of Trustees

**AGENDA: Monthly Meeting for February 2015**

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**7:30 PM CALL TO ORDER**

**MOMENT OF SILENCE**

**COMMENTS**

Public Comment

Board Comment

Director's Comment

**AGENDA CHANGES**

**MINUTES APPROVAL** – December 17, 2014 Regular Meeting Minutes

**REPORTS**

Library Advisory Board Report:

**Cascades Library Advisory Board**

Library Branch Board Report:

**Cascades Library Branch Manager, Sheila McDuff**

Director's Report:

**Library Director, Chang Liu**

**INFORMATION ITEMS**

**II 01** Brain Teaser

**II 02** FY 2016 Budget

**II 03** STEM Library

**II 04** Library Board of Trustees Retreat

**ADJOURNMENT**

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**DATE & TIME:** February 4, 2015 at 7:30 p.m.

**LOCATION:** Rust Library, 380 Old Waterford Road NW, Leesburg, VA 20176

**ACCOMMODATIONS:** To request a reasonable accommodation for any type of disability, please call 703-777-0368. Three days prior notice is requested.

**Loudoun County Public Library  
Board of Trustees Meeting Minutes**

December 17, 2014

The regular monthly meeting of the Loudoun County Library Board of Trustees was held on Wednesday, December 17, 2014, at 7:30 P.M., at the Rust Library, 380 Old Waterford Road Leesburg, VA 20176, the Chair and Secretary were both present.

**Present:** Mark Miller, Chair  
Chang Liu, Library Director  
Joseph Maio  
Thomas Jensen  
Sean Mallon  
Mary Pellicano  
Larry Stepnick  
Nancy Nuell

**Absent:** Jackquelyn Veith, Vice Chair  
Reynolds Berger

**I. CALL TO ORDER**

Presiding Chair, Mr. Mark Miller called the meeting to order at 7:30 PM and asked for a moment of silence.

**II. PUBLIC COMMENTS**

There was no public comment.

**III. BOARD COMMENTS**

Trustee, Mr. Maio welcomed everyone to the Library Board of Trustees Meeting and wished everyone Happy Holidays.

Trustees, Mr. Stepnick, Ms. Pellicano, Mr. Jensen, Mr. Mallon and Ms. Nuell wished everyone Happy Holidays.

Board Chair, Mr. Miller mentioned that there is a new television show called the Librarians and encouraged everyone to watch it.

Mr. Miller reported on Mr. Scott Stewart's recovery from his illness. Mr. Miller reported that Mr. Stewart was recovering well at home and shows no long term effects from the illness. Mr. Miller stated that Mr. Stewart was regrettably sad that he missed portraying Santa Clause this year at the Ashburn Library.

**DIRECTOR'S COMMENT**

Ms. Liu thanked the Trustees, volunteers, staff and Advisory Boards for a wonderful year. Ms. Liu introduced the Director of Thomas Balch Library, Ms. Alexandra Gressitt. Ms. Liu introduced the new Youth Programming Coordinator, Ms. April Shroeder.

**AGENDA CHANGES**

Mr. Miller asked for agenda changes. There were no agenda changes presented.

**READING AND APPROVAL OF MINUTES**

Mr. Miller requested a motion to approve the minutes of the November 19, 2014 Library Board of Trustees regular meeting minutes. Mr. Maio moved to approve the minutes as presented. The motion was seconded and approved by a vote of 5-1-0-2. (yes/abstained/no/not present).

**REPORTS**

**A. LIBRARY FOUNDATION REPORT**

Loudoun Library Foundation Vice President, Ms. Jean Zenowich reported on behalf of the Loudoun Library Foundation. The report was received and placed on file.

**B. COLLECTION DEVELOPMENT DIVISION REPORT**

Collection Development Division Manager, Ms. Mary Lou Demeo reported on behalf of the Collection Development Division. The report was received and placed on file.

**C. DIRECTOR’S REPORT**

The Director’s Report was presented by the Library Director, Ms. Chang Liu. The report was received and placed on file.

**IV. INFORMATION ITEMS**

**II01 Brain Teaser:**

Mr. Stepnick presented the Brain Teaser in honor of Gabriella Miller.

**II02 FY 2016 Budget:**

Ms. Liu reported that the FY 2016 Budget forecast does not look very promising. Ms. Liu reported that County Administrator, Mr. Tim Hemstreet has not released any information on the FY 2016 enhancement request for Library Services. Ms. Liu stated that she will contact County Administration to seek information regarding the submitted FY 2016 enhancement request.

**II03 Stem Library:**

Ms. Liu stated that the movement on the STEM Library seems to be very positive. Ms. Liu reported that the Capital Construction department is in the process of developing estimated cost analysis for the future STEM Library.

Ms. Liu reported that she is scheduled to meet with two Loudoun County Public Library Assistant Superintendents on Friday December 19, to discuss their future plans for the Academies of Loudoun.

Mr. Miller provided an update on the Brambleton Library development. Mr. Miller reported that he attended a rezoning meeting which included the Brambleton Library. Mr. Miller stated that there are three parts to the rezoning request and this is scheduled to be discussed at the January Board of Supervisors meeting. Mr. Miller estimated that it might be FY 2017 before there is any development for the Brambleton Library.

**II04 Library Board of Trustees Retreat:**

Ms. Liu reminded the Trustees that the Library Board Retreat is scheduled for Saturday, February 28, 2015 and to please send agenda items for the retreat to her.

