

Loudoun County Public Library Board of Trustees

AGENDA: LBOT Meeting for November 18, 2020

NOTICE OF ELECTRONIC MEETING: Due to the ongoing COVID-19 Pandemic, this business meeting will be conducted as an Electronic Meeting pursuant to the Continuity Ordinance re-adopted by the Board of Supervisors on October 14, 2020. Members of the Public are strongly encouraged to view and participate in the meeting by electronic or other means, in furtherance of the Governor's Executive Orders and social distancing directives. The Dulles room at Loudoun County Government Center remains open for members of the public who wish to provide their comments in person.

7:00 p.m. CALL TO ORDER; ROLL CALL

MOMENT OF SILENCE

AGENDA CHANGES

COMMENTS

Public Comment
Board Comment
Director's Comment

MINUTES APPROVAL

October 2020 LBOT Virtual Meeting Minutes

REPORTS

Technology Services: **Dan Bureau, Division Manager**
Director's Report: **Director Chang Liu**

INFORMATION ITEMS

II 01 BOS Discussion on Library Governance
II 02 FY2022 Library Budgeting Process Update

ACTION ITEMS

AI 01 Approval of 2021 Library Closure schedule

Closed Executive Session: If needed

ADJOURNMENT

If you wish to speak at the LBOT Meeting during public comment, please send email to communications@library.loudoun.gov or call 703-737-8468 before noon on November 18, 2020.

DATE & TIME: Wednesday, November 18, 2020 at 7:00 p.m.

LOCATION: Conference Room, Library Administration Building 102 N Street NW, Leesburg VA 20176

ACCOMMODATIONS: To request a reasonable accommodation for any type of disability, please call 703-737-8468. Three days prior notice is requested.

Loudoun County Public Library Board of Trustees

AGENDA: LBOT Meeting for November 18, 2020

Remote access via WebEx for the Library Board of Trustees Meeting

LCPL Library Board of Trustees Meeting

November 18th, 7:00 PM

Event Address:

<https://loudoun-gov.webex.com/loudoun-gov/onstage/g.php?MTID=e12ce1524f6bcce377e99b5072542eb27>

Password: LBOT

Telephone Access

Call 1-844-992-4726

Enter access code: 173 707 4074#

DATE & TIME: *Wednesday, November 18, 2020 at 7:00 p.m.*

LOCATION: Conference Room, Library Administration Building 102 N Street NW, Leesburg VA 20176

ACCOMMODATIONS: To request a reasonable accommodation for any type of disability, please call 703-737-8468. Three days prior notice is requested.

Loudoun County Public Library Board of Trustees Meeting Minutes

October 29, 2020

The Library Board of Trustees (LBOT) met virtually via WebEx on Thursday, October 29, 2020 at 7:02 PM. The Vice Chair and Secretary were present.

Present: Christina Olorunda, Vice Chair
Kathleen Kuhn
Christine Newton
Sean Mallon
Priscilla Martinez
Monti Mercer
Sara Pensgard
Walter Purnell
Chang Liu, Director

Absent

I. CALL TO ORDER

Vice Chair Olorunda called the meeting to order at 7:06 PM and asked for a moment of silence.

Ms. Olorunda read the resolution of the Loudoun County Public Library Board of Trustees for electronic public meetings to ensure the continuity of government during the COVID-19 pandemic. Vice Chair Olorunda called the motion to begin the electronic meeting and Christine Newton seconded the motion. The motion passed 7-0-0-1.

II. AGENDA CHANGES

Ms. Olorunda asked to bring the Action Item of Chair and Vice Chair elections next to the Information Item of Nomination of LBOT Chair and Vice Chair. The motion was seconded by Trustee Purnell. The motion passed 7-0-0-1.

III. PUBLIC COMMENT

There were six members of the public who gave input at the LBOT Meeting. Wallace Judd, Drew Zenowich, Karen Montgomery, Julia Holcomb, and Joanna M., spoke on the topic of library governance and in support of LCPL to remain a governing board.

Mr. Zohib Talib from Sterling introduced his business, Lurebees.com, which provides contactless delivery of books.

IV. BOARD COMMENT

Ms. Olorunda opened the floor for board member comments.

Trustee Purnell applauded Chang and team for their work.

Trustee Pensgard thanked Ms. Olorunda for graciously and quickly stepping into the role of Interim Chair. She thanked the Board of Supervisors for inviting Director Liu and Vice Chair Olorunda to the October 13, 2020 Board of Supervisors business meeting regarding library governance.

Trustee Newton thanked all members of the public who came to speak at the LBOT meeting.

Trustee Mercer mentioned that his first month as a trustee has been very welcoming and informative. He mentioned that he has visited a few libraries with Director Liu. He also stated that he is very impressed with the award-winning libraries and enjoyed meeting fellow trustees and staff.

Trustee Mallon also thanked Ms. Olorunda for stepping in the Interim Chair role. He also thanked the members of the public for supporting the libraries.

Trustee Kuhn also thanked Ms. Olorunda and said she was grateful to the support from the public. She mentioned that several members of the public had reached out to her after reading the articles in the newspapers about library governance.

Ms. Martinez was not present during board comment.

Ms. Olorunda read the email from Charlotte McConnell and parts of the letter written by Ms. Lisa Varga, Executive Director of the Virginia Library Association.

V. DIRECTOR'S COMMENTS

Ms. Liu updated the Board regarding FY 2022 budget. She mentioned that four new positions are frozen by the County and 22 positions are vacant. Ms. Liu also informed the board that she attended the BOS Strategic Planning Meeting on October 27 virtually. She briefly described the fine elimination impacts and mentioned that we have received more returns of lost items.

VI. READING AND APPROVAL OF MINUTES

Ms. Olorunda requested a motion to approve the minutes of the September 2020 LBOT meeting. Mr. Mercer moved to approve the minutes. The motion was seconded by Ms. Kuhn. The motion was approved by a vote of **6-1-0-1 (yes/abstained/no/not present)**.

VII. REPORTS: Division Manager Leah Bromser-Kloeden reported on behalf of Collection Management. The report was received and placed on file.

VIII. DIRECTOR'S REPORT

Ms. Liu's report was received and placed on file.

INFORMATION ITEMS

II 01 Nomination of candidates for Chair and Vice Chair of LBOT

Ms. Olorunda provided information on the process for nominating and electing a new Chair and Vice Chair. She informed the board that Ms. Newton and Ms. Pensgard were on the nomination committee. Ms. Newton presented the slate for LBOT Chair and Vice Chair and opened the floor for any nominations. Ms. Pensgard informed the board that the nominee for Chair was Ms. Christina Olorunda and Vice Chair was Mr. Walter Purnell. The elected officers will serve a one-year term and can be re-elected.

ACTION ITEMS

AI 01 Vote on Nomination

Trustee Mallon made a motion to select Christina Olorunda as Chair and Walter Purnell as Vice Chair. The motion was seconded by Trustee Kuhn. The motion was approved by a vote of **7-0-0-1 (yes/abstained/no/not present)**.

II 02 Resolution for Mr. Denis Cotter and Mr. Chuong Nguyen

Ms. Olorunda read the resolution for Mr. Denis Cotter and Mr. Chuong Nguyen for their service on the LBOT. Ms. Olorunda read the email from Mr. Nguyen and welcomed Mr. Cotter to the meeting and presented the resolution and award virtually. Ms. Liu also thanked Mr. Cotter for his services and leadership.

II 03 BOS Discussion on Library Governance

Ms. Olorunda provided a brief overview of the BOS discussion on LCPL governance. She mentioned that she and Ms. Liu attended the BOS FGOEDC meeting on October 13, 2020 and the item is going to the full BOS on November 5, 2020. The LBOT took a vote to form an Ad Hoc committee of Ms. Sara Pensgard and Ms. Christine Newton to develop talking points for trustees to use when they meet with the Supervisors.

The motion passed with **8-0-0-0 (yes/abstained/no/not present)**.

CLOSED SESSION

Chair Olorunda read the motion for convening a Closed Session.

I move that the Loudoun County Public Library Board of Trustees recess the public meeting and enter into Closed Session pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia. The purpose of the Closed Session is to consider a personnel matter involving salaries, performance, demotion, and/or firing of certain employees of the Loudoun County Public Library. The motion was seconded by Walter Purnell and approved by a vote of **8-0-0-0 (yes/abstained/no/not present)**.

Chair Olorunda read the resolution to certify the Closed Session

Whereas, the Loudoun County Public Library Board of Trustees has this 29 day of October, 2020 convened in closed session by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act: Now, therefore, be it resolved that the Library Board of Trustees does hereby certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the closed session to which this certification applies; and (2) only such public business matters as were identified in the motion by which the said closed session was convened were heard, discussed or considered by the Library Board of Trustees.

Chair Olorunda moved that the resolution certifying the Closed Session be adopted and reflected in the minutes of the public meeting. The motion was seconded by Ms. Kuhn and approved by a vote of **8-0-0-0 (yes/abstained/no/not present)**.

Ms. Olorunda proposed the motion to adjourn the Closed Session and that the Library Board of Trustees reconvene its public meeting and that the minutes of the public meeting should reflect that no formal action was taken in the closed session. The motion was seconded by Mr. Purnell. The motion was approved by a vote of 8-0-0-0 (yes/abstained/no/not present).

ADJOURNMENT

The meeting was adjourned at 11:08 PM

Respectfully submitted by,

Manisha Adhikari

Manisha Adhikari

Secretary

Adopted by the Board in November, 2020

(Signature of Presiding Officer)

Loudoun County Public Library Board of Trustees

INFORMATION ITEM SUMMARY: 1101 BOS Discussion on Library Governance

SUBJECT:	BOS Discussion on Library Governance
CONTACT:	Chair Olorunda
ACTION DATE:	November 18, 2020
RECOMMENDATION:	Chair Olorunda will provide an update on the BOS' discussion on LCPL governance.
BACKGROUND:	See attachments from the October 13, 2020 BOS FGOEDC meeting; from the November 5, 2020 BOS meeting.
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	Items from the October 13, 2020 BOS FGOEDC meeting and the November 5, 2020 BOS meeting, Supplemental Information, Letter from VLA, Letter from ALA and United for Libraries.
NOTES:	
ACTION TAKEN:	

**BOARD OF SUPERVISORS
FINANCE/GOVERNMENT OPERATIONS AND
ECONOMIC DEVELOPMENT COMMITTEE
INFORMATION ITEM**

SUBJECT: Library Governance

ELECTION DISTRICT: Countywide

CRITICAL ACTION DATE: At the pleasure of the Board

STAFF CONTACTS: Charles Yudd, County Administration
Milissa Spring, County Attorney's Office

PURPOSE: The purpose of this Item is to provide the Finance/Government Operations and Economic Development Committee (“FGOEDC”) with an overview of the governance structure of the Loudoun County Public Library (“LCPL”).

BACKGROUND: LCPL is under the management and control of the Library Board of Trustees (“LBOT”), whose members are appointed by the Board of Supervisors. Library Services administers the library system. As stated in the FY 2021 Adopted Budget document, *LCPL provides free and equal access to innovative technologies and a full range of library resources to enhance the quality of life and meet the informational, educational, and cultural interests of the community.* LCPL has three operational programs: Public Services, Support Services, and General Library Administration, each of which are described more fully below:

Public Services – provides patrons access to the LCPL collection, programs, technology, and passport and notary services. This includes promoting the joy of reading and lifelong learning through early literacy programs, teen initiatives, humanities, arts and science events, technology training, and educational opportunities.

Support Services – selects, acquires, catalogs, and processes LCPL materials to inform, educate, and enlighten County residents. Also provides systems administration, technical training and support for all automated library systems and technologies.

General Library Administration – Enacts the policies of the LBOT and County initiatives. Provides administrative support and oversees the Public Services and Support Services Programs. Manages the budget, accounting, human resources, training needs, and library capital improvement program.

According to the Virginia Public Library Trustee Handbook -_ Governing Boards, 4th edition, rev. 2019), public libraries in Virginia are the responsibility of local governments. As organizational entities, libraries fall into four categories: a) regional libraries (a library established by two or more political subdivisions that join in maintaining a library system under the terms of a contract), b) county libraries, c) city libraries, and d) town libraries. The handbook contains extensive reference material about library boards in Virginia and can be accessed [here](#).

Applicable Statutes

While libraries are the responsibility of local governments, [§ 42.1-36 of the Code of Virginia](#) requires that most counties govern their public libraries through boards of trustees, but excepts those with a county manager, county executive, urban county manager, or urban county executive form of government, any county that has adopted a Charter, as well as the counties of Caroline, Chesterfield, and Shenandoah.

[Section 42.1-35 of the Code of Virginia](#) addresses library boards generally and vests the management and control of a free public library system in a board of not less than five members or trustees. That section also provides the following: “The members shall adopt such bylaws, rules and regulations for their own guidance and for the government of the free public library system as may be expedient. They shall have control of the expenditures of all moneys credited to the library fund. The board shall have the right to accept donations and bequests of money, personal property, or real estate for the establishment and maintenance of such free public library systems or endowments for same.”

Under [§ 42.1-36.1 of the Code](#), library boards that are established by a County are also tasked with creating an acceptable Internet use policy.

Loudoun County Library Board of Trustees

The LBOT Bylaws (“Bylaws”) specify the terms of membership for trustees, enumerates the duties of officers, outlines the general duties of the Board of Trustees, and addresses other organizational matters. The Bylaws were last revised in June 2012. LBOT members are appointed by the Board of Supervisors to staggered four-year terms and may serve a maximum of two consecutive terms. Although the Bylaws do not specify the total number of trustees, [Section 42.1-35 of the Code of Virginia](#) states that library boards of trustees shall be comprised of not less than five members. Historically, the Board of Supervisors has maintained a LBOT of nine members, one trustee from each election district and one At-Large Member. The existing LBOT by-laws can be accessed [here](#).

Appointments to the LBOT are handled in the same manner as appointments and confirmations to other boards, commissions and committees: prospective trustees submit applications noting their interest and outlining their experience and qualifications, Board of Supervisors members make district-specific nominations at a Board Business Meeting, and those nominations are considered and voted on at a subsequent Board Business Meeting.

The LBOT meets regularly and routinely receives reports on library operations from the Library Director. The LBOT also addresses collection management issues and service delivery matters and updates are provided from branch managers. Other issues that the LBOT provides guidance on include budget development and resource requests presented to the Board of Supervisors as part of the annual budget process. For additional information, copies of recent LBOT meeting packets can be accessed via the following link: [LBOT Meeting Packets](#).

Recent LBOT packets include copies of the LCPL 2020-2023 strategic plan which was adopted by the LBOT in January of 2020, as well as the LBOT's guidance and support of the innovative approach to curbside services which was developed in response to the COVID-19 pandemic.

Library Funding

As noted below, LCPL's FY 2021 Adopted Budget includes expenditures of \$22,355,255, of which local tax funding covers \$21,830,954. The additional \$524,301 includes \$225,256 from the Commonwealth and \$298,775 from charges for services and other revenues.

In past years several trust funds have been established for literacy related purposes and generally benefitting library related activities. The LBOT regularly receives updates on the investment performance of the funds which are invested with the oversight of the County Treasurer. Utilization of the trust fund monies is subject to stipulations specific to each fund. The Irwin Uran Trust Fund provides funds for the One Book, One Community program, while the Symington Trust Fund limits expenditures to only those specific to Rust Library.