**V. ACTION ITEMS**

**AI01 Naming Policy:**

Mr. Maio stated that in the absence of Ms. Veith, he and Mr. Stepnick have been working on revisions to The Naming Policy. Mr. Maio moved to accept The Naming Policy as presented. The motion was seconded by Ms. Nuell. Mr. Miller opened the floor for discussion. Mr. Miller thanked Mr. Maio, Ms. Veith and Mr. Stepnick for their work on revising The Naming Policy. The revisions to The Naming Policy were approved as presented by a vote of 6-1-0-2.

**VI. ADJOURNMENT**

Mr. Miller adjourned the meeting at 8:38 PM.

Respectfully submitted by,

Kelley Nelson  
Secretary

Adopted by the Board in the meeting  
of \_\_\_\_\_,  
(Date of Meeting)

\_\_\_\_\_  
(Signature of Presiding Officer)

## February 4, 2015 Meeting of Library Board of Trustees Director's Report

### Branches/Public Services

- On New Year's Eve, Cascades held a Countdown to Noon program that gave children the opportunity to count down to the New Year (without staying up late)! It was a huge hit with almost 150 people in attendance. Kudos to Ellen Tweedy for bringing this exciting idea to the Cascades community!
- Purcellville Library premiered a new program, Hour of Code, which gave our younger patrons a one-hour introduction designed to demystify computer science. Elisa Burggraf and her attendees had a great time getting a peek at what makes games, computers and phones work.
- Sterling Library hosted its second *Family Science Night*. Thus far, 85 participants have enjoyed learning science concepts through *Family Science Night* hands-on activities and experiments. One parent said, "This was the best program ever -- lots of fun things to do and our whole family could learn together!"
- A story demonstrating LCPL's tremendous impact on patron's lives from Gum Spring Library: Teddy, a patron who is a political refugee from Ethiopia, worked with Carolyn Reagle to recount his experience at the library for a "Tell Us Your Story" feature. Starting in February 2011, he visited the library six days a week, studying to become a Share Point administrator. He also attended library job search programs and had an ESOL tutor through the library. He now has a job with a federal contractor and will be working on bringing his family to the United States. In his story, he said "Gum Spring Library has impacted my professional life. Now I feel I am born again. You have served us freely with your tax and now it is my turn to pay tax to enable other Teddys to study and impact their life at the Gum Spring Library. Who knew that one little act and place – the library – could make such a difference in my life...Thank you so much!"

### Collection

Our new streaming service, Hoopla, has had about 1,000 users and 2,500 circulations since we launched December 18. The new service garnered attention in the media and on the library's social media accounts.

### Programming

For five years the library has had an exciting partnership with the Loudoun County Public School Music Department. Through the *Young Musicians Series*, hundreds of student artists have had the opportunity to perform for the public. The performances have ranged from classical to contemporary from guitars to an all-tuba band. There will be five performances this January, and three more in February.

The award-winning documentary film ***Alive Inside*** will be shown at Rust and Cascades libraries with a facilitated discussion led by Bobbi Carducci, author of *Confessions of an Imperfect Caregiver*. The film is a joyous cinematic exploration of music's capacity to reawaken the brain in those with Alzheimer's.

Clinical researcher and author Neal Barnard, M.D., one of America's leading advocates for health and nutrition, will speak at Gum Spring Library about lifestyle adjustments for reversing heart disease and diabetes.

The Romance Writers Workshop at Cascades Library will feature three highly acclaimed authors discussing publishing, writing techniques and how to reach a niche audience. The discussion will be moderated by Christyna Hunter, who writes reviews romance novels for *USA Today* and *Library Journal*, and is a staff member at the Lovettsville Library.

**Loudoun County Public Library Board of Trustees**  
**INFORMATION ITEM SUMMARY: II 01 Brain Teaser**

<b>SUBJECT:</b>	Brain Teaser
<b>CONTACT:</b>	Library Board of Trustees 703-777-0368
<b>ACTION DATE:</b>	February 4, 2015
<b>RECOMMENDATION:</b>	
<b>BACKGROUND:</b>	A Brain Teaser is presented at every Library Board of Trustees Meeting in honor of Gabriella Miller.
<b>ISSUES:</b>	
<b>FISCAL IMPACT:</b>	
<b>DRAFT MOTION:</b>	
<b>ATTACHMENTS:</b>	
<b>NOTES:</b>	
<b>ACTION TAKEN:</b>	

**Loudoun County Public Library Board of Trustees**  
**INFORMATION ITEM SUMMARY: II 02 FY 2016 Budget**

<b>SUBJECT:</b>	FY 2016 Budget
<b>CONTACT:</b>	Library Director, Ms. Chang Liu, 703-777-0368
<b>ACTION DATE:</b>	February 4, 2015
<b>RECOMMENDATION:</b>	Library Director, Ms. Chang Liu will provide an update on the FY 2016 budget.
<b>BACKGROUND:</b>	
<b>ISSUES:</b>	
<b>FISCAL IMPACT:</b>	
<b>DRAFT MOTION:</b>	
<b>ATTACHMENTS:</b>	
<b>NOTES:</b>	
<b>ACTION TAKEN:</b>	

**Loudoun County Public Library Board of Trustees**  
**INFORMATION ITEM SUMMARY: 1103 STEM Library**

<b>SUBJECT:</b>	STEM Library
<b>CONTACT:</b>	Library Director, Ms. Chang Liu, 703-777-0368
<b>ACTION DATE:</b>	February 4, 2015
<b>RECOMMENDATION:</b>	Library Director, Ms. Chang Liu, will provide an update on the STEM Library idea.
<b>BACKGROUND:</b>	
<b>ISSUES:</b>	
<b>FISCAL IMPACT:</b>	
<b>DRAFT MOTION:</b>	
<b>ATTACHMENTS:</b>	
<b>NOTES:</b>	
<b>ACTION TAKEN:</b>	

**Loudoun County Public Library Board of Trustees**  
**INFORMATION ITEM SUMMARY: II 04 Library Board of Trustees Retreat**

<b>SUBJECT:</b>	Library Board of Trustees Retreat
<b>CONTACT:</b>	Library Board Chair, Ms. Chang Liu, 703-777-0368
<b>ACTION DATE:</b>	February 4, 2015
<b>RECOMMENDATION:</b>	
<b>BACKGROUND:</b>	The Library Board of Trustees agreed to hold a Board Retreat on Saturday, February 28, 2015. Please send agenda items to Chang Liu.
<b>ISSUES:</b>	
<b>FISCAL IMPACT:</b>	
<b>DRAFT MOTION:</b>	
<b>ATTACHMENTS:</b>	
<b>NOTES:</b>	
<b>ACTION TAKEN:</b>	

**Symington Trust  
Fund 1223  
FY15**

Month	Beginning Balance	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned @ LGIP Rate**	Interest Received CD's	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 3,993,626.07	\$ -	\$ 2,965.71	\$ 3,990,660.36	\$ 4.56	\$ -	\$ 3,990,664.92	0.0960%
August	\$ 3,990,664.92	\$ 41.00	\$ 7,742.36	\$ 3,982,963.56	\$ 4.15	\$ -	\$ 3,982,967.71	0.1011%
September	\$ 3,982,967.71	\$ 100.00	\$ 11,560.28	\$ 3,971,507.43	\$ 3.16	\$ -	\$ 3,971,510.59	0.1003%
October***	\$ 3,971,510.59	\$ -	\$ 8,006.74	\$ 3,963,503.85	\$ 2.58	\$ -	\$ 3,963,506.43	0.1040%
November	\$ 3,963,506.43	\$ 101.40	\$ 7,356.00	\$ 3,956,251.83	\$ 1.82	\$ -	\$ 3,956,253.65	0.0968%
December	\$ 3,956,253.65	\$ 737.05	\$ 794.42	\$ 3,956,196.28	\$ 1.91	\$ -	\$ 3,956,198.19	0.1016%
January				\$ -			\$ -	
February				\$ -			\$ -	
March				\$ -			\$ -	
April				\$ -			\$ -	
May				\$ -			\$ -	
June				\$ -			\$ -	
<b>Total FY</b>	<b>\$ 3,993,626.07</b>	<b>\$ 979.45</b>	<b>\$ 38,425.51</b>		<b>\$ 18.18</b>	<b>\$ -</b>	<b>\$ 3,956,198.19</b>	

\*Ending Balances include CD's and Money Market balances - see holding tab

late posting of June 2014 expenses resulted in a beginning balance adjustment of : \$19,278.00

\*\*Interest Earnings on funds invested at LGIP - Based On Average LGIP Rate For the Month

\*\*\*Interest Accrued Income for FY014" - \$90,928.01

1/6/15 Revised all months dues to some posting issues in July-December reve/expenses

**James Horton Prog for the Arts Trust Fund  
Fund 1222  
FY15**

Month	Beginning Balance	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned*	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 18,761.49	\$ -	\$ -	\$ 18,761.49	\$ 1.50	\$ 18,762.99	0.0960%
August	\$ 18,762.99	\$ 1,500.00	\$ -	\$ 20,262.99	\$ 1.71	\$ 20,264.70	0.1011%
September	\$ 20,264.70	\$ -	\$ -	\$ 20,264.70	\$ 1.69	\$ 20,266.39	0.1003%
October	\$ 20,266.39	\$ -	\$ 750.00	\$ 19,516.39	\$ 1.69	\$ 19,518.08	0.1040%
November	\$ 19,518.08	\$ 25.00	\$ -	\$ 19,543.08	\$ 1.58	\$ 19,544.66	0.0968%
December	\$ 19,544.66	\$ -	\$ -	\$ 19,544.66	\$ 1.65	\$ 19,546.31	0.1016%
January							
February							
March							
April							
May							
June							
<b>Total FY</b>	\$ 18,761.49	\$ 1,525.00	\$ 750.00	\$ -	\$ 9.82	\$ 19,546.31	