Management of Library Staff

The Library Director manages the operations of the LCPL and reports directly to the LBOT in accordance with the provisions of an employment contract between the Director and the LBOT.

By formal agreement executed initially in 1996 (copy attached), and subject to automatic renewal, the Board of Supervisors and the LBOT extended coverage of County human resources policies, procedures, and regulations to all employees of LCPL. The agreement acknowledged that the management and control of library personnel is vested with the LBOT, and the LBOT delegated the authority to the County Administrator for the purpose of administering County personnel policies and procedures over library employees.

The agreement also states that compensation of all LCPL employees shall be paid directly by Loudoun County, and such employees shall be considered County employees for purposes of classification, performance evaluation, grievance procedures, compensation, withholding taxes, social security, and benefits.

Library Facilities

Based on the long-standing agreement in place between the Board of Supervisors and the LBOT, the ownership, co-ownership, or leasehold status of land and improvements is clear; the Loudoun

County Board of Supervisors is the owner, co-owner, or lessee of land and improvements associated with library related capital facilities. The agreement also states that the Board of Supervisors has final responsibility for siting, construction, and funding of future facilities, while the LBOT has a core responsibility to participate and collaborate in the design of future facilities.

The agreement also identifies that the County provides maintenance for the land, buildings and equipment of the library system, and that obligation is the responsibility of the Department of General Services.

ISSUES: In the case of programming decisions, should the Board of Supervisors or staff in County departments identify new and innovative programming for County activities that are beyond the scope of library-related activities, or would impact library-related activities, these new initiatives will involve LBOT approval in order to take place in a library facility. Examples of these initiatives could include youth programming, the recent child-care initiative or other yet-to-be recommended activities that would be responsive to County needs. Staff is seeking further discussion and/or guidance by/from the FGOEDC regarding these types of initiatives in the future.

It should also be noted that although library employees are treated as County employees, employees of the library system are employees of the LBOT and not of the County. While this structure has worked in practice for many years, when considering certain issues in the modern era, such as collective bargaining and county-wide emergency response, this structure creates questions of authority regarding which Board should be responsible for addressing certain issues for these employees.

For example, should the Board of Supervisors decide to permit Collective Bargaining, with which Board would library employees discuss pay, benefit, and working conditions? During the current State of Emergency, or during any other State of Emergency, does the Board of Supervisors have clear authority, through the County Administrator, to direct library employees to perform services in response to the State of Emergency? These questions are considered in light of the fact that the Board of Supervisors provides full funding for the library system, provides for the pay and benefits for each employee, provides for the maintenance and upkeep of library facilities, provides for new facilities, provides for the care and upkeep of library materials, and by Agreement, the County Administrator is responsible for including the Library Director and all library employees as if they are County employees.

On July 21, 2020, the Board of Supervisors directed staff to study changing the Loudoun County form of government. Currently staff is working on that effort and expects to bring forward a consultant report in April 2021 to address the Board direction. A recommendation to the Board of Supervisors regarding a potential change in form of government as outlined above, or the adoption of a County Charter, would result in the elimination of the mandate for a library board for Loudoun County.

[Section 42.1-36 of the Code of Virginia](#) also lists specific Counties as exceptions to the mandate requiring a library board, and the Board of Supervisors could pursue a change to that section to

specifically add Loudoun County to that list along with Caroline, Chesterfield, and Shenandoah Counties.

FISCAL IMPACT:

LCPL's FY 2021 Adopted Budget includes expenditures of \$22,355,255, local tax funding of \$21,830,954, and 223.06 FTE. This is inclusive of approved FY 2021 resource requests totaling four (4.00) FTE which are currently frozen. New FY 2021 positions include two Program Coordinators and two Technology Support Specialists. At this time, staff has not identified any additional expenses that could be realized should the form of governance of the library system change.

**FINANCIAL MANAGEMENT AGREEMENT
BETWEEN THE LOUDOUN COUNTY BOARD OF SUPERVISORS
AND THE
LOUDOUN COUNTY LIBRARY BOARD OF TRUSTEES**

WHEREAS, pursuant to Section 42.1-35 of the Code of Virginia of 1950, as amended, hereafter "the Code" the management and control of a free public library system shall be vested in a board of not less than five members or trustees; and

WHEREAS, pursuant to a resolution adopted by the Loudoun County Board of Supervisors dated March 20, 1973, the Board of Supervisors established the Loudoun County Library System, to be governed by a Library Board composed of one citizen from each magisterial district to be appointed by the Board of Supervisors; and

WHEREAS, pursuant to Section 42.1-35 of the Code, the members of the Library Board shall adopt such bylaws, rules and regulations for their own guidance and for the government of the free library system as may be expedient, and they shall have control of the expenditures of all monies credited to the Loudoun County library fund; and

WHEREAS, pursuant to Title 15, Chapter 11 of the Code, the Board of Supervisors has authority over the location, character and extent of all public facilities under its comprehensive planning authority and commission permit responsibilities; and

WHEREAS, pursuant to Section 15.1-491(a) of the Code, the Board of Supervisors has legislative authority to accept proffers of sites for public facilities as part of rezoning approvals, which authority is vested solely in the Board of Supervisors; and

WHEREAS, pursuant to Section 15.1-163.1, the Board of Supervisors has, by resolution, consolidated the financial accounting of the library system with the General Fund of the County; and

WHEREAS, pursuant to Section 42.1-35 of the Code, it is the responsibility of the Board of Supervisors, in its sole discretion, to determine the size and composition of the Library Board within the parameters established therein; and

WHEREAS, pursuant to Section 15.1-20.2 of the Code the Board of Supervisors has the authority to review the use of funds by the Library Board and

the method of management, control and organization of the library system; and further to combine administrative functions or activities of the Library Board with those of the County in lieu of an appropriation to the Library Board for such functions or activities; and

WHEREAS, the Board of Supervisors and the Library Board are mutually desirous of entering into an agreement for the financial management of the County library system, it is hereby mutually agreed as follows:

ARTICLE I. TERM OF AGREEMENT

This agreement shall commence on June 17, 1996, and shall terminate on June 30, 2000. This agreement shall automatically renew for successive four-year terms unless either party notifies the other party of its intent not to renew at least ninety (90) days prior to any expiration date. Modifications or revisions to the agreement shall be by mutual consent.

ARTICLE II. SCOPE OF AGREEMENT

This agreement provides for the financial management of the Loudoun County Public Library System and its capital facilities, and outlines the privileges and responsibilities of the parties thereto.

A. Ownership of Capital Facilities

It is acknowledged that Loudoun County is the owner, co-owner or lease holder of the land and improvements constituting the library system and of any library built in the future and incorporated into the Loudoun County Public Library System. Following consultation with the Library Board, the Board of Supervisors will continue to have final responsibility for siting, construction and funding of future facilities. The parties agree, however, that the design of future facilities is a core responsibility of the Library Board pursuant to its "management and control" mandate under Section 42.1-35 of the Code.

The Library Board shall be responsible for preparing service plans for the library system which shall be forwarded to the Board of Supervisors for final approval. The Board of Supervisors shall consider those service plans in developing or amending its comprehensive plan for the County. The parties agree that the Board of Supervisors shall be guided by the County's comprehensive plan in its actions regarding the location, character and extent of library facilities, including its

review of Commission Permits under Section 15.1-456 of the Code, and the acceptance of proffers pursuant to Section 15.1-491 (a) of the Code.

It is further acknowledged that the County is the sole owner of a leasehold interest in the land, building, contents and books of the Eastern Loudoun Library and reserves the right to purchase said assets in accordance with the terms of the lease-purchase agreements entered into between Loudoun County and the Crestar Leasing Corporation on September 15, 1990, and the Certificates of Participation, Series 1990E, issued for the purpose of financing that facility.

B. Financial Management

Financial management and control of the operations of the Loudoun County Public Library System shall be exercised by the Library Board through the Department of Library Services in full accord and cooperation with the policies, practices and financial controls of Loudoun County.

The Library Board acknowledges that the County has exercised its authority under Section 15.1-163.1 of the Code to consolidate the financial accounting of the library-system operations with the General Fund of the County.

The Library Board further acknowledges that the County maintains accountability for certain other funds related to the Library System including but not limited to trust funds, proffer funds, etc.

The Library Board shall provide the County with full information as to its budget needs, anticipated revenues and expenditures, and shall submit its operating and capital budget requests and service plans to the County as prescribed by the Board of Supervisors through the County Administrator. The County shall process such budget requests under its normal procedures and shall make budgetary revenue estimates and appropriations of funds accordingly. All anticipated revenues from all sources shall be included in the budgetary process.

All receipt, use and expenditure of funds from all sources, including payrolls and procurements, shall be accomplished through normal County policies, procedures and practices.

C. Insurance

The County shall maintain the following coverages, either commercially insured or self-insured, in full force and effect and in such amounts as are normally maintained as to the facilities, property and valuable papers of the Loudoun County Public Library System: general liability, property damage, vehicle liability and collision (bookmobiles and other vehicles). The named insured of said policies shall be the parties hereto as their respective interest may appear under this agreement.

D. Maintenance and Capital Improvements

The County shall provide normal maintenance for the land, buildings and equipment of the public library system.

The County shall be under no obligation to make capital improvements to the facilities of the public library system.

E. Books, Furnishings, Vehicles and Other Library Materials

Except as otherwise provided herein, the County is the sole owner and holder of title of all books, library furnishings, vehicles and other library materials of the public library system. Such library materials shall include all books and other reading matter, and other audio materials, maps, video tapes and other visual materials, computers and other electronic equipment, and any library furnishings, provided such furnishings have been or shall be hereafter purchased with any source of funds for which the County maintains accountability.

F. Legal Services

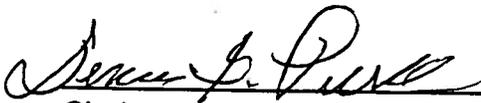
The Library Board shall be represented by the office of the County Attorney. The Library Board shall direct its Director of Library Services to request legal services from the County Attorney as needed. In the event of a conflict of interests between the Library Board and the Board of Supervisors, the County Attorney will be guided by the ethical canons of the Virginia Code of Professional Responsibility. When, in its sole discretion and for any reason the Library Board wishes to employ outside counsel, it may do so at its own expense.

ARTICLE III. BREACH OF AGREEMENT

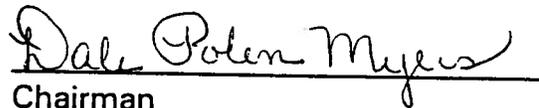
In the event of breach by either party to this agreement, the other party may give written notice to the party deemed to be in breach specifying the manner in which the agreement has been breached. If the party receiving the notice has not substantially corrected the breach within thirty (30) days of receipt of the written notice, the party sending the notice shall have the right to terminate this agreement.

ARTICLE IV. TERMINATION

In the event of termination of this agreement, either under Article I or Article III herein, the parties shall continue to exercise their respective statutory duties and responsibilities.



Chairman
Library Board of Trustees



Chairman
Loudoun County Board of Supervisors

8/17/98
Date

June 17, 1996
Date

PERSONNEL AGREEMENT
BETWEEN THE LOUDOUN COUNTY BOARD OF SUPERVISORS
AND THE
LOUDOUN COUNTY LIBRARY BOARD OF TRUSTEES

WHEREAS, employees of the Loudoun County Public Library System have for many years been covered by the Loudoun County Personnel Policies, Procedures and Regulations; and

WHEREAS, the Loudoun County Board of Supervisors, hereafter "the Board of Supervisors" and the Loudoun County Library Board of Trustees, hereafter "the Library Board", wish to extend coverage of the Loudoun County Personnel Policies, Procedures and Regulations to all employees of the Loudoun County Public Library System by formal agreement, it is hereby mutually agreed as follows:

ARTICLE I. TERM OF AGREEMENT

This agreement shall commence on June 17, 1996, and shall terminate on June 30, 2000. This agreement shall automatically renew for successive four-year terms unless either party notifies the other party of its intent not to renew at least ninety (90) days prior to any expiration date. Modifications or revisions to the agreement shall be by mutual consent.

ARTICLE II. SCOPE OF AGREEMENT

This agreement extends coverage of the County Personnel Policies, Procedures and Regulations to all employees of the Department of Library Services. This agreement recognizes that employees of Library Services and other County employees serve all residents of Loudoun County. This agreement also recognizes that the management and control of library personnel is vested with the Library Board, and that the Library Board has delegated that authority to the County Administrator for the purpose of administering County personnel policies and procedures over library employees. Therefore, this agreement seeks to establish a uniform personnel system so that library employees will have the same rights and benefits and will be subject to the same procedures and regulations as other County employees.

A. Personnel

All regular and temporary, full and part-time library employees shall be subject to the personnel policies, procedures and regulations of Loudoun County, including but not limited to, policies and procedures governing hiring, discipline and termination, except as provided herein.

Compensation of all such employees shall be paid directly by the County, and such employees shall be considered County employees for purposes

of classification, performance evaluation, grievance procedures, compensation, withholding taxes, social security, insurance programs or payments therefor, unemployment compensation, leave, retirement benefits, worker's compensation and related matters.

B. Director of Library Services

The Director shall serve under contract to the Library Board, and shall be selected and appointed by the Library Board after consultation with the County Administrator. The Director shall be supervised and evaluated by the Library Board, with input from the County Administrator.

The Director shall be considered a County Department Head, and shall have all authority as designated thereto by the personnel policies and regulations including, but not limited to, the authority to hire and fire employees of the Department of Library Services.

The Director shall act as administrative liaison between the Library Board and the County Administrator, and shall respond to requests made by the County Administrator as administrative agent of the Board of Supervisors.

The Director shall administer the Department of Library Services in accordance with all Loudoun County personnel policies, procedures and regulations.

ARTICLE III. BREACH OF AGREEMENT

In the event of breach by either party to this agreement, the other party may give written notice to the party deemed to be in breach specifying the manner in which the agreement has been breached. If the party receiving the notice has not substantially corrected the breach within thirty (30) days of receipt of the written notice, the party sending the notice shall have the right to terminate this agreement.

ARTICLE IV. TERMINATION

In the event of termination of this agreement, either under Article I or Article III herein, the parties shall continue to exercise their respective statutory duties and responsibilities.

ARTICLE ~~IV~~ V. PERSONNEL RECORDS AND REPORTS

The Loudoun County Division of Human Resources shall maintain the official written records of all employment actions for library personnel except that those

pertaining solely to payroll benefits and leave shall be maintained by the Department of Financial Services. Records and forms shall be submitted in accordance with procedures outlined by the County Administrator.

James B. Pender
Chairman
Library Board of Trustees

Dale Polen Myers
Chairman
Loudoun County Board of Supervisors

8/17/96
Date

June 17, 1996
Date



PHILIP A. BOLEN
Executive Secretary

COMMONWEALTH OF VIRGINIA
COUNTY OF LOUDOUN

OFFICE OF EXECUTIVE SECRETARY

18 EAST MARKET STREET
LEESBURG, VIRGINIA 22075

TELEPHONE: 777-2660
Extension 20

At a meeting of the Board of Supervisors of Loudoun County, Virginia, held in the Meeting Room of the County Office Building, Leesburg, Virginia, on Tuesday, March 20, 1973 at 10:00 a.m.