\*Interest Earnings Based On Average LGIP Rate For the Month

**Irwin Uran Trust Fund  
Fund 1220  
FY15**

Month	Beginning Balance	Prior Mo Adjustment	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned*	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 259,353.85	\$ -	\$ -	\$ 121.49	\$ 259,232.36	\$ 20.74	\$ 259,253.10	0.0960%
August	\$ 259,253.10	\$ (121.49)	\$ -	\$ 24,121.45	\$ 235,010.16	\$ 19.80	\$ 235,029.96	0.1011%
September	\$ 235,029.96	\$ -	\$ -	\$ 1,223.64	\$ 233,806.32	\$ 19.54	\$ 233,825.86	0.1003%
October**	\$ 233,825.86	\$ -	\$ -	\$ 486.46	\$ 233,339.40	\$ 20.22	\$ 233,359.62	0.1040%
November	\$ 233,359.62	\$ -	\$ -	\$ 444.19	\$ 232,915.43	\$ 18.79	\$ 232,934.22	0.0968%
December	\$ 232,934.22	\$ -	\$ -	\$ 178.00	\$ 232,756.22	\$ 19.71	\$ 232,775.93	0.1016%
January								
February								
March								
April								
May								
June								
<b>Total FY</b>	<b>\$ 259,353.85</b>	<b>\$ (121.49)</b>	<b>\$ -</b>	<b>\$ 26,575.23</b>	<b>\$ -</b>	<b>\$ 118.80</b>	<b>\$ 232,775.93</b>	

\*Interest Earnings Based On Average LGIP Rate For the Month

\*\* Note the incorrect LGIP rate was used to calculate the interest earned in October 2014. The amount calculated was \$19.50, but it should have been \$20.22 (see above). The adjustment of 0.72 will be posted with the November interest entry

## Library Trust Funds Holdings

As of December 31, 2014

<b>Irwin Uran Trust Fund</b>	<b>\$ 232,776</b>	LGIP* .
		0.1016%
<b>Symington Trust Fund</b>	<b>\$ 22,515</b>	LGIP* .
	<b>\$790,612</b>	CD**                      Trade Date      Maturity              Yield
	<b>\$818,071</b>	<i>Access National</i> 02/18/14      02/17/19              1.500%
	<b>\$775,000</b>	<i>Cardinal Bank</i> 03/22/13      03/22/18              1.342%
	<b>\$775,000</b>	<i>Washington First</i> 03/19/12      03/19/15              1.050%
	<b>\$775,000</b>	<i>Washington First</i> 03/30/12      03/30/16              1.350%
	<b>\$775,000</b>	<i>Virginia Commerce</i> 03/30/12      03/29/17              1.740%
<b>Symington Total</b>	<b>\$ 3,956,198</b>	
<b>James Horton Trust Fund</b>	<b>\$ 19,546</b>	LGIP* .

\*LGIP balances available for expenses

\*\*CD balances subject to penalty for early withdrawal

**Fund LIBR - Library Funds**

**Investments by Fund**

**December 31, 2014**

CUSIP	Investment #	Issuer	Purchase Date	Remaining Cost	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
<b>Certificates of Deposit</b>											
ACC021819	10676	Access National Bank	02/18/2014	790,612.34	790,612.34	790,612.34	1.500	1.479	1.500	02/17/2019	1,508
CB032118	10630	Cardinal Bank	03/22/2013	818,070.97	818,070.97	818,070.97	1.342	1.323	1.342	03/22/2018	1,176
VCB032917	10541	United---VCB merger	03/30/2012	775,000.00	775,000.00	775,000.00	1.740	1.716	1.740	03/29/2017	818
WASH031915	10539	Washingtonfirst	03/19/2012	775,000.00	775,000.00	775,000.00	1.050	1.035	1.050	03/19/2015	77
WASH033016	10540	Washingtonfirst	03/30/2012	775,000.00	775,000.00	775,000.00	1.350	1.331	1.350	03/30/2016	454
<b>Subtotal and Average</b>				<b>3,933,683.31</b>	<b>3,933,683.31</b>	<b>3,933,683.31</b>		<b>1.377</b>	<b>1.396</b>		<b>813</b>
<b>Total Investments and Average</b>				<b>3,933,683.31</b>	<b>3,933,683.31</b>	<b>3,933,683.31</b>		<b>1.377</b>	<b>1.396</b>		<b>813</b>

**LGIP Daily Factor by Month**

Days in Year=					
365		<b>Dec-2014</b>	Daily	7-day	Period
01 Mon	0.000002787	0.1017%	0.10%	0.10%	
02 Tue	0.000002857	0.1043%	0.10%	0.10%	
03 Wed	0.000002836	0.1035%	0.10%	0.10%	
04 Thu	0.000002794	0.1020%	0.10%	0.10%	
05 Fri	0.000002854	0.1042%	0.10%	0.10%	
06 Sat	0.000002854	0.1042%	0.10%	0.10%	
07 Sun	0.000002854	0.1042%	0.10%	0.10%	
08 Mon	0.000002726	0.0995%	0.10%	0.10%	
09 Tue	0.000002643	0.0965%	0.10%	0.10%	
10 Wed	0.000002786	0.1017%	0.10%	0.10%	
11 Thu	0.000002518	0.0919%	0.10%	0.10%	
12 Fri	0.000002788	0.1018%	0.10%	0.10%	
13 Sat	0.000002721	0.0993%	0.10%	0.10%	
14 Sun	0.000002721	0.0993%	0.10%	0.10%	
15 Mon	0.000002736	0.0999%	0.10%	0.10%	
16 Tue	0.000002740	0.1000%	0.10%	0.10%	
17 Wed	0.000002717	0.0992%	0.10%	0.10%	
18 Thu	0.000002771	0.1011%	0.10%	0.10%	
19 Fri	0.000002823	0.1030%	0.10%	0.10%	
20 Sat	0.000002823	0.1030%	0.10%	0.10%	
21 Sun	0.000002823	0.1030%	0.10%	0.10%	
22 Mon	0.000002826	0.1031%	0.10%	0.10%	
23 Tue	0.000002770	0.1011%	0.10%	0.10%	
24 Wed	0.000002788	0.1018%	0.10%	0.10%	
25 Thu	0.000002788	0.1018%	0.10%	0.10%	
26 Fri	0.000003048	0.1113%	0.10%	0.10%	
27 Sat	0.000002826	0.1031%	0.10%	0.10%	
28 Sun	0.000002826	0.1031%	0.10%	0.10%	
29 Mon	0.000002803	0.1023%	0.10%	0.10%	
30 Tue	0.000002610	0.0953%	0.10%	0.10%	
31 Wed	0.000002866	0.1046%	0.10%	0.10%	
<b>Total Avg.</b>	<b>0.0000863230</b>	<b>0.1016%</b>	<b>0.10%</b>		
<b>Effective Yield</b>		<b>0.1016%</b>			
<b>Period</b>					
<b>Yield=r</b>					
<b>#days in mont</b>	31	11.774194 =k	100*k=>	1177.41935	



LCPL STATISTICAL REPORT (Current Month)

December-2014		ASHBURN	CASCADES	GUM SPRING	LOVETTSTVILLE	MIDDLEBURG	OUTREACH	PURCELLVILLE	RUST	STERLING	ADMIN	SYSTEM TOTAL													
Visits	FY2015	27,355	25%	21,830	-10%	21,120	12%	2,865	22%	3,125	7%	644	24%	11,698	10%	24,790	7%	6,302	16%			119,729	9%		
	FY2014	21,955		24,329		18,803		2,343		2,913		521		1,198		10,664		23,238		5,416				110,182	
New Registrations	FY2015	237	38%	178	26%	241	-12%	10	-29%	14	56%	17	113%	59	2%	174	9%	96	140%			1,026	17%		
	FY2014	172		141		274		14		9		8		58		160		40				876			
<b>CIRCULATION</b>																									
Print Material	FY2015	92,365	8%	46,668	0%	74,046	21%	5,402	8%	2,654	29%	1,473	23%	20,008	2%	45,069	5%	8,957	8%	1,564	11%	298,206	9%		
	FY2014	85,808		46,544		61,202		4,995		2,062		1,198		19,620		43,098		8,265		1,404		274,196			
Audiovisual	FY2015	30,793	3%	20,469	-12%	17,622	-4%	2,368	-6%	1,667	9%	576	24%	12,483	7%	24,433	-1%	4,497	-14%	587	4%	115,495	-2%		
	FY2014	29,755		23,229		18,366		2,525		1,533		463		11,713		24,744		5,255		566		118,149			
<b>TOTAL CIRCULATION</b>	FY2015	123,158	7%	67,137	-4%	91,668	15%	7,770	3%	4,321	20%	2,049	23%	32,491	4%	69,502	2%	13,454	0%	2,151	9%	446,827	7%		
FY2014	115,563		69,773		79,568		7,520		3,595		1,661		31,333		67,842		13,520		1,970		416,272				
<b>LIBRARY PROGRAMS</b>																									
Programs	FY2015	101	6%	90	20%	92	18%	32	68%	21	91%	-	-	45	41%	97	-3%	49	88%	2	-	529	21%		
	FY2014	95		75		78		19		11		-	-	32		100		26		-		436			
Program Attendance	FY2015	3,046	15%	2,271	19%	2,664	15%	382	95%	152	-38%	-	-	796	92%	1,843	19%	637	130%	37	-	11,828	24%		
	FY2014	2,646		1,911		2,324		196		246		-	-	415		1,552		277		-		9,567			
<b>COMMUNITY USE OF MEETING ROOMS</b>																									
Bookings	FY2015	81	40%	188	30%	36	-16%	12	300%	20	-	-	-	71	42%	107	16%	7	-22%	-	-	522	31%		
	FY2014	58		145		43		3		-		-	-	50		92		9		-	-	400			
Attendance	FY2015	1,719	28%	2,108	26%	552	6%	118	146%	56	-	-	-	553	9%	1,576	18%	117	-16%	-	-	6,799	22%		
	FY2014	1,343		1,673		523		48		0		-	-	507		1,335		140		-	-	5,569			
<b>PUBLIC COMPUTER USE</b>																									
Internet Sessions	FY2015	3,089	8%	5,204	20%	4,741	41%	426	3%	755	35%	-	-	1,408	-3%	9,425	43%	2,762	60%	-	-	27,810	30%		
	FY2014	2,869		4,341		3,359		412		558		-	-	1,456		6,597		1,721		-	-	21,313			
Wi-Fi Sessions	FY2015	2,909	32%	3,007	23%	3,422	34%	229	15%	535	70%	-	-	863	39%	3,323	42%	794	48%	-	-	15,082	34%		
	FY2014	2,202		2,450		2,559		200		315		-	-	622		2,337		537		-	-	11,222			
<b>VOLUNTEERS</b>																									
Number of Volunteer Hours	FY2015	371	-4%	152	-32%	197	-7%	9	-65%	35	-3%	12	-20%	30	20%	365	21%	38	41%	-	-	1,209	-3%		
	FY2014	385		222		211		26		36		15		25		301		27		-	-	1,248			
		ASHBURN	CASCADES	GUM SPRING	LOVETTSTVILLE	MIDDLEBURG	OUTREACH	PURCELLVILLE	RUST	STERLING	ADMIN	SYSTEM TOTAL													