PRESENT: William C. Crossman, Jr., Chairman
James F. Brownell
Paul J. Walstad
James E. Arnold
John A. Costello
Henry C. Stowers
Frank Raflo

IN RE: LOUDOUN COUNTY LIBRARY BOARD

Upon motion of Mr. Walstad, seconded by Mr. Costello, the following resolution was passed:

R E S O L U T I O N

WHEREAS, Section 42.1-33 of the Code of Virginia gives the power to local governments to establish and support a free public library system; and

WHEREAS, a recent study requested by the Board of Supervisors recommends the establishment of a Loudoun County Library; and

WHEREAS, the establishment of a county library will promote the efficient management of library programs and expenditures and will assist the improvement and future expansion of library facilities and programs throughout the County; and

WHEREAS, a Loudoun County library can provide service through the Purcellville Library, Sterling Public Library and Thomas Balch Library, with future additional facilities to be provided according to need by the Library Board and Board of Supervisors as the resourcer of the County can permit;

NOW, THEREFORE, BE IT RESOLVED, THAT pursuant to Section 42.1-33 of the Code of Virginia, there is established a Loudoun County Library, to be governed by a Library Board composed of one citizen from each magisterial district to be appointed by the Board of Supervisors.

Voting on the motion: Messrs. Walstad, Raflo, Costello and Brownell - Yes; Messrs. Crossman, Stowers and Arnold - No.

A COPY TESTE:


Philip A. Bolen
County Administrator

3/20/73

**BOARD OF SUPERVISORS
BUSINESS MEETING
ACTION ITEM**

SUBJECT: Legislative Report- Proposed 2021 Legislative Program

ELECTION DISTRICTS: Countywide

CRITICAL ACTION DATE: November 5, 2020

STAFF CONTACTS: Gwen Kennedy, County Administration
Charles Yudd, County Administration

PURPOSE: To provide a proposed legislative program for consideration by the Board of Supervisors (Board) for the 2021 General Assembly Session.

RECOMMENDATION: Staff recommends that the Board add legislative initiatives found in Section 1 to the proposed 2021 Legislative Program, and subsequently adopt the proposed 2021 Legislative Program found in Attachment 1, as amended. Staff also recommends that the Board direct staff to bring an issue regarding the exemption for ‘personal contact information’ as found in Section 2 to the Freedom of Information Advisory Council (“FOIA Council”) for review and discussion.

BACKGROUND: During the [Public Hearing on October 14, 2020](#), the Board voted (8-0-1: Supervisor Letourneau absent for the vote) to forward the proposed 2021 Legislative Program to the November 5, 2020 Board Meeting for action. The Proposed 2021 Legislative Program (Attachment 1) includes all items directed and approved by the Board at business meetings on [September 15, 2020](#) and [October 6, 2020](#). In addition, this item brings forward one additional legislative initiative for consideration by the Board. At the [Finance/Government Operations and Economic Development Committee \(“FGOEDC”\) Meeting on October 13, 2020](#), the Committee moved that an item regarding library governance be forwarded to a future Board Business Meeting for consideration as part of the legislative agenda. This item also requests that the Board direct staff to bring an issue regarding exemptions for ‘personal contact information’ to the FOIA Council for review and discussion.

According to the prefile calendar, Virginia General Assembly members must submit bill draft requests by 5:00 p.m. on Monday, November 30, 2020, to meet the “prefiling” deadline. Given these timelines it is extremely important that the Board consider adopting the proposed 2021 Legislative program at the November 5 Board Business Meeting. Although the Board has the ability to change the legislative program at any time, it is important that the legislative team have

clear direction to move forward with preparing for the 2021 General Assembly Session including lining up bill patrons. Each legislator has bill limits (Senate- 25 bills and House- 15 bills) for the upcoming session, so it is extremely important so secure patrons as soon as possible.

This item contains the following sections:

Section 1 proposes one additional legislative initiative for the Board's consideration.

Section 2 provides one FOIA Council item for the Board's consideration.

SECTION 1: ADDITIONAL LEGISLATIVE INITIATIVE

Each year, the Board endorses a set of legislative initiatives for inclusion in the Legislative Program. The Board has already added three legislative initiatives to its proposed 2021 Legislative Program (see page 7 of Attachment 1). These initiatives request changes to Virginia Code, and require the legislative team to secure bill patrons. This section brings forward an additional legislative initiative for consideration by the Board on library governance (Draft Motions-Action Item 1). If the Board chooses to add library governance as a legislative initiative to the 2021 Proposed Legislative Program, the Board should consider the first motion found in Action Item 2: Adopting the 2021 Legislative Program.

1. Library Governance

Proposed Position: Seek legislation that amends [§ 42.1-36 of the Code of Virginia](#) to add Loudoun to the list of Counties where formation, creation or continued existence of a library board is not mandatory.

Authority by Code

At the [October 13, 2020 FGOEDC Meeting](#), staff presented an overview of the governance structure of the Loudoun County Public Library ("LCPL"). [Chapter 2 of Title 42.1 of the Code of Virginia](#) outlines the codified law related to local and regional libraries. [Section 42.1-33 of the Code of Virginia](#) gives "the governing body of any city, county or town the power to establish a free public library for the use and benefits of its residents" and states that, "[t]he governing body shall provide sufficient support for the operation of the library system by levying a tax therefor, either by special levy or a fund of the general levy of the city, county or town." [Section 42.1-35 of the Code of Virginia](#) states that management and control of a free public library system shall be vested in a board of not less than five members or trustees. The section further states that, "...members shall adopt such bylaws, rules and regulations for their own guidance and for the government of the free public library system as may be expedient. They shall have control of the expenditures of all moneys credited to the library fund. The board shall have the right to accept donations and bequests of money, personal property, or real estate for the establishment and maintenance of such free public library systems or endowments for same."

However, [§ 42.1-36 of the Code of Virginia](#) provides instances where a Board is not mandatory: “The formation, creation, or continued existence of boards shall not be considered or construed in any manner as mandatory upon (i) any city or town with a manager, (ii) any county with a county manager, county executive, urban county manager, or urban county executive form of government, (iii) any county that has adopted a charter, or (iv) the Counties of Caroline, Chesterfield, and Shenandoah, by virtue of this Chapter.” Attachment 2 provides a list from the Library of Virginia on the library structure of the 94 libraries in the Commonwealth. The data shows that 67 have governing libraries, 19 have advisory boards, and 8 have no boards at all. Table 1 provides an overview of Northern Virginia jurisdictions requirements under the Code, and whether they currently have a Board of Trustees with powers as provided in Virginia Code.

Table 1: Library Governance in Northern Virginia

Name of Jurisdiction	Form of Government	Are they required to have LBOT?	Do they have LBOT?	Type of LBOT
City of Alexandria	Council-Manager	No	Yes	Governing
County of Arlington	County Manager Plan	No	No	None; County Department
City of Falls Church	Council-Manager	No	Yes	Governing
Fairfax County*	Urban County Executive	No	Yes	Governing
Loudoun County	Traditional	Yes	Yes	Governing
Prince William County*	County Executive	No	Yes	Advisory

*The Fairfax County and Prince William County libraries are regional library systems.

As shown in Table 1, many of the Northern Virginia jurisdictions have an LBOT, but are not required by Code to have an LBOT. Those counties with traditional forms of government, like Loudoun, are required to have a library board unless expressly exempt under the Code like Shenandoah and Caroline counties.

During the FGOEDC Meeting, there were questions on whether a library could have revenue generating capabilities and whether the County was aware of any counties that fund the library in differing ways. As noted previously, the Code of Virginia states that the governing body shall provide support for the operation of the library which includes financial support. The Code does not provide authority for a library system (or a board of trustees operating such system) to levy taxes independently. That authority may only be provided by the General Assembly through an amendment to the Code of Virginia.

Loudoun County Library System

The Loudoun County Library and Library Board was created by resolution on March 20, 1973. LCPL is under the management and control of the Library Board of Trustees (“LBOT”), whose members are appointed by the Board as required by [§ 42.1-35](#). The Library Director manages the operations of the LCPL system and reports directly to the LBOT in accordance with the provisions

of an employment contract between the Director and the LBOT. The Loudoun County Public Library system has a total of ten locations (including the law library). The Board has agreements with the LBOT in relation to financial management and personnel (Attachment 3).

The financial management agreement with LBOT extends coverage of County Human Resources policies, procedures, and regulations to all employees of LCPL. The agreement acknowledges that the management and control of the library personnel is vested with the LBOT, and the LBOT delegated the authority to the County Administrator for the purposes of administering County personnel policies and procedures over library employees. The agreement also states that compensation of all LCPL employees shall be paid directly by Loudoun County, and such employees shall be considered County employees for purposes of classification, performance evaluation, grievance procedures, compensation, withholding taxes, social security, and benefits. This agreement automatically renews every four years, with the last renewal occurring in June 2020.

The financial management agreement between the Board and LBOT notes the ownership of capital facilities and states that the Board is the owner, co-owner or lease holder of the land and improvements constituting the library system and of any library built in the future and incorporated into the system. The agreement also states that the Board has final responsibility for siting, construction, and funding of future facilities, while the LBOT has a core responsibility to participate and collaborate in the design of future facilities. The agreement identifies that the County provides maintenance for the land, buildings and equipment of the library system, and that obligation is the responsibility of the Department of General Services. This agreement automatically renews every four years, with the last renewal occurring in June 2020.

Could Library Employees Collectively Bargain?

During the FGOEDC Meeting, the Chair inquired whether library employees could take part in meet and confer or collective bargaining should an ordinance be adopted after May 1, 2021 in accordance with [§40.1-57.2 of the Code of Virginia](#). The statute states that “No state, county, city, town, or like governmental officer, agency or governing body is vested with or possesses any authority to collectively bargain...unless, in the case of a county, city, or town, such authority is provided for the or permitted by a local ordinance or by a resolution.” The statute does not make a specific reference to library boards. The LBOT is not a governing body, nor is it a “like governmental officer [or] agency” that is authorized to collectively bargain. Therefore, there is no grant of authority in the statute to permit the LBOT to collectively bargain with its employees.

According to the County Attorney’s Office, the 1996 agreement between the Board and the LBOT makes it clear that the employees who work in the libraries are not employees of the County. As the LBOT has the statutory mandate to maintain and operate the library system, the Board cannot affect the terms and conditions of the employment for that group of employees. If the Board were to revise the 1996 agreement and have the LBOT agree, going forward, that these employees will be employees of the County, then the Board would be able to include these employees in any ordinance or resolution it may adopt to implement the collective bargaining provisions effective May 1, 2021. However, this may not be effective as the statute governing library boards requires

the LBOT to have management and control over the library system. The LBOT has no authority to collectively bargain with its employees, and the Board has no authority to collectively bargain with the employees of the LBOT.

Changing the Governance Structure

Based on the Code of Virginia, there are only two ways in which Loudoun could change the governing structure of the library. If the County were to change its form of government to those listed by Code, (any county with a county manager, county executive, urban county manager, or urban county executive form of government), it could then choose whether it wants to change the governance of the library. The other option is to request a specific exemption in Code like that provided to Shenandoah, Caroline, and Chesterfield. In both cases, the Board would not be required to change the governing structure of the library. Instead, these changes provide authority for the Board to have a different governance structure should they so choose. If there were an amendment to [§ 42.1-35](#) of the Code of Virginia or change in the County's form of government that would therefore change the way libraries are governed, the Financial Management Agreement and Personnel Agreement would no longer be in effect as the continued existence of a library board would not be required.

SECTION 2: ITEM FOR FOIA COUNCIL

[Section 2.2-3705.1 of the Code of Virginia](#) provides that certain information contained in a public record may be excluded from mandatory disclosure and allows the custodian to release the information in his discretion, except where such disclosure is prohibited by law. Section 2.2-3705.1 (10) states that a custodian may exclude:

10. Personal contact information furnished to a public body for the purpose of receiving electronic mail from the public body, provided that the electronic mail recipient has requested that the public body not disclose such information. However, access shall not be denied to a person who is the subject of the record. As used in this subdivision, "personal contact information" means the information provided to the public body for the purpose of receiving electronic mail from the public body and includes home or business (i) address, (ii) email address, or (iii) telephone number or comparable number assigned to any other electronic communication device.

Based on an advisory opinion provided by FOIA staff ([AO-07-04](#)), this exemption does not apply to newsletters sent by individual members of a governing body, but only applies to electronic mail sent on behalf of the Board or County as a whole. In accordance with the opinion, the email addresses of individuals who wish to receive district newsletters electronically must be released if requested. This is applicable to any FOIA requests related to Constant Contact lists. A change in the Code of Virginia would be required to protect these email addresses and other contact information from mandatory release. This would only protect contact information provided for the purpose of receiving information.

Staff is recommending that we bring this issue to the FOIA Council for discussion and review. This would help the County understand if there are any concerns with the proposal to add individual members of the governing body to the current exemption that applies to the governing body itself, and would inform any future actions or requests related to this issue.

FISCAL IMPACT: Fiscal impacts related to specific legislative initiatives were identified during program development. Other fiscal impacts are not known at this time.

ALTERNATIVES:

1. The Board may add a legislative initiative related to library governance or take no action.
2. The Board may direct staff to bring the issue related to ‘personal contact information’ as found in section 2 to the FOIA Council for discussion or take no action.
3. The Board may adopt the 2021 Legislative Program as is found in Attachment 1, adopt it as amended, or take no action.

DRAFT MOTIONS:

Action Item 1: Legislative Initiative on Library Governance

1. I move that the Board of Supervisors seek legislation that amends [§ 42.1-36 of the Code of Virginia](#) to add Loudoun to the list of counties where formation, creation or continued existence of a library board is not mandatory, and add this initiative to the proposed 2021 Legislative Program.

OR

2. I move an alternate motion.

Action Item 2: Adoption of 2021 Legislative Program

1. I move that the Board of Supervisors adopt the 2021 Legislative Program found in Attachment 1 of the November 5, 2020 Board of Supervisors Business Meeting Action Item, as amended, with any technical changes required by staff.

OR

2. I move that the Board of Supervisors adopt the 2021 Legislative Program provided as Attachment 1 to the November 5, 2020 Board of Supervisors Business Meeting Action Item, with any technical changes required by staff.

OR

3. I move an alternate motion.

Action Item 3: Item for FOIA Council

1. I move that the Board of Supervisors direct staff to bring the FOIA issue on personal contact information as outlined in Section 2 of the November 5, 2020 Board of Supervisors Business Meeting Action Item to the FOIA Council for review and discussion.

OR

2. I move an alternate motion.

ATTACHMENTS:

1. Loudoun County Board of Supervisors' 2021 Legislative Program
2. Library of Virginia- Library Structure
3. Financial and Personnel Agreements between the Board of Supervisors and the Library Board of Trustees

2021 LEGISLATIVE PROGRAM

LOUDOUN COUNTY
BOARD OF SUPERVISORS

DRAFT



Loudoun County
VIRGINIA

Attachment 1

TABLE OF CONTENTS

Loudoun County Facts.....	3
Priority Statements.....	4
Transportation.....	4
Land Use.....	5
Taxing Authority.....	5
State Funding.....	6
Legislative Initiatives.....	7
Administrative Initiatives.....	7
Policy Statements.....	8
Animal Services.....	8
Broadband.....	8
Economic Development.....	8
Education.....	9
Elections.....	10
Employment and Benefits.....	10
General Government.....	11
Health and Human Services.....	12
Land Use, Zoning & Property Maintenance.....	13
Public Safety.....	15
Tax and Revenue.....	16
Transportation.....	17
Transportation Funding.....	17



LOUDOUN COUNTY FACTS



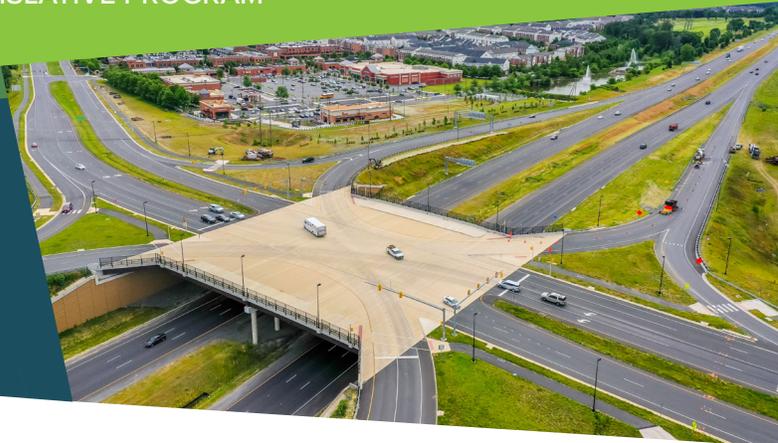
Loudoun County encompasses a 520-square-mile area in the Piedmont section of Northern Virginia and is bordered by the Blue Ridge Mountains on the northwest and the Potomac River on the northeast. It is 25 miles northwest of Washington D.C. and is one of the fastest growing counties in the Washington Metropolitan Area and the Commonwealth of Virginia.

Between 2010 and 2017, Loudoun was the 19th fastest growing county in the nation and ranked #1 fastest growing in the Commonwealth of Virginia. The county is home to several of the nation's leading technology-oriented businesses.

Population – 2020 estimate	423,953
2010 Census	312,311
2000 Census	169,599
Population growth 2000-2020	150%
Population – 2025 forecast	459,580
Density (persons per square mile) - 2020 estimate	815
Median Age – 2018	36.4 years
Student population - September 2019	84,175
September 2000	34,589
Student population growth 2000 – 2019	143%
Student population forecast – September 2020	85,755
Bond ratings	
Fitch	AAA
Moody's	Aaa
Standard & Poor's	AAA
Total households	104,583 (2010) 137,880 (2020 estimate)
Household size average – 2010 Census	2.98 (Loudoun) 2.64 (DC MSA)
Real property tax rate – CY 2020	\$1.035 per \$100 assessed value
Machinery and tools tax rate – CY 2020	\$2.75 per \$100 assessed value
Commercial & industrial (% of total base) – 2020 estimate	22%
Assessed value of taxable real property – 2020 estimate	\$89.856 billion
Personal property tax rate (general) – CY 2020	\$4.20 per \$100 assessed value
State reimbursement for personal property taxes	\$48.1 million
Assessed value of personal property – 2020 estimate	\$13.6 billion
FY 2021 Adopted School System operating budget	\$1,441 million
FY 2021 Adopted General Government operating budget	\$648.6 million
School System employees – FY 2021 adopted	12,157 FTE
General Government employees – FY 2021 adopted	4,298.79 FTE
Adopted Capital Improvement Program (FY 2021 – FY 2026)	\$2.940 billion
% of 6-Yr CIP total expenditures debt financed	62.8%
FY 2020 Debt service expenditures	\$198.4 million
FY 2020 Debt per capita*	\$4,395
FY 2020 Debt to estimated value of taxable property*	1.75%
FY 2020 Debt to per capita income*	5.26%
FY 2020 Debt service to governmental fund expenditures*	7.69%
Schools	84 (2013) 89 (2016) 95 (2020)
Voting precincts – August 1, 2018	98
Registered voters – August 1, 2018	280,000
Local electoral districts (includes at-large)	9

*Based on FY 2020 Adopted Budget estimates as FY 2020 actuals are not available at this time. Subject to change

PRIORITY STATEMENTS



The following areas are the Board of Supervisors' overarching priorities for 2021 related to transportation, land use, taxing authority, and state funding. The Board supports relaxation of the Dillon Rule, and legislation maintaining and enhancing local authority and autonomy in matters including land use and procurement. The County opposes legislation that erodes local authority.

TRANSPORTATION

The County supports increased state funding for road construction, road maintenance, transit operations and capital costs, including providing adequate funding to pave higher volume dirt roads and safely maintain rural roads. The continued economic vitality of the region and the quality of life of its citizens require greater state investment in transportation infrastructure, and existing revenue sources are no longer adequate to keep pace with the County's transportation needs. Continued lack of appropriate state funding for our transportation system imposes a tax on our citizens in the form of time wasted sitting in congestion and longer commutes, and it serves as a disincentive for businesses to locate or expand in the area.

The County seeks support and commitment from the state to provide adequate resources for completing projects, and to look at streamlining regulatory reviews and processes needed to reduce timelines and costs. Projects prioritized by the Board as part of the Fiscal Year (FY) 2021 Adopted Budget and FY 2021-FY 2026 Adopted Capital Improvement Program, which require state resources, can be found in Appendix I.

Further, current toll prices and practices affiliated with the Dulles Greenway are discouraging use of the toll road, causing congestion on alternate routes within the local road network. The Board supports legislative measures and funding that reduces costs for Greenway users and improves the road network that serves or will serve as alternatives to the Greenway, including roads such as Shellhorn Road and Prentice Drive that would significantly reduce congestion and provide viable, cost-efficient, east-west routes for Loudoun commuters.

2021 TRANSPORTATION PRIORITIES

1. Support legislation that will restore funding levels for the Northern Virginia Transportation Authority (NVTA) that existed prior to June 2018. Protect all revenues of NVTA that have been provided through legislation from 2013 to present and the provisions therein.
2. Support legislation and funding necessary to sustain investments in transit and keep transit systems in a state of good repair, including maintaining dedicated funding for Metro and identifying sustainable and dedicated funding for transit needs. Oppose any legislation that would shift the Commonwealth's responsibility for transit funding to localities or regions.
3. Support increased funding for Smart Scale that adequately addresses the transportation needs of the Commonwealth. Provide greater flexibility to accelerate Smart Scale funding for projects that progress more quickly.

PRIORITY STATEMENTS



LAND USE

The County supports maintaining its existing statutory authority in the area of land use and development. The ability to adequately plan, zone, and enforce land use regulations is necessary to maintain the quality of life in our communities and an environment that encourages businesses to invest in the County. The County is opposed to legislative measures that erode local land use authority.

2021 LAND USE PRIORITY ON PROFFERS/IMPACT FEES

The County will advocate the following principles on proffers and impact fees:

1. A one-size-fits-all approach for calculating impacts of development will not work in the Commonwealth. Localities need flexibility to address critical infrastructure needs that result from growth, which varies across the Commonwealth.
2. Consideration of impact fees for residential development must include retaining (non-cash) proffer authority for localities to address development impacts other than those of capital construction.
3. Localities must retain the option to adopt cash proffers and impact fees, with each being applicable to different scenarios (e.g. rezonings v. by-right); In other words, localities should not be stripped of cash proffer authority in exchange for impact fee authority.
4. Ameliorating the cost of capital expenses required by residential growth should be done in an equitable way, with both by-right and rezoned properties bearing a fair share of the cost driven by new construction of homes.
5. Legislation allowing for impact fees could include a method or framework for how localities must calculate fees that accurately reflect the true impact of development in each locality. However, legislation should not impose arbitrary impact fee schedules or statutory caps.

TAXING AUTHORITY

The County supports keeping its existing taxing authority. Loudoun, like most localities, is heavily reliant on the real property tax to fund necessary public operations, from schools and parks to public safety. Reducing or eliminating the few other local revenue streams, such as Business, Professional and Occupational License (BPOL), or machinery and tools taxes, would only put greater pressure on property owners and the real estate tax.

PRIORITY STATEMENTS



STATE FUNDING

The County supports the state living up to its financial commitments in the areas of public education, public safety, and health and human services, and opposes state imposed mandates on the County that increase County operational and capital costs and/or are inadequately funded by the state. The County also supports adequate and competitive compensation for state supported employees which is needed to retain quality employees in the Northern Virginia area. The County opposes state budget cuts that are passed on to the locality, and formulaic budget changes that could negatively impact the County.

2021 STATE FUNDING PRIORITIES (IN ORDER OF IMPORTANCE)

1. Support restoring funding to the Northern Virginia Transportation Authority (NVTA) that existed prior to June 2018. Protect all revenues of NVTA that have been provided through legislation from 2013 to present and the provisions therein.
2. Support funding to adequately meet the current charges of the Community Service Boards (CSBs), including those mandated through the STEP-VA program. The County supports population based formulas used for funding STEP-VA and CSBs, instead of funding provided on an equal or flat distribution to all 40 CSBs.
3. (New) Support increasing Medicaid reimbursement rates for early intervention and developmental disability case management services equal to intellectual disability and mental health case management rates, and/or budget language that studies current rate structures for targeted case management based on regulatory expectations and skill requirements.
4. Support full funding of the Northern Virginia cost of competing for teachers and support staff in the 2021- 2022 Biennium Budget.
5. (New) Support additional appropriations for adequately funding the judicial and corrections system, including public defenders and jail per diems, that are the responsibility of the state.
6. (New) Support additional appropriations by the state that adequately addresses the purchase and management of body worn cameras and footage, including funding for prosecutorial review.
7. Maintain funding in the 2021-2022 Biennium Budget for the Regional Science Center.
8. Support an amendment that allows a locality to assess a local plan and specification fee and annual permit fee for hotels, campgrounds, summer camps, and restaurants equal to the fee charged by the state.
9. Support additional appropriations for Medicaid waiver slots needed to eliminate the statewide waiting list.
10. (New) Support additional funding for the Virginia Department of Transportation's (VDOT) operations that support local land use review and appropriate road maintenance, including dedicated funding for improved rural road maintenance, repaving, stormwater management, and mowing and cleaning of medians and right-of- ways on major state roads.
11. (New) Support additional appropriations to local offices of the Virginia Cooperative Extension focused on developing and implementing education programs that improves resident's awareness of food systems, and works to increase community equity relating to food, including but not limited to, access, consumption, distribution, nutrition, production, purchase and safety.
12. Support the restoration of full funding for conservation grant programs: the Virginia Land Conservation Foundation (VLCF), the Office of Farmland Preservation, and the Virginia Battlefield Preservation Fund. Support measures that provide full funding for conservation easement-holding agencies.

LEGISLATIVE & ADMINISTRATIVE INITIATIVES



LEGISLATIVE INITIATIVES

The following legislative initiatives have been identified by the Board of Supervisors for pursuit of specific state legislative actions in 2021, as appropriate.

- 1. Dulles Greenway:** Seek legislation that addresses future toll rates on the Dulles Greenway, including but not limited to, minimizing toll increases and clarifying the State Corporation Commission’s (SCC) regulatory role.
- 2. Local Administration of the Health Department:** Seek enabling legislation from the General Assembly that authorizes Loudoun County to enter into a contract with the State Board of Health to operate and locally administer the health department.
- 3. Sanitary Districts for Garbage Disposal Services:** Seek legislation that amends language in §15-934 of the Code of Virginia to decrease the notice requirements to private companies for displacing garbage collection services, and that clarifies terminology in §21-113 of the Code of Virginia from “qualified voter” to resident or property owner.

ADMINISTRATIVE INITIATIVES

The following address state policy initiatives of importance to the County.

Fiber Registration and the Establishment of Relocation

Work with agencies such as the Virginia Department of Transportation (VDOT) and the State Corporation Commission (SCC) to address issues related to identification of companies/utilities placing fiber optics in and outside the right-of-way, and establish a timeframe by which fiber must be moved for construction projects, or otherwise help to resolve these matters of delay.

Waiving Land Use Permit Fees

Work with the Commonwealth Transportation Board (CTB) and Virginia Department of Transportation (VDOT) staff to update regulations and policies that waive land use permit (LUP) fees for local jurisdictions who are contributing local funds to construct improvements on a roadway under VDOT’s control, ownership, or jurisdiction.

POLICY STATEMENTS



The following policy statements address state legislative and policy issues of importance to the County.

ANIMAL SERVICES

Dog and Cat License Fees

Support legislation amending state law to allow local dog/cat license fees to be set at a “fair and reasonable” level by the locality, instead of current law that limits the fee to no more than \$10. Support amendments to state law to allow local treasurers to use a portion of the dog/cat license fees they collect to go towards the cost of processing and administering those fees.

Pet Reunification

Support legislation amending state law to permit certified animal control officers to administer microchips as part of a locally-sanctioned pet reunification initiative.

Statewide Dog Licensing Model

Support the existing authority of localities to administer their own companion animal licensing programs and oppose any legislation that would limit that authority.

Statewide Mandate on Disposition of Animals

Support existing reporting requirements of releasing agencies in Virginia and oppose any legislation that would limit the authority of localities in determining disposition of animals in their custody.

BROADBAND

Broadband and Cellular Coverage and Availability

Support expanding affordable broadband accessibility and cellular service throughout the Commonwealth, particularly in underserved and rural areas while preserving local land use, permitting fees, and other local authority.

POLICY STATEMENTS



ECONOMIC DEVELOPMENT

Commonwealth Opportunity Fund: Support the ongoing replenishment of the Commonwealth Opportunity Fund. Consider industry-specific criteria for minimum project capital investment, job creation, and wage requirements (i.e. a new company may significantly exceed capital investment but lag on job numbers due to the nature of the business).

Discretionary Incentives: Support economic development incentives that fund job creation and business development in Virginia, including:

- **Go Virginia Funding:** Support continued funding for Region 7 and regional Go Virginia grants which advocate private-sector growth and job creation through increased collaboration between businesses, education and community leaders. Strongly encourage immediate action for clearly-defined application and administrative Region 7 web updates to develop maximum business engagement.
- **Governor’s Agriculture and Forestry Industries Development (AFID) Fund:** Support continued AFID grants for new or expanded processing/value-added facilities and continue streamlining the process for application and receipt.
- **Major Eligible Employer Grant (MEE) and Virginia Economic Development Incentive Grant (VEDIG) Programs:** Continue to provide funding for attraction of major employers in Virginia where there is out-of-state competition.
- **Virginia Investment Performance (VIP) Grant:** Strongly support ongoing funding for existing Virginia highly specialized manufacturing companies that are expanding, innovating, or modernizing.
- **Income/Sales and Use Tax Incentives:** Continue to fund income tax credits and subtractions for investments. Oppose elimination of incentives, in particular the Data Center Retail Sales and Use Tax exemption.
- **State Funding Programs:** Support state organizations such as the Center for Innovation Technology (CIT) that fund technology startups through gap funds and research funds.
- **Technology Zones:** Support the County’s ability to establish technology zones to encourage growth in targeted industries

Housing Options: Support efforts to assist communities in the development of desirable and attainable housing stock for all segments of the local workforce.