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SYSTEMWIDE ONLINE SERVICES			
Electronic Resources	FY2015	67,780	-14%
	FY2014	79,059	
Downloadables	FY2015	33,126	38%
	FY2014	23,927	
Visits to Webpage	FY2015	107,520	2%
	FY2014	105,461	
Library Catalog Use	FY2015	365,641	1%
	FY2014	362,184	
Online Hold Requests	FY2015	43,056	2%
	FY2014	42,110	
Online Renewals	FY2015	152,878	16%
	FY2014	131,837	
Phone Renewals	FY2015	6,041	-7%
	FY2014	6,471	
Suggest A Title	FY2015	393	-2%
	FY2014	403	
Interlibrary Loans	FY2015	394	-14%
	FY2014	458	

REVENUE AND FINES			
Overdue Fines	FY2015	\$29,619	60%
	FY2014	\$18,553	
Community Room Rental	FY2015	\$120	-50%
	FY2014	\$240	
Printing	FY2015	\$2,520	18%
	FY2014	\$2,143	
Interlibrary Loans	FY2015	\$297	-4%
	FY2014	\$310	
Lost or Damaged Materials	FY2015	\$3,916	15%
	FY2014	\$3,397	
<b>Total Revenues</b>	<b>FY2015</b>	<b>\$36,472</b>	<b>48%</b>
	<b>FY2014</b>	<b>\$24,643</b>	



**LCPL STATISTICAL REPORT (Year-To-Date)**

December-2014		ASHBURN		CASCADES		GUM SPRING		LOVETTSTVILLE		MIDDLEBURG		OUTREACH		PURCELLVILLE		RUST		STERLING		ADMIN		SYSTEM TOTAL	
Visits	FY2015	196,191	8%	159,065	-11%	160,669	6%	20,980	1%	21,021	16%	4,118	33%	84,972	-6%	189,542	-2%	51,829	3%			888,387	0%
	FY2014	181,519		178,238		151,325		20,843		18,184		3,098		89,941		194,205		50,349				887,702	
New Registrations	FY2015	2,634	-6%	1,571	-12%	2,788	-17%	127	-2%	220	80%	94	2%	607	8%	1,640	-3%	801	14%			10,482	-7%
	FY2014	2,815		1,785		3,367		130		122		92		563		1,696		702				11,272	
<b>CIRCULATION</b>																							
Print Material	FY2015	635,346	2%	322,457	-8%	495,149	8%	38,816	-3%	17,061	30%	8,464	18%	144,789	-9%	323,955	-4%	58,435	-6%	10,363	10%	2,054,835	0%
	FY2014	624,916		351,179		458,154		39,850		13,128		7,189		158,836		338,194		61,985		9,404		2,062,835	
Audiovisual	FY2015	191,370	-6%	126,938	-17%	114,348	-16%	16,750	-5%	9,619	0%	3,430	28%	77,525	-9%	152,013	-10%	28,467	-19%	5,078	60%	725,538	-11%
	FY2014	202,770		152,239		135,602		17,660		9,605		2,680		84,862		169,749		35,257		3,174		813,598	
<b>TOTAL CIRCULATION</b>	FY2015	826,716	0%	449,395	-11%	609,497	3%	55,566	-3%	26,680	17%	11,894	21%	222,314	-9%	475,968	-6%	86,902	-11%	15,441	23%	2,967,644	-2%
	FY2014	827,686		503,418		593,756		57,510		22,733		9,869		243,698		507,943		97,242		12,578		3,016,160	
<b>LIBRARY PROGRAMS</b>																							
Programs	FY2015	675	3%	537	0%	652	8%	202	-10%	145	107%	5	25%	249	16%	723	2%	326	54%	12	140%	3,526	9%
	FY2014	656		538		605		224		70		4		215		710		212		5		3,239	
Program Attendance	FY2015	26,790	-6%	16,457	-15%	24,481	-6%	2,595	-4%	1,844	66%	172	213%	5,356	19%	16,049	-3%	6,853	89%	2,476	81%	103,073	-1%
	FY2014	28,598		19,275		26,126		2,712		1,110		55		4,510		16,524		3,623		1,370		103,903	
<b>COMMUNITY USE OF MEETING ROOMS</b>																							
Bookings	FY2015	440	8%	943	-10%	186	1%	38	19%	140				405	-10%	639	6%	29	-54%			2,820	0%
	FY2014	408		1,051		185		32		31				450		601		63				2,821	
Attendance	FY2015	8,645	5%	13,293	-8%	2,824	16%	345	16%	410				2,690	-10%	9,673	6%	600	-58%			38,480	-3%
	FY2014	8,261		14,458		2,429		297		741				2,980		9,161		1,414				39,741	
<b>PUBLIC COMPUTER USE</b>																							
Internet Sessions	FY2015	21,868	4%	30,713	-13%	33,686	31%	3,035	-6%	5,092	42%			10,002	-12%	70,476	49%	17,211	13%			192,083	18%
	FY2014	20,971		35,314		25,618		3,215		3,591				11,382		47,326		15,185				162,602	
Wi-Fi Sessions	FY2015	19,554	23%	20,119	8%	22,131	30%	1,701	18%	3,413	80%			5,447	18%	21,721	17%	4,970	24%			99,056	21%
	FY2014	15,903		18,625		17,023		1,439		1,891				4,627		18,511		3,992				82,011	
<b>VOLUNTEERS</b>																							
Number of Volunteer Hours	FY2015	3,954	9%	2,124	-33%	2,676	24%	370	-23%	207	-57%	83	-14%	433	-5%	3,033	-16%	1,309	0%			14,189	-8%
	FY2014	3,615		3,168		2,161		482		480		97		455		3,592		1,305				15,355	