Washington Dulles International Airport: Support funding for operations at Washington Dulles International Airport and related businesses.

- **Foreign Trade Zone (FTZ):** Continue to allow businesses to defer paying duties on imported goods while they are held with FTZ.

Workforce Development: Support investment which provides skilled workforce development, training, education, data research and technology as essential components of sustained economic development.

- **Virginia Jobs Investment Program:** Support state-level customized recruiting and training assistance to companies that are creating new jobs or experiencing technological change.
- **Incumbent Worker Training Initiative of Northern Virginia:** Promote and support the initiative, which provides employee skill upgrades in industry-recognized IT and cybersecurity training and certifications attainment.

POLICY STATEMENTS



EDUCATION

Increase and Review of SOQ Funding

Support a significant increase in state education funding so that the state fully funds its share of the actual costs of meeting the Standards of Quality (SOQ). Support legislation that reviews the true cost of education, the state’s responsibility for funding those costs, and the methodology used for distributing state public education funds.

Out-of-state Enrollment in State Institutions of Higher Education

Support legislation requiring the state’s institutions of higher education to maintain undergraduate enrollment ratios of no greater than 25 percent out-of-state students. Further, support legislation to enforce such standards with financial or other disincentives.

Relax and Fully Fund State Mandates

Support full funding of state mandates. Support relaxing state mandates and increasing local autonomy in order to give local school divisions the flexibility to efficiently target resources where they are most needed.

School Construction Support

Support additional new state revenues to assist localities to fund new school construction, renovation of public school facilities, technology infrastructure and debt service.

Teacher Pensions

Support legislation to require the state to place its share of teacher pension liabilities on its financial statements.

Year-End-Funds Appropriated to School Divisions

Support existing state law that all year-end funds appropriated to the school divisions by local governing bodies revert to the locality, retaining discretion with the governing bodies to evaluate and approve the reallocations of year-end fund balances to address the capital or onetime expenditure requirements of local school districts.

ELECTIONS

(New) Ballot Drop Boxes

Support legislation that allows for use of ballot drop boxes for the return of marked ballots.

Local Election Districts and Precinct Boundaries

Support legislation that allows subdivision boundaries shown on an official map of the County to constitute a “clearly observable boundary” for the purpose of constituting a district or precinct boundary.

Polling Locations

Oppose legislation that would remove schools as a polling location for elections.

(New) Restoration of Voting Rights

Support a constitutional amendment that automatically reinstates voting rights after a convicted felon is free from any term of incarceration.

(New) Return of Marked Ballots

Support legislation that allows for a voter to return a ballot for other members of the same household.

Sharing Jury Data for List Maintenance Purposes

Support legislation that allows the sharing of information obtained by the Clerk of the Circuit Court from those persons not qualified to serve as jurors on the basis of citizenship with the General Registrar to initiate list maintenance procedures pursuant to current law.

POLICY STATEMENTS



EMPLOYMENT AND BENEFITS

Workers' Compensation Medical Services Fee Schedule

Support a thorough review of the existing fee schedule to ensure more uniformity and predictability in the rates.

Expanded Benefits

Oppose any legislation mandating new and/or expanded benefits on local governments that are not fully funded in perpetuity by the state, and oppose new or expanded employment benefits for public employees and/or volunteers unless a local option is provided.

Collective Bargaining

Oppose any attempt by the state or federal government to impose collective bargaining or stipulate grievance procedures for state and local employees.

Line of Duty Act

Support efforts to revert the cost and administration of this long time program back to the state. However, should localities continue to be required to pay these benefits, the County should support efforts to contain the costs associated with the program and to limit the benefit costs being charged to the County by the state.

Non-Discrimination in Public Employment

Support legislation that provides additional state protections for veteran status and marital status for non-discrimination in public employment.

Workers' Compensation

Encourage and support a detailed review by the legislature of the current presumptions under the Virginia Workers' Compensation Act and support non-Hodgkin's lymphoma to be added to the presumption list as found in Virginia Code §65.2-402.

POLICY STATEMENTS



GENERAL GOVERNMENT

Affordable and Workforce Housing: Support legislative, administrative and budgetary efforts that increases opportunities within Loudoun for affordable and workforce housing including but not limited to state administered programs and funds such as Low Income Housing Tax Credits, rental housing Resources Enabling Affordable Community Housing program (REACH), and the Housing Trust Fund. Oppose efforts that would decrease opportunities for affordable housing development in the County.

Agritourism Buildings and Structures: The County recognizes the importance of rural businesses to the economy of the County, and the important role of public safety in ensuring the protection of patrons. The County supports legislation that clearly defines agritourism buildings or structures, specifies the agency that determines if structures meet the criteria for classification as agritourism structures, provides expectations for public safety as it relates to assembly within those structures, and allows for enforcement of operational aspects of the Statewide Fire Prevention Code in farm buildings. The County supports educating owners of such structures on operational components, such as those found in the Loudoun County Fire and Life Safety Code. The County supports legislation that provides for safety features in Virginia Code that promote minimum life safety standards in portions of agritourism buildings or structures used for assembly of 50 or more persons. Minimum safety features supported by the County, and that would assist in getting patrons out of buildings or structures quickly include:

- Local non-monitored fire alarm systems;
- Two remote exits, each equipped with exit lights and panic hardware on hinged exit doors that swing out;
- Emergency lighting; and
- Portable fire extinguishers

Coordination of State, County and Courts Holiday Schedules: Support legislation to provide for a uniform approach to holidays in Virginia where there is consistency between the courts, the Governor, and local governments.

Excess Court Fees: Support legislation that returns the majority of excess court fees formula back to the original one-third for the Commonwealth and two-thirds for the locality. Support and/or seek legislation that would make this change only applicable to the 20th Judicial Circuit (in addition to the 31st Judicial Circuit, the only circuit that was exempted from this state formula change).

Increase Fees for the Legal Resource Center: Support legislation that amends Virginia Code §42.1-70 to allow a governing body to increase the assessment for civil actions filed in the courts by \$1 to pay for expenses related to a law library.

New State Mandates and Shifting Responsibility to Localities: Oppose any new state mandates that are not fully funded by the Commonwealth, and oppose the shifting of fiscal responsibility from the state to localities for existing programs.

Retention of Election Ballots: Support legislation to authorize Circuit Court Clerks to retain paper election ballots for the first six months following an election and continue to retain digital images of election ballots for the remaining 18 months.

(New) Residential PACE Program: Support legislation that amends §15.2-958.3 of the Code of Virginia to allow a locality by ordinance to authorize a residential PACE program.

POLICY STATEMENTS



HEALTH AND HUMAN SERVICES

Children's Services Act (CSA): Support state funding and certain programmatic changes, including but not limited to:

- Support the state maintaining the sum-sufficiency provisions in Virginia Code § 2.2- 5211 relating to the General Assembly's obligation to fund special education and foster care services and to meet relevant federal mandates for the provision of these services.
- Support an increase in local non-mandated budget amounts.
- Support legislation that continues to fund Fostering Futures, a program that allows foster care youth to be eligible for the full array of foster care services under CSA until they turn 21.
- Support fully funding localities for state-mandated human services, including the CSA, and providing program flexibility so that localities can provide comprehensive and case-tailored services.
- Oppose changes to CSA law, regulation or policies that bypass the Family Assessment and Planning Team and Community Policy and Management Team role in determining appropriate Residential Treatment Facility placements for which CSA funds will be sought.

Decrease Incarceration Rates for Mentally Ill Populations: Support additional funding, resources, or legislative changes that decrease incarceration rates for mentally ill populations.

Doctor Protections for Long-Term Antibiotic Therapy: Support legislation that allows a licensed physician to prescribe, administer, or dispense long-term antibiotic therapy to a patient diagnosed with Lyme disease and also specifies that the Board of Medicine shall not initiate a disciplinary action against a licensed physician solely for prescribing, administering, or dispensing long-term antibiotic therapy to a patient clinically diagnosed with Lyme disease, provided such clinical diagnosis and treatment has been documented in the patient's medical record by such licensed physician.

Lyme Disease: Support state administrative, budget or legislative action beneficial or necessary for the diagnosis, treatment, and/or prevention of Lyme disease, except in areas where they become unfunded mandates on localities.

Inmate Behavioral Health Services: Oppose legislation and unfunded mandates that requires Community Service Boards and localities to be responsible for service delivery for every inmate with a behavioral health condition at any severity level, including every clinical intervention. The County is charged with addressing serious mental illness in priority populations, which does not include every behavioral health condition or every clinical intervention.

Long-Term Care Ombudsman Program: Support additional appropriations of \$235,204 (10% of full funding need) which would bring the state's Long-Term Care Ombudsman Program up to the standard of one full-time ombudsman for every 2,000 nursing home and assisted living beds.

Mandated Geriatric Training for Medical Students: Support legislation that requires the Virginia Board of Medicine to mandate geriatric training for all medical students attending Virginia state medical universities in core clinical concentrations in Family Medicine and Internal Medicine.

State Income Tax Credits for Accessible Units: Support increasing the total amount of state income tax credits granted for the Livable Home Tax Credit program in any given fiscal year from \$1 million to \$2 million and increase the total amount of state income tax credits made available through the program allocated for the purchase or construction of new residences from \$500,000 to \$1 million and funds allocated for retrofitting or renovation of existing residences from \$500,000 to \$1 million.

POLICY STATEMENTS

LAND USE, ZONING & PROPERTY MAINTENANCE

Alternative Onsite Sewage Systems: Oppose legislation that further restricts local authority in this area.

Conditional Zoning (Cash and In-Kind Proffers): Support local authority to accept cash and in-kind proffers from developers to assist localities in financing the capital facilities and infrastructure needed to serve new development and oppose legislation to eliminate or restrict that authority.

Connection Fees: Support the existing authority of localities or locally created authorities to impose connection fees and rates adequate to support the full cost of water, wastewater and stormwater utility systems, and oppose any legislation that would limit that authority.

Erosion and Sediment Control/Stormwater Management: Oppose legislation that reduces or eliminates local authority in the areas of erosion and sediment control and stormwater management.

Impact Fees: Oppose any proposal for replacing proffers with development impact fees if such a change does not support the additional use of proffers in lieu of or in addition to impact fees, and would diminish the amount of such capital assistance received by localities.

Local Authority Enhancement: Support, generally, the granting of additional land use, zoning and property maintenance authority to localities, especially for aging areas or areas experiencing high rates of sustained growth as a means to address the fiscal burdens experienced by localities in providing needed public services to local residents.

Onsite Sewage Disposal Systems: Oppose legislation that limits the ability of localities to create or enforce local ordinances or fees established to best meet the needs of their jurisdictions in the area of onsite sewage disposal systems.

Payments in Lieu of Facility Contributions: Support any and all legislation to allocate stale cash contributions made by developers in lieu of improvements otherwise required by ordinances.

Chesapeake Bay TMDL Funding for Agricultural Best Management Practices and other Cost-Sharing Programs: Support efforts to increase state appropriations for costsharing programs, including but not limited to the Virginia Natural Resources Commitment Fund (VNRCF) and the Stormwater Local Assistance Fund (SLAF). The VNRCF and SLAF support Virginia agricultural cost-share programs and water quality improvement projects including installation of cost-effective best management practices that are necessary to meet Municipal Storm Sewer System (MS4) permit requirements and local pollution reduction goals.

Prescriptive Easements: Support legislation that permits collocation of telecommunications facilities on electric utility poles maintained by prescriptive easement.

Reduce State Share of Permit Fee: Support a reduction in the Commonwealth of Virginia's current 28 percent portion of the Stormwater Management Programs permit fee, since the County, not the state, is predominantly administering the program locally.

Short-Term Rentals: Support efforts that preserve local land use and taxation authority while requiring transparency and efficient Transient Occupancy Tax (TOT) collections as it relates to the growing short-term rental industry.

State Annual Plan for Utilities: Oppose any proposal to include infrastructure development such as electric substations and similar facilities under the State Annual Plan for Utilities.

Undergrounding Electric Distribution, or "Feeder" Lines: Support legislation which increases and/or promotes the number of underground electric distribution, or "feeder" lines in addition to the pilot programs for long-range transmission lines.

POLICY STATEMENTS



PUBLIC SAFETY

Emergency Medical Transport: Support policies to protect consumers who require air ambulance services. Oppose proposals that would add additional legal and administrative burdens on local first responders regarding decisions about methods of transportation in emergency situations.

Fire Sprinklers in New Residential Construction: Support action by the Board of Housing and Community Development and/or enabling legislation by the Virginia General Assembly to enable local governing bodies the ability to self-determine the appropriate regulations or codified ordinances for residential sprinkler requirements for their localities.

(New) In-Building Emergency Communications Coverage: Support legislation that provides for emergency responder radio coverage to be provided in all new buildings in accordance with Section 510 of the International Fire Code.

(New) Mobile Fueling: Oppose any legislation that seeks to expand “on-time” delivery of gasoline (mobile fueling) until additional, and omitted safety measures may be adopted and implemented. These safety measures must pertain to spill prevention and mitigation at mobile sites, vapor reduction, and control of ignition sources of gasoline vapors before mobile fueling is considered.

New State Traffic Infraction: Support legislation that creates a new state traffic offense to allow law enforcement officers to charge drivers with traffic infractions where the level of culpability does not warrant a charge of reckless driving.

Statewide Fire Prevention Code (SFPC): Oppose any action by the Board of Housing and Community Development or the General Assembly to approve or enact any edits or re-writes to the SFPC or any other law or regulation which could reduce or eliminate local fire prevention requirements or remove life safety authority from fire marshals and their assistants. This includes, but is not limited to:

- Consumer Fireworks: Oppose any action that would expand the sale, possession and use of consumer fireworks, without the provisions to assure compliance with related National Fire Protection Association (NFPA) Standards which contain minimal fire and life safety provisions for all consumer fireworks. Injuries and deaths from fireworks occur annually.
- Binary Exploding Targets: Support action that would expand the enforcement of binary exploding targets to include local law enforcement.

Transfer Authority of Promulgation of SFPC: Support legislation which effectively transfers authority for the promulgation of the Statewide Fire Prevention Code (SFPC) from the Board of Housing and Community Development to the Virginia Fire Services Board (VFSB).

School Safety: Oppose any legislation that weakens the Virginia Statewide Fire Prevention Code and/or the Virginia Uniform Statewide Building Code that promotes fire and life safety of our schools to protect the safety of our children. The County discourages any deactivation, tampering, or modification of fire alarm systems and associated life-safety and egress components or systems and recommend strict compliance with the NFPA 72 and 25 standards. In addition, emergency planning and preparation activities such as fire safety, lockdown drills and plans, and emergency evacuation drills should be conducted as recommended by the International Fire Code. The County recommends methods such as scheduling fire drills and sharing it in advance with staff/authorized persons.

Use of tolls by Emergency Management Personnel: Support legislation that adds emergency management personnel to the list of officer and employees under Virginia Code §33.2-613 allowed to use toll facilities without payment in the performance of their official duties.

POLICY STATEMENTS



TAX AND REVENUE

Communications Sales and Use Tax (CSUT)

Support efforts to increase the amount of revenue received from the Communications Sales and Use Tax (CSUT), including efforts to update the tax to reflect the modern telecommunications landscape. Oppose diversion of Communications Sales and Use Tax Trust Fund dollars beyond the uses already specified in statute, and support efforts to address budget language that would divert CSUT funds to the state General Fund.