SYSTEMWIDE ONLINE SERVICES			
Electronic Resources	FY2015	399,423	-17%
	FY2014	481,397	
Downloadables	FY2015	187,271	34%
	FY2014	139,727	
Visits to Webpage	FY2015	725,550	-4%
	FY2014	752,002	
Library Catalog Use	FY2015	2,490,434	-7%
	FY2014	2,689,592	
Online Hold Requests	FY2015	292,478	-7%
	FY2014	312,921	
Online Renewals	FY2015	955,246	4%
	FY2014	921,339	
Phone Renewals	FY2015	38,536	-5%
	FY2014	40,623	
Suggest A Title	FY2015	2,476	3%
	FY2014	2,399	
Interlibrary Loans	FY2015	3,025	-12%
	FY2014	3,452	

REVENUE AND FINES			
Overdue Fines	FY2015	\$140,477	12%
	FY2014	\$125,259	
Community Room Rental	FY2015	\$1,578	85%
	FY2014	\$851	
Printing	FY2015	\$19,237	0%
	FY2014	\$19,201	
Interlibrary Loans	FY2015	\$1,635	-5%
	FY2014	\$1,720	
Lost or Damaged Materials	FY2015	\$18,934	-7%
	FY2014	\$20,333	
<b>Total Revenues</b>	<b>FY2015</b>	<b>\$181,860</b>	<b>9%</b>
	<b>FY2014</b>	<b>\$167,364</b>	

YEAR END DATA		
Reference Questions	315,718	-100%
Summer Reading Participants	-	
County Population	366,693	4%
Registered Borrower Count	212,897	-100%
Circulation Per Capita	14	-100%

# LOUDOUN COUNTY PUBLIC LIBRARY

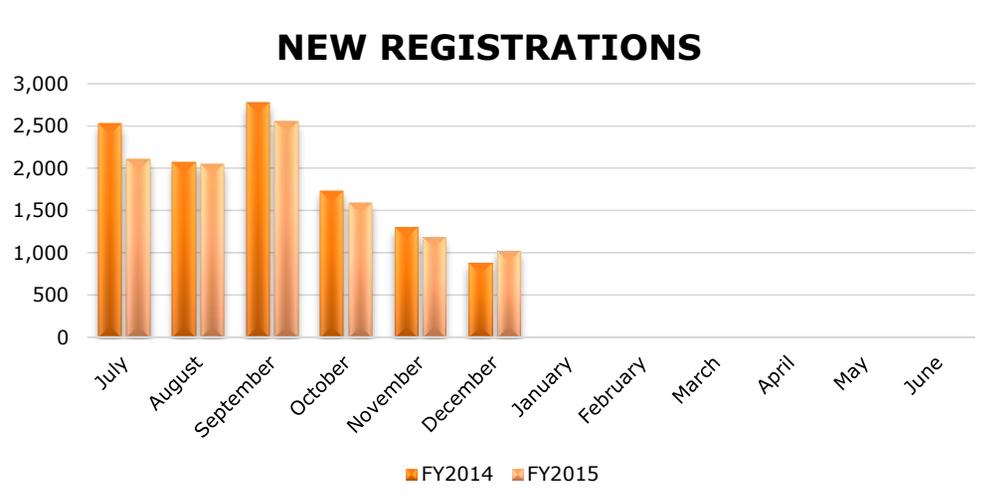
## TOTAL VISITS

Month	FY2014	FY2015	%
July	187,613	183,381	-2%
August	169,037	164,308	-3%
September	144,782	151,553	5%
October	149,430	146,143	-2%
November	126,658	123,273	-3%
December	110,182	119,729	9%
January	-	-	-
February	-	-	-
March	-	-	-
April	-	-	-
May	-	-	-
June	-	-	-
Total	887,702	888,387	0%



## NEW REGISTRATIONS

Month	FY2014	FY2015	%
July	2,524	2,100	-17%
August	2,070	2,043	-1%
September	2,773	2,548	-8%
October	1,732	1,581	-9%
November	1,297	1,184	-9%
December	876	1,026	17%
January	-	-	-
February	-	-	-
March	-	-	-
April	-	-	-
May	-	-	-
June	-	-	-
Total	11,272	10,482	-7%