Machinery and Tools (M&T)/Business, Professional Occupational License (BPOL) Taxes

The state should not eliminate these local revenue sources, unless the General Assembly provides replacement sources of revenue for localities. In Loudoun County alone, BPOL receipts were \$42.2 million and M&T receipts were \$2.2 million in FY 2020. This revenue should not be unilaterally eliminated especially when the state has reduced its funding commitments to public education, human services, and other state-responsible, but locally administered programs. Eliminating these local sources of revenue simply puts even more pressure on property owners through the local real estate tax, especially if counties are never given the ability to diversify their revenue base like municipalities can.

Presumption of Valuation Established by Locality

Oppose legislation which eliminates requirements that the taxpayer-appellant prove manifest error from the locality's Commissioner of the Revenue or real estate assessor as a pre-requisite for the appeal to prevail, in fact voiding the current presumption that the valuation established by the locality is correct.

Release of New Customer Information from Utility Providers

Support legislation to require utility providers to release to local tax authorities information such as name, address, and date of service for new customers for the purpose of ensuring local personal property tax compliance.

Revenue Sharing with State

Support any state revenue sharing formula to assist local governments with public infrastructure needs as long as the formula includes recognition of the needs in high residential growth localities.

Taxation Study

Support either a General Assembly-sponsored, or a Virginia Department of Taxation study to review all local government allocations provided by the Personal Property Tax Relief Act of 2006 with the goal of determining allocations that reflect the changed distribution of population among jurisdictions.

Transient Occupancy Tax

The Board supports legislation to clarify that the Commonwealth should not allow online travel companies to avoid paying the full Transient Occupancy Tax and retail sales and use tax on the rental of hotel rooms.

POLICY STATEMENTS



TRANSPORTATION

Automated High Occupancy Vehicle (HOV) Enforcement

Support studies and research by the Virginia Department of Transportation (VDOT) and Department of Motor Vehicles (DMV) focused on automated HOV enforcement.

“Devolution” of Secondary Road Maintenance

Oppose any legislative or regulatory moratorium on the transfer of newly constructed secondary roads to VDOT for the purposes of ongoing maintenance, and oppose any legislation that would require the transfer of secondary road construction and maintenance responsibilities to counties.

Traffic Incident Management

Support legislation that would allow traffic incident management vehicles owned or operated by the Virginia Department of Transportation (VDOT) to use flashing lights and sirens.

Tolls on Dulles Greenway

Support measures and legislation that address increased toll rates on the Dulles Greenway. Such would include, but not be limited to, opposing any legislation to extend the automatic increase provided in Virginia Code §56-542(l) beyond its current January 1, 2020 expiration date, seeking requirements to deploy distance-based and time-based tolling that materially benefits users both peak and off peak prior to any subsequent toll increases, and seeking requirements to deploy additional congestion management improvements beyond those currently required, prior to any subsequent toll increases.

Tolls on I-66

Support any legislative initiative proposed in the 2021 General Assembly Session that would reduce the exorbitant fees levied on the citizens of the Commonwealth, including public safety personnel, with I-66 tolls.

New River Crossing

Support actions for the creation of a new river crossing over the Potomac River, east of Goose Creek.

Virtual Weigh Station Study

Support a study by VDOT and DMV that researches the use of virtual weigh stations for enforcement of over-sized or over-weight vehicles.

TRANSPORTATION FUNDING

Bi-County Parkway between Prince William County and Loudoun County

Support the Bi-County Parkway between Prince William and Loudoun Counties as called for in the Loudoun Countywide Transportation Plan. The parkway is needed to foster the region’s economic development, reduce existing traffic congestion and accommodate planned residential growth. In addition, by greatly improving both passenger and commercial cargo access to the Dulles International Airport, the BiCounty Parkway will produce tangible quality of life and economic benefits for the entire Commonwealth.

General Statement on Funding

Support additional state and regional transportation funding for highway, transit, bicycle and pedestrian, and safety improvements.

Revenue Sharing Program

Support additional funding and continued use of this program as an effective way to leverage local/state funds and oppose any budget amendments that reduces funding allocations for this program below \$100 million per year.

Virginia Department of Transportation Staffing Levels

Support state funding for providing additional staffing of VDOT personnel designated for and preferably located in Loudoun County for the purposes of greater efficiency.



Schedule of Appropriations

Capital Improvement Program by Functional Area										
Transportation Projects: Roads										
Capital (\$ in 1000s)	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	6 Year Total	Future FYs	Project Total
Projects										
Arcola Boulevard (Route 50 to Route 606)	14,990	37	-	-	7,800	-	-	7,837	-	22,827
Arcola Mills Drive (Belmont Ridge Road to Stone Springs Boulevard)	-	-	-	10,000	6,000	800	-	16,800	-	16,800
Arcola Mills Drive (Northstar Boulevard to Belmont Ridge Road)	-	-	-	-	-	18,000	-	18,000	700	18,700
Arcola Mills Drive (Stone Springs Boulevard to Loudoun County Parkway)	-	-	-	-	5,000	-	6,000	11,000	35,600	46,600
Belmont Ridge Road (Arcola Mills Drive to Shreveport Drive)	-	-	4,521	-	16,590	-	36,576	57,687	-	57,687
Belmont Ridge Road (Truro Parish Drive to Croson Lane)	42,736	366	-	-	-	-	-	366	-	43,102
Braddock Road, Segment 1 (Royal Hunter Drive to Gum Spring Road)	-	4,698	-	5,270	-	-	-	9,968	-	9,968
Braddock Road, Segment 1B (Whitman Farm to Paul VI Eastern Entrance)	2,000	2,000	-	-	-	-	-	2,000	-	4,000
Braddock Road, Segment 2 (Paul VI Eastern Entrance to Bull Run Post Office Road)	-	-	-	1,591	-	30,779	10,000	42,370	9,699	52,069
Braddock Road, Segment 3 (Bull Run Post Office Road to Fairfax County Line)	-	-	-	-	-	-	-	-	45,832	45,832
Croson Lane Widening (Claiborne Parkway to Old Ryan Road)	-	2,091	5,000	-	-	11,267	-	18,358	-	18,358
Crosstrail Boulevard, Segment B (Kincaid Boulevard to Russell Branch Parkway)	50,191	628	-	-	-	-	-	628	-	50,819
Crosstrail Boulevard, Segment C (Sycolin Road to Dulles Greenway)	-	6,774	-	18,973	62,689	-	-	88,436	-	88,436
Davis Drive Bridge	-	-	-	-	-	-	-	-	46,700	46,700
Dulles Greenway Interchange at Loudoun County Parkway Improvements	-	-	-	-	-	-	-	-	15,195	15,195
Dulles West Boulevard (Arcola Boulevard to Northstar Boulevard)	50,314	248	-	-	-	25,745	-	25,992	-	76,306
Elk Lick Rd Intersection Improvements (Route 50 & Tall Cedars Parkway)	1,691	421	-	-	-	-	-	421	-	2,113
Evergreen Mills Road (Reservoir Road and Watson Road)	14,000	1,692	1,677	7,780	-	-	-	11,149	-	25,149
Farmwell Road Intersection Improvements	7,864	5,625	-	26,240	-	-	-	31,865	-	39,729
Intelligent Transportation System (ITS)	1,050	27	-	-	1,277	-	2,500	3,804	-	4,854
Leesburg Bypass Lane Extension (Dulles Greenway)	3,000	-	-	-	-	-	-	-	-	3,000
Loudoun County Parkway (Dulles West Boulevard to Route 50)	7,889	20	-	-	-	-	-	20	-	7,909



Schedule of Appropriations

Capital Improvement Program by Functional Area										
Transportation Projects: Roads										
Capital (\$ in 1000s)	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	6 Year Total	Future FYs	Project Total
Loudoun County Parkway (Ryan Road to Shellhorn Road)	-	2,708	-	-	-	-	-	2,708	-	2,708
Moorefield Boulevard Improvements	4,340	470	-	-	-	-	-	470	-	4,810
Northstar Boulevard (Route 50 to Tall Cedars Parkway)	45,889	-	-	-	-	-	-	-	-	45,889
Northstar Boulevard (Shreveport Drive to Route 50)	90,061	531	-	-	-	-	-	531	-	90,591
Northstar Boulevard (Tall Cedar Parkway to Braddock Road)	-	-	1,338	-	4,000	-	30,407	35,745	-	35,745
Prentice Drive (Loudoun County Pkwy to Lockridge Road)	-	8,298	20,948	-	1,184	79,594	-	110,024	-	110,024
Prentice Drive (Loudoun County Pkwy to Shellhorn & Lockridge West from Prentice to Waxpool)	85,230	113	-	-	-	-	-	113	-	85,343
Route 7 Eastbound Widening (Loudoun County Parkway to Route 28)	-	-	-	-	-	1,640	-	1,640	4,520	6,160
Route 7 Improvements, Phase 1: Route 7 & Route 287 Interchange	2,115	33	-	5,001	4,390	-	-	9,424	-	11,539
Route 7 Improvements, Phase 2: Route 7 & Route 690 (Hillsboro Rd) Interchange	11,750	182	5,500	23,285	-	-	-	28,967	-	40,717
Route 7 Improvements, Phase 3: Route 9 to Dulles Greenway	-	3,676	-	-	2,320	-	47,195	53,191	-	53,191
Route 7 Improvements, Phase 4: Route 9 to Route 704 (Hamilton Station Road)	-	-	-	-	-	-	-	-	68,267	68,267
Route 7 Improvements, Phase 5: Route 704 (Hamilton Station Road) to Route 287	-	-	-	-	-	-	-	-	73,035	73,035
Route 7 Improvements, Phase 6: Route 287 to Route 690 (Hillsboro Rd)	-	-	-	-	-	-	-	-	96,361	96,361
Route 9 / Route 287 Roundabout	14,483	88	3,039	7,767	-	-	-	10,894	-	25,377
Route 15 / Braddock Road Roundabout	-	-	-	-	1,129	-	5,000	6,129	1,734	7,862
Route 15 Widening (Battlefield Parkway to Montesor Road)	3,500	54,054	-	-	-	-	55,932	109,986	-	113,486
Route 15 Montesor Road and Point of Rocks Bridge - Improvements	2,718	-	1,819	9,151	-	33,656	-	44,626	110,324	157,668
Route 50 / Everfield Roundabout	-	-	-	-	1,015	-	2,000	3,015	4,985	8,000
Route 50 / Loudoun County Parkway Interchange	-	-	-	-	-	-	-	-	500,000	500,000
Route 50 / Trailhead Drive Roundabout	2,215	12,169	-	-	-	-	-	12,169	-	14,384
Route 50 / North Collector Road (Tall Cedars Parkway to Route 28)	-	-	8,198	-	17,855	-	84,570	110,622	-	110,622
Route 50 Widening from Loudoun County Parkway to Tall Cedars Parkway	-	-	-	-	-	-	-	-	97,690	97,690
Ryan Road (Evergreen Mills Road to Beaverdam Drive)	-	-	-	-	3,984	-	2,946	6,930	15,817	22,746
Safety Audit and Improvements – Evergreen Mills Rd and Arcola Mills Drive Corridor	-	-	-	-	-	-	-	-	-	-



Schedule of Appropriations

Capital Improvement Program by Functional Area										
Transportation Projects: Roads										
Capital (\$ in 1000s)	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	6 Year Total	Future FYs	Project Total
Seneca Ridge Drive (South Cottage Road to Augusta Drive)	1,540	19	-	-	-	-	-	19	-	1,559
Shellhorn Rd & Central Station Dr / Hartley Place Intersection Improvements	-	-	-	-	-	244	-	244	-	244
Shellhorn Road (Loudoun County Parkway to Randolph Drive)	27,735	226	-	2,492	38,455	-	-	41,173	-	68,908
Sycolin Road (Loudoun Center Place to Crosstrail Boulevard)	-	-	-	-	-	2,469	-	2,469	35,042	37,511
Trailhead Drive / Braddock Road Roundabout	-	-	-	-	1,015	-	2,000	3,015	4,985	8,000
Waxpool Road / Loudoun County Parkway Intersection Improvements	6,348	304	-	3,517	-	-	-	3,822	-	10,169
Westwind Drive (Loudoun County Parky to Old Ox Road)	13,830	182	5,212	22,509	-	9,750	-	37,653	-	51,483
VDOT Administered Route 50 Corridor Improvements	3,008	-	-	-	-	-	-	-	-	3,008
VDOT Administered Route 50 Corridor Improvements - Loudoun & Fairfax	2,457	-	-	-	-	-	-	-	-	2,457
VDOT Administered George Washington Boulevard - Overpass	8,694	-	-	-	-	-	-	-	-	8,694
Total – Cost	521,638	107,681	57,251	143,578	174,701	213,942	285,126	982,280	1,166,486	2,670,403
Funding Sources										
Local Tax Funding	24,621	93	-	6,862	21,891	271	31,576	60,693	10,707	96,021
Local Tax Funding Roads	52,203	14,469	16,344	18,609	20,000	20,000	25,407	114,829	79,465	246,497
General Obligation Bonds	67,110	19,974	17,596	83,743	68,371	139,048	127,292	456,024	1,066,296	1,589,430
Lease Revenue Financing	-	-	-	-	1,277	-	-	1,277	-	1,277
Cash Proffers	20,098	8,509	2,297	1,000	2,245	1,624	5,750	21,425	18	41,541
Revenue Sharing	25,123	5,000	5,000	5,000	5,000	5,000	5,000	30,000	-	55,123
RSTP	-	-	-	-	-	-	7,000	7,000	-	7,000
Smart Scale	2,277	-	10,712	23,675	4,390	-	30,000	68,777	10,000	81,054
CMAQ	3,291	-	-	-	-	-	5,000	5,000	-	8,291
Other Federal Grants	25,000	-	-	-	-	-	-	-	-	25,000
NVTA 70% Regional	244,916	54,000	-	-	48,629	48,000	42,500	193,129	-	438,045
NVTA 30% Local	42,579	5,637	5,302	4,689	2,898	-	5,600	24,126	-	66,705
Local Gas Tax	14,420	-	-	-	-	-	-	-	-	14,420
Total – Funding Sources	521,638	107,681	57,251	143,578	174,701	213,942	285,126	982,280	1,166,486	2,670,403



Schedule of Appropriations

Capital Improvement Program by Functional Area										
Transportation Projects: Sidewalks, Signals, and Traffic Calming										
Capital (\$ in 1000s)	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	6 Year Total	Future FYs	Project Total
Projects										
Belmont Ridge Road/Legacy Park Drive Traffic Signal	-	-	-	-	298	-	291	589	1,092	1,681
Contingency - Sidewalk	2,368	1,000	1,000	1,000	1,000	1,000	1,000	6,000	4,000	12,368
Contingency - Traffic Calming	749	250	250	250	250	250	250	1,500	1,000	3,249
Contingency - Traffic Signal	1,149	750	750	750	750	750	750	4,500	3,000	8,649
Harmony Middle School Sidewalk	-	-	1,254	680	249	4,471	-	6,654	-	6,654
Intersection Improvement Program	1,854	-	13,965	15,290	15,835	14,235	14,235	73,560	57,340	132,754
Loudoun County Parkway - Shared-Use Path	-	-	-	-	-	1,202	461	1,663	7,020	8,682
Oakgrove Road - Pedestrian Improvements	967	21	-	-	-	-	-	21	-	988
River Creek Parkway - Sidewalk	-	-	531	283	224	1,324	-	2,362	-	2,362
Route 7 Pedestrian Crossings	855	1,406	902	608	-	-	8,042	10,958	-	11,813
Sidewalk and Trail Program	185	266	905	1,925	11,085	12,435	10,020	36,636	40,080	76,901
Sterling Boulevard/W&OD Trail - Overpass	500	794	-	599	16,989	-	-	18,382	-	18,882
W&OD At-Grade Crossing Improvements	-	453	157	338	2,661	-	-	3,608	-	3,608
Total – Cost	8,626	4,940	19,713	21,723	49,340	35,667	35,049	166,432	113,532	288,590
Local Tax Funding										
Local Tax Funding	1,603	3	-	-	1,000	4,746	-	5,749	2,446	9,799
Local Tax Funding Roads	3,775	2,944	2,902	2,000	1,000	1,725	2,000	12,571	17,330	33,677
General Obligation Bonds	500	989	15,401	18,097	43,068	28,259	24,668	130,481	93,756	224,736
Lease Revenue Financing	855	-	-	-	-	-	-	-	-	855
Cash Proffers	-	564	-	-	298	121	339	1,322	-	1,322
NVTA 30% Local	1,374	440	1,410	1,626	3,975	816	8,042	16,309	-	17,683
Local Gas Tax	519	-	-	-	-	-	-	-	-	519
Total – Funding Sources	8,626	4,940	19,713	21,723	49,340	35,667	35,049	166,432	113,532	288,590



Schedule of Appropriations

Capital Improvement Program by Functional Area										
Transportation Projects: Transit										
Capital (\$ in 1000s)	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	6 Year Total	Future FYs	Project Total
Projects										
Local Fixed-Route Bus Stop Improvements	4,000	24	-	-	-	-	-	24	-	4,024
Metro Capital Contribution	-	3,000	3,600	3,700	3,900	4,000	4,200	22,400	29,600	52,000
Transit Buses - Acquisition	37,223	2,550	2,450	-	-	-	-	5,000	-	42,223
VDOT Administered Metro Station Area Pedestrian Improvements	275	-	-	-	-	-	-	-	-	275
Western Loudoun Park and Ride Lot	4,526	739	1,300	1,633	-	-	-	3,672	-	8,198
Total – Cost	46,024	6,312	7,350	5,333	3,900	4,000	4,200	31,095	29,600	106,719
Local Tax Funding	2,330	2	-	-	-	-	-	2	-	2,332
Local Tax Funding Roads	2,835	-	-	-	-	-	-	-	-	2,835
General Obligation Bonds	-	-	-	-	-	-	-	-	-	-
Lease Revenue Financing	6,859	-	-	-	-	-	-	-	-	6,859
Cash Proffers	5,660	61	-	-	-	-	-	61	-	5,721
In-Kind Proffers	-	-	-	-	-	-	-	-	-	-
State Capital Assistance	19,065	-	-	-	-	-	-	-	-	19,065
Smart Scale	2,200	3,250	3,750	1,633	-	-	-	8,633	-	10,833
CMAQ	3,971	-	-	-	-	-	-	-	-	3,971
NVTA 70% Regional	1,860	-	-	-	-	-	-	-	-	1,860
NVTA 30% Local	-	3,000	3,600	3,700	3,900	4,000	4,200	22,400	29,600	52,000
Local Gas Tax	1,244	-	-	-	-	-	-	-	-	1,244
Total – Funding Sources	46,024	6,312	7,350	5,333	3,900	4,000	4,200	31,095	29,600	106,719

THIS LEGISLATIVE PROGRAM WAS APPROVED
BY THE LOUDOUN COUNTY BOARD OF SUPERVISORS



Loudoun County
VIRGINIA

Name of Library	No. of Members	Governing/Advisory	Appointing Authority
Alexandria Library	7	Governing	City Council
Alleghany Highlands Regional Library	12	Governing	Board of Directors/Board of Supervisors/ City Council
Amherst County Public Library	6	Governing	Board of Supervisors
Appomattox Regional Library	11	Governing	Boards of Supervisors/City Council
Arlington County Public Library	0	N/A	N/A
Augusta County Library	7	Governing	Board of Supervisors
Bedford Public Library	6	Governing	Board of Supervisors
Blackwater Regional Library	14	Governing	Boards of Supervisors/City Council
Bland County Public Library	?	Governing	Board of Supervisors
Blue Ridge Regional Library	11	Governing	Boards of Supervisors/City Council
Botetourt County Library	5	Governing	Board of Supervisors
Bristol Public Library	11	Governing	City Council (Va.)/City Council (Tn.)
Buchanan County Public Library	10	Governing	Board of Supervisors
Campbell County Public Library	8	Governing	Board of Supervisors
Caroline Library, Inc.*	14	N/A	N/A

Central Rappahannock Regional Library	7	Governing	Boards of Supervisors/City Council
Central Virginia Regional Library*	9	Governing	Board of Directors/Board of Supervisors
Charlotte County Library	7	Governing	Board of Supervisors
Chesapeake Public Library	7	Advisory	City Council
Chesterfield County Public Library	0	N/A	N/A
Clifton Forge Public Library	9	Advisory	Town Council
Colonial Heights Public Library	7	Advisory	City Council
Craig County Public Library*	5	Governing	Board of Directors
Culpeper County Library	8	Governing	Board of Supervisors
Cumberland County Public Library*	8	Governing	Board of Directors
Danville Public Library	0	N/A	N/A
Eastern Shore Public Library	5	Governing	Boards of Supervisors
Essex Public Library*	12	Governing	Board of Directors
Fairfax County Public Library	12	Governing	Board of Supervisors/City Council
Fauquier County Public Library	5	Governing	Board of Supervisors
Fluvanna County Public Library	7	Governing	Board of Supervisors
Franklin County Public Library	7	Governing	Board of Supervisors
Galax-Carroll Regional Library	6	Governing	Board of Supervisors/City Council

Gloucester Library	11	Governing	Board of Supervisors
Halifax County-South Boston Library	11	Governing	Board of Supervisors
Hampton Public Library	0	N/A	N/A
Handley Regional Library	10	Governing	Board of Supervisors/City Council
Henrico County Public Library	5	Advisory	Board of Supervisors
Heritage Public Library*	11	Governing	Board of Directors/Boards of Supervisors
Highland County Public Library*	7	Governing	Board of Directors
Iris Brammer Public Library	9	Advisory	Town Council
J. Robert Jamerson Memorial Library	5	Governing	Board of Supervisors
James L. Hamner Public Library	21	Governing	Board of Supervisors
Jefferson-Madison Regional Library	9	Governing	Boards of Supervisors/City Council
Lancaster Community Library*	12	Governing	Board of Directors/Board of Supervisors
L. E. Smoot Memorial Library	10	Governing	Board of Supervisors
Lonesome Pine Regional Library	11	Governing	Boards of Supervisors/City Council
Loudoun County Public Library	9	Governing	Board of Supervisors
Lunenburg Library*	5	Governing	Board of Directors
Lynchburg Public Library	0	N/A	N/A
Madison County Library, Inc.*	12	Governing	Board of Directors

Mary Riley Styles Public Library	7	Advisory	City Council
Manassas Park Public Library*	?	?	?
Massanutten Regional Library*	19	Governing	Board of Directors
Mathews Memorial Library	8	Governing	Board of Supervisors
Mecklenburg County Public Library	5	Governing	Board of Supervisors
Meherrin Regional Library	10	Governing	Board of Supervisors/City Council
Middlesex County Public Library*	16	Governing	Board of Directors
Montgomery-Floyd Regional Library	9	Governing	Boards of Supervisors
Newport News Public Library	13	Advisory	City Council
Norfolk Public Library	9	Advisory	City Council
Northumberland Public Library*	12	Governing	Board of Directors/Board of Supervisors
Nottoway County Library	5	Governing	Board of Supervisors
Orange County Public Library	10	Governing	Board of Supervisors
Pamunkey Regional Library	10	Governing	Boards of Supervisors
Pearisburg Public Library	8	Advisory	Town Council
Petersburg Public Library	0	N/A	N/A
Pittsylvania County Public Library	10	Governing	Board of Supervisors
Poquoson Public Library	7	Advisory	City Council

Portsmouth Public Library	9	Advisory	City Council
Powhatan County Public Library	6	Governing	Board of Supervisors
Prince William Public Library	10	Advisory	Board of Supervisors
Pulaski County Library	9	Governing	Board of Supervisors
Radford Public Library	5	Advisory	City Council
Rappahannock County Library	9	Governing	Board of Supervisors
Richmond County Public Library	8	Governing	Board of Supervisors
Richmond Public Library	9	Governing	City Council
Roanoke County Public Library	5	Advisory	Board of Supervisors
Roanoke Public Library	11	Advisory	City Council
Rockbridge Regional Library	12	Governing	Boards of Supervisors/City Council
Russell County Public Library	9	Governing	Board of Supervisors
Salem Public Library	0	N/A	N/A
Samuels Public Library*	11	Governing	Board of Directors
Shenandoah County Library	13	Governing	Board of Supervisors
Smyth County Public Library	9	Governing	Boards of Supervisors
Staunton Public Library	5	Advisory	City Council
Suffolk Public Library	7	Advisory	City Council

Tazewell County Public Library	5	Governing	Board of Supervisors
Virginia Beach Public Library	13	Advisory	City Council
Washington County Public Library	7	Governing	Board of Supervisors
Waynesboro Public Library	5	Advisory	City Council
Williamsburg Regional Library	7	Governing	Board of Supervisors/City Council
Wythe-Grayson Regional Library	8	Governing	Boards of Supervisors
York County Public Library	5	Governing	Board of Supervisors

*Denotes libraries established as companies, societies, or organizations.

**FINANCIAL MANAGEMENT AGREEMENT
BETWEEN THE LOUDOUN COUNTY BOARD OF SUPERVISORS
AND THE
LOUDOUN COUNTY LIBRARY BOARD OF TRUSTEES**

WHEREAS, pursuant to Section 42.1-35 of the Code of Virginia of 1950, as amended, hereafter "the Code" the management and control of a free public library system shall be vested in a board of not less than five members or trustees; and

WHEREAS, pursuant to a resolution adopted by the Loudoun County Board of Supervisors dated March 20, 1973, the Board of Supervisors established the Loudoun County Library System, to be governed by a Library Board composed of one citizen from each magisterial district to be appointed by the Board of Supervisors; and

WHEREAS, pursuant to Section 42.1-35 of the Code, the members of the Library Board shall adopt such bylaws, rules and regulations for their own guidance and for the government of the free library system as may be expedient, and they shall have control of the expenditures of all monies credited to the Loudoun County library fund; and

WHEREAS, pursuant to Title 15, Chapter 11 of the Code, the Board of Supervisors has authority over the location, character and extent of all public facilities under its comprehensive planning authority and commission permit responsibilities; and

WHEREAS, pursuant to Section 15.1-491(a) of the Code, the Board of Supervisors has legislative authority to accept proffers of sites for public facilities as part of rezoning approvals, which authority is vested solely in the Board of Supervisors; and

WHEREAS, pursuant to Section 15.1-163.1, the Board of Supervisors has, by resolution, consolidated the financial accounting of the library system with the General Fund of the County; and

WHEREAS, pursuant to Section 42.1-35 of the Code, it is the responsibility of the Board of Supervisors, in its sole discretion, to determine the size and composition of the Library Board within the parameters established therein; and

WHEREAS, pursuant to Section 15.1-20.2 of the Code the Board of Supervisors has the authority to review the use of funds by the Library Board and

the method of management, control and organization of the library system; and further to combine administrative functions or activities of the Library Board with those of the County in lieu of an appropriation to the Library Board for such functions or activities; and

WHEREAS, the Board of Supervisors and the Library Board are mutually desirous of entering into an agreement for the financial management of the County library system, it is hereby mutually agreed as follows:

ARTICLE I. TERM OF AGREEMENT

This agreement shall commence on June 17, 1996, and shall terminate on June 30, 2000. This agreement shall automatically renew for successive four-year terms unless either party notifies the other party of its intent not to renew at least ninety (90) days prior to any expiration date. Modifications or revisions to the agreement shall be by mutual consent.

ARTICLE II. SCOPE OF AGREEMENT

This agreement provides for the financial management of the Loudoun County Public Library System and its capital facilities, and outlines the privileges and responsibilities of the parties thereto.

A. Ownership of Capital Facilities

It is acknowledged that Loudoun County is the owner, co-owner or lease holder of the land and improvements constituting the library system and of any library built in the future and incorporated into the Loudoun County Public Library System. Following consultation with the Library Board, the Board of Supervisors will continue to have final responsibility for siting, construction and funding of future facilities. The parties agree, however, that the design of future facilities is a core responsibility of the Library Board pursuant to its "management and control" mandate under Section 42.1-35 of the Code.

The Library Board shall be responsible for preparing service plans for the library system which shall be forwarded to the Board of Supervisors for final approval. The Board of Supervisors shall consider those service plans in developing or amending its comprehensive plan for the County. The parties agree that the Board of Supervisors shall be guided by the County's comprehensive plan in its actions regarding the location, character and extent of library facilities, including its

review of Commission Permits under Section 15.1-456 of the Code, and the acceptance of proffers pursuant to Section 15.1-491 (a) of the Code.

It is further acknowledged that the County is the sole owner of a leasehold interest in the land, building, contents and books of the Eastern Loudoun Library and reserves the right to purchase said assets in accordance with the terms of the lease-purchase agreements entered into between Loudoun County and the Crestar Leasing Corporation on September 15, 1990, and the Certificates of Participation, Series 1990E, issued for the purpose of financing that facility.

B. Financial Management

Financial management and control of the operations of the Loudoun County Public Library System shall be exercised by the Library Board through the Department of Library Services in full accord and cooperation with the policies, practices and financial controls of Loudoun County.

The Library Board acknowledges that the County has exercised its authority under Section 15.1-163.1 of the Code to consolidate the financial accounting of the library-system operations with the General Fund of the County.

The Library Board further acknowledges that the County maintains accountability for certain other funds related to the Library System including but not limited to trust funds, proffer funds, etc.

The Library Board shall provide the County with full information as to its budget needs, anticipated revenues and expenditures, and shall submit its operating and capital budget requests and service plans to the County as prescribed by the Board of Supervisors through the County Administrator. The County shall process such budget requests under its normal procedures and shall make budgetary revenue estimates and appropriations of funds accordingly. All anticipated revenues from all sources shall be included in the budgetary process.

All receipt, use and expenditure of funds from all sources, including payrolls and procurements, shall be accomplished through normal County policies, procedures and practices.

C. Insurance

The County shall maintain the following coverages, either commercially insured or self-insured, in full force and effect and in such amounts as are normally maintained as to the facilities, property and valuable papers of the Loudoun County Public Library System: general liability, property damage, vehicle liability and collision (bookmobiles and other vehicles). The named insured of said policies shall be the parties hereto as their respective interest may appear under this agreement.