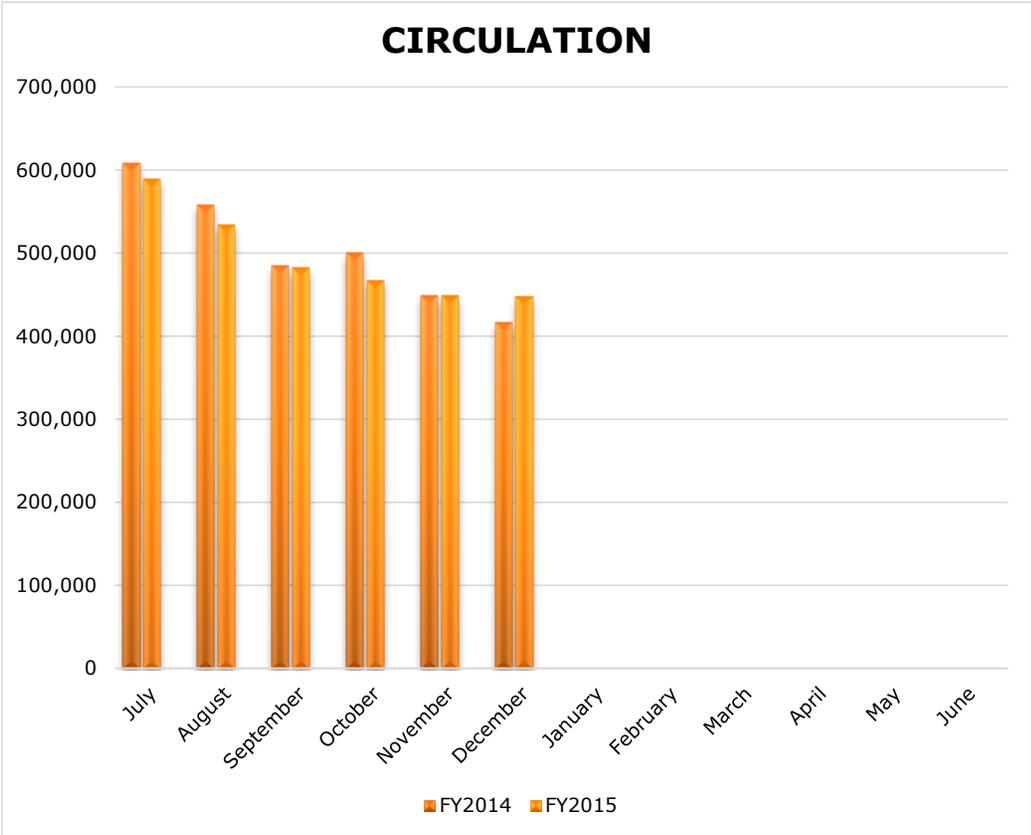
# LOUDOUN COUNTY PUBLIC LIBRARY



### TOTAL CIRCULATION

Month	FY2014	FY2015	%
July	607,803	589,250	-3%
August	558,072	533,871	-4%
September	485,117	482,118	-1%
October	500,140	467,248	-7%
November	448,755	448,330	0%
December	416,272	446,827	7%
January	-	-	-
February	-	-	-
March	-	-	-
April	-	-	-
May	-	-	-
June	-	-	-
<b>Total</b>	<b>3,016,159</b>	<b>2,967,644</b>	<b>-2%</b>

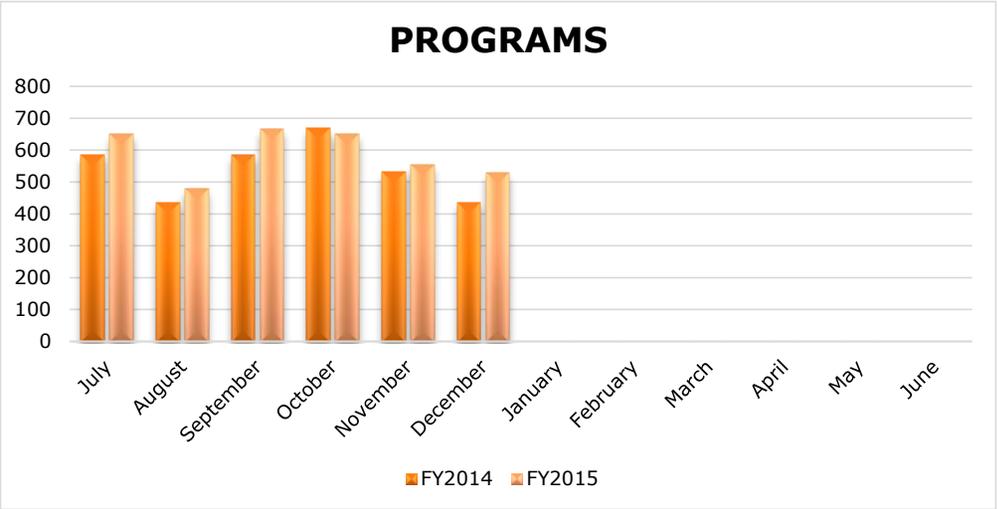
Note: Circulation includes electronic downloadables



# LOUDOUN COUNTY PUBLIC LIBRARY

## PROGRAMS

Month	FY2014	FY2015	%
July	585	650	11%
August	435	479	10%
September	584	665	14%
October	669	649	-3%
November	530	554	5%
December	436	529	21%
January	-	-	-
February	-	-	-
March	-	-	-
April	-	-	-
May	-	-	-
June	-	-	-
Total	3,239	3,526	9%



## PROGRAM ATTENDANCE

Month	FY2014	FY2015	%
July	22,328	22,957	3%
August	17,386	17,586	1%
September	19,317	18,129	-6%
October	21,326	19,991	-6%
November	13,979	12,582	-10%
December	9,567	11,828	24%
January	-	-	-
February	-	-	-
March	-	-	-
April	-	-	-
May	-	-	-
June	-	-	-
Total	103,903	103,073	-1%