D. Maintenance and Capital Improvements

The County shall provide normal maintenance for the land, buildings and equipment of the public library system.

The County shall be under no obligation to make capital improvements to the facilities of the public library system.

E. Books, Furnishings, Vehicles and Other Library Materials

Except as otherwise provided herein, the County is the sole owner and holder of title of all books, library furnishings, vehicles and other library materials of the public library system. Such library materials shall include all books and other reading matter, and other audio materials, maps, video tapes and other visual materials, computers and other electronic equipment, and any library furnishings, provided such furnishings have been or shall be hereafter purchased with any source of funds for which the County maintains accountability.

F. Legal Services

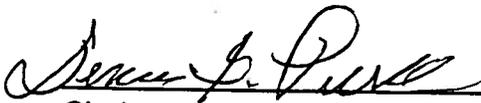
The Library Board shall be represented by the office of the County Attorney. The Library Board shall direct its Director of Library Services to request legal services from the County Attorney as needed. In the event of a conflict of interests between the Library Board and the Board of Supervisors, the County Attorney will be guided by the ethical canons of the Virginia Code of Professional Responsibility. When, in its sole discretion and for any reason the Library Board wishes to employ outside counsel, it may do so at its own expense.

ARTICLE III. BREACH OF AGREEMENT

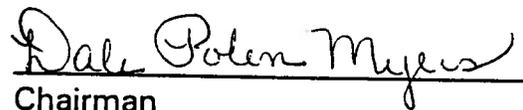
In the event of breach by either party to this agreement, the other party may give written notice to the party deemed to be in breach specifying the manner in which the agreement has been breached. If the party receiving the notice has not substantially corrected the breach within thirty (30) days of receipt of the written notice, the party sending the notice shall have the right to terminate this agreement.

ARTICLE IV. TERMINATION

In the event of termination of this agreement, either under Article I or Article III herein, the parties shall continue to exercise their respective statutory duties and responsibilities.



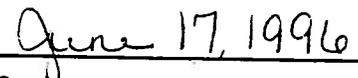
Chairman
Library Board of Trustees



Chairman
Loudoun County Board of Supervisors



Date



Date

PERSONNEL AGREEMENT
BETWEEN THE LOUDOUN COUNTY BOARD OF SUPERVISORS
AND THE
LOUDOUN COUNTY LIBRARY BOARD OF TRUSTEES

WHEREAS, employees of the Loudoun County Public Library System have for many years been covered by the Loudoun County Personnel Policies, Procedures and Regulations; and

WHEREAS, the Loudoun County Board of Supervisors, hereafter "the Board of Supervisors" and the Loudoun County Library Board of Trustees, hereafter "the Library Board", wish to extend coverage of the Loudoun County Personnel Policies, Procedures and Regulations to all employees of the Loudoun County Public Library System by formal agreement, it is hereby mutually agreed as follows:

ARTICLE I. TERM OF AGREEMENT

This agreement shall commence on June 17, 1996, and shall terminate on June 30, 2000. This agreement shall automatically renew for successive four-year terms unless either party notifies the other party of its intent not to renew at least ninety (90) days prior to any expiration date. Modifications or revisions to the agreement shall be by mutual consent.

ARTICLE II. SCOPE OF AGREEMENT

This agreement extends coverage of the County Personnel Policies, Procedures and Regulations to all employees of the Department of Library Services. This agreement recognizes that employees of Library Services and other County employees serve all residents of Loudoun County. This agreement also recognizes that the management and control of library personnel is vested with the Library Board, and that the Library Board has delegated that authority to the County Administrator for the purpose of administering County personnel policies and procedures over library employees. Therefore, this agreement seeks to establish a uniform personnel system so that library employees will have the same rights and benefits and will be subject to the same procedures and regulations as other County employees.

A. Personnel

All regular and temporary, full and part-time library employees shall be subject to the personnel policies, procedures and regulations of Loudoun County, including but not limited to, policies and procedures governing hiring, discipline and termination, except as provided herein.

Compensation of all such employees shall be paid directly by the County, and such employees shall be considered County employees for purposes

of classification, performance evaluation, grievance procedures, compensation, withholding taxes, social security, insurance programs or payments therefor, unemployment compensation, leave, retirement benefits, worker's compensation and related matters.

B. Director of Library Services

The Director shall serve under contract to the Library Board, and shall be selected and appointed by the Library Board after consultation with the County Administrator. The Director shall be supervised and evaluated by the Library Board, with input from the County Administrator.

The Director shall be considered a County Department Head, and shall have all authority as designated thereto by the personnel policies and regulations including, but not limited to, the authority to hire and fire employees of the Department of Library Services.

The Director shall act as administrative liaison between the Library Board and the County Administrator, and shall respond to requests made by the County Administrator as administrative agent of the Board of Supervisors.

The Director shall administer the Department of Library Services in accordance with all Loudoun County personnel policies, procedures and regulations.

ARTICLE III. BREACH OF AGREEMENT

In the event of breach by either party to this agreement, the other party may give written notice to the party deemed to be in breach specifying the manner in which the agreement has been breached. If the party receiving the notice has not substantially corrected the breach within thirty (30) days of receipt of the written notice, the party sending the notice shall have the right to terminate this agreement.

ARTICLE IV. TERMINATION

In the event of termination of this agreement, either under Article I or Article III herein, the parties shall continue to exercise their respective statutory duties and responsibilities.

ARTICLE ~~IV~~ V. PERSONNEL RECORDS AND REPORTS

The Loudoun County Division of Human Resources shall maintain the official written records of all employment actions for library personnel except that those

pertaining solely to payroll benefits and leave shall be maintained by the Department of Financial Services. Records and forms shall be submitted in accordance with procedures outlined by the County Administrator.

James B. Pender
Chairman
Library Board of Trustees

Dale Polen Myers
Chairman
Loudoun County Board of Supervisors

8/17/96
Date

June 17, 1996
Date

Date of Meeting: November 5, 2020

3 Supplemental

**BOARD OF SUPERVISORS
BUSINESS MEETING
ACTION ITEM**

SUBJECT: Legislative Report- Proposed 2021 Legislative Program

ELECTION DISTRICTS: Countywide

CRITICAL ACTION DATE: November 5, 2020

STAFF CONTACTS: Gwen Kennedy, County Administration
Charles Yudd, County Administration

PURPOSE: To provide a proposed legislative program for consideration by the Board of Supervisors (Board) for the 2021 General Assembly Session.

RECOMMENDATIONS: Staff recommends adoption of the proposed 2021 Legislative Program as found in Attachment 1. Staff also recommends that the Board direct staff to bring an issue regarding the exemption or ‘personal contact information’ as found in Section 2 of the November 5 Board Business Meeting Action Item to the Freedom of Information Advisory Council (“FOIA Council”) for review and discussion. Lastly, staff recommends moving the library governance issue to the future discussion on the Loudoun County form of government.

UPDATE: Based on discussions with Board Leadership, the library governance discussion has been removed from consideration as part of this item for the November 5th agenda. Staff will return to the Board with information on this topic as part of the future discussion regarding the County’s form of government which was directed by the Board on [July 21, 2020](#). Issues regarding collective bargaining relative to library employees can also be further addressed as part of future items on collective bargaining.

The 2021 Legislative Program found in Attachment 1 includes all items directed and approved by the Board at business meetings on [September 15, 2020](#) and [October 6, 2020](#). No additional items are proposed at this time. There are no changes in relation to the FOIA Council item for the Board’s consideration.

ISSUES: There are no outstanding issues.

FISCAL IMPACT: Fiscal impacts related to specific legislative initiatives were identified during program development. Other fiscal impacts are not known at this time.

ALTERNATIVES:

1. The Board may adopt the 2021 Legislative Program as found in Attachment 1, amend the program, or take no action.
2. The Board may direct staff to bring the issue related to ‘personal contact information’ as found in section 2 to the FOIA Council for discussion or take no action.
3. The Board may direct staff to move the library governance issue to the future discussion on the Loudoun County form of government or take no action.

REVISED DRAFT MOTIONS:

1. I move that the Board of Supervisors adopt the 2021 Legislative Program provided as Attachment 1 to the November 5, 2020, Board of Supervisors Meeting Supplemental Action Item, with any technical changes required by staff; and,

I move that the Board of Supervisors direct staff to bring the FOIA issue on personal contact information as outlined in Section 2 of the November 5, 2020, Board of Supervisors Business Meeting Action Item to the FOIA Council for review and discussion; and,

I move that the Board of Supervisors direct staff to bring the library governance issue to the future discussion on the Loudoun County form of government.

OR

2. I move an alternate motion.

ATTACHMENT:

1. Loudoun County Board of Supervisors’ 2021 Legislative Program



October 29, 2020

Dear Chairwoman Olorunda and the Loudoun County Public Library Board of Trustees,

We were surprised and concerned to learn that the Loudoun County Board of Supervisors (BOS) is exploring the transition of the Library Board of Trustees (BOT) change from a governing board to an advisory one. We advocate against this change.

The Virginia Library Association is a statewide association representing 4700+ librarians, library staff, and members of Boards of Trustees and Friends of Virginia's libraries. We are committed to excellence in libraries in the Commonwealth.

We have watched the Loudoun County Public Library (LCPL) flourish; from the opening of new and renovated branches to the addition of vital programs and services for your residents. LCPL is nationally-recognized in the library community and consistently wins awards that bring attention to the work that is diligently done by library staff under the guidance of Library Director Chang Liu and the Library BOT.

Governing library boards help to provide transparency, in that they answer directly to the communities they serve, and their meetings provide an official public forum for any citizen to attend, listen and speak directly to decision-makers about library policy and budget matters.

Governing library boards are responsible for establishing and maintaining a long-range plan for the library; for gathering input from the library's community and staff; and for shepherding the library towards its long-term goals, even through difficult periods and regardless of political cycles. Transitioning to an advisory board means appointing BOS members to a board; members who have been elected and run on a platform of politics. This contributes partisanship to the leadership of the library and will create polarization, taking focus off the library and the community it serves, which will make it part of a political agenda.

P.O. Box 56312
Virginia Beach, VA 23456
(757) 689-0594 • fax (757) 447-3478
vla.lisav@cox.net



Governing library boards are better suited to serve their library and community because they have access to a variety of resources including the Library of Virginia, the Virginia Library Association and United for Libraries. These resources allow members of a governing board of trustees to engage in ongoing professional development to remain apprised of potential resources, library trends and best practices locally and nationally; and to share best practices with other libraries in the state and across the country.

Governing library boards work in concert with the library director to ensure that library policies and programs reflect the values and needs of the community and actively interface with the community to communicate those policies and programs. Members of a governing library board are volunteers who are passionate about library service and access. They are committed to the principles of access for all patrons, regardless of background -- whether it be race, ethnicity, socio-economic status or physical ability. This process ensures that the most marginalized members of society have the same access to resources as others.

The values and structure of the current Library Board of Trustees of Loudoun County are strong and in alignment with the Strategic Plan of the Loudoun County Board of Supervisors. It is our hope that it is not altered. The BOT has the unwavering support of the Virginia Library Association.

Sincerely,

A handwritten signature in black ink that reads 'Lisa R. Varga'.

Lisa R. Varga, VLA Executive Director
and the 2020 VLA Executive Committee:
Jennifer Resor-Whicker, President
Jessica Scalph, Past-President
Regina Carter, 2nd Vice-President
Bill Edwards-Bodmer, Treasurer
Kayla Payne, Secretary
Lucinda Rush Wittkower, ALA Councilor

P.O. Box 56312
Virginia Beach, VA 23456
(757) 689-0594 • fax (757) 447-3478
vla.lisav@cox.net



225 N. Michigan Avenue · Suite 1300
Chicago, Illinois 60601 · USA



November 3, 2020

Board of Supervisors
Loudoun County
1 Harrison Street, SE, 5th Floor
Leesburg, VA 20175

Dear Chair Randall and Supervisors:

We are writing to express our full support for the board of trustees (LBOT) of Loudoun County Public Library (LCPL), and to ask that you maintain their status as a governing entity.

The governance structure for LCPL has served the library and its diverse stakeholders exceedingly well, as evidenced by the awards and accolades conferred by numerous local, state and national organizations, including the American Library Association (ALA) which, in 2019, presented LCPL with the Excellence in Library Programming Award. LCPL has also proven itself to be a valued partner to Loudoun County officials and agencies and was recognized by the National Association of Counties for recent collaborations with Mental Health, Substance Abuse and Developmental Services and the Clerk of the Circuit Court.

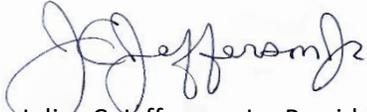
At its annual conference in 2019, ALA and United for Libraries were honored to host LCPL Director Liu, former LBOT Chair Miller, County Administrator Hemstreet, and County Supervisor Saines in a panel discussion about LCPL's budgeting process. All participants described strong communication and a constructive working relationship built on trust between the library and the county. Supervisor Saines credited LCPL's staff and board with visionary and forward-thinking leadership.

The governing LBOT hires and evaluates the library director and oversees development and implementation of the library's strategic plan. They ensure compliance with Standards for Virginia Public Libraries and commit to advancing a community-centered agenda that expands access, guarantees privacy and confidentiality, protects intellectual freedom, and adapts to reflect the needs of the community. They are conduits for community engagement, accountable to the districts they represent, and dedicated stewards of the library's budget. In all respects, LCPL's governing LBOT demonstrates how a governing board *should* operate.

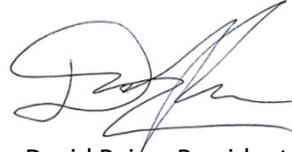
We believe that LCPL staff can fully avail themselves of Virginia's recently granted right to collective bargaining under the current governance structure, as is already the case in libraries across the country. On behalf of ALA's more than 2,000 members in Virginia, we urge the Loudoun County Board of

Supervisors to retain a governing board of trustees at Loudoun County Public Library, so that LCPL can continue to thrive as it anticipates and serves the needs of Loudoun County residents today and well into the future.

Sincerely,



Julius C. Jefferson, Jr., President
American Library Association



David Paige, President
United for Libraries

cc: Tim Hemstreet, County Administrator
Chang Liu, Director, Loudoun County Public Library
Christina Olorunda, Interim Chair, Loudoun County Public Library
Jennifer Resor-Whicker, President, Virginia Library Association

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: 1102 FY 2022 Library Budgeting Process Update

SUBJECT:	FY 2022 Library Budgeting Process Update
CONTACT:	Director Chang Liu
ACTION DATE:	November 18, 2020
RECOMMENDATION:	Director Liu will provide an update on the FY2022 budgeting process.
BACKGROUND:	Due to the pandemic and its effects on the overall County budget and Library operations, no new Resource Requests will be submitted to County Administrator from Library Services for FY2022.
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees

ACTION ITEM SUMMARY: AI 01 2021 LCPL Holiday Closure Schedule

SUBJECT:	2021 LCPL Holiday Closure Schedule
CONTACT:	Director Chang Liu
ACTION DATE:	November 18, 2020
RECOMMENDATION:	Director Liu recommends that LCPL follow Loudoun County Government's holiday schedule and close all Library locations on County holidays in 2021.
BACKGROUND	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	I move to close all LCPL locations on Loudoun County Government holidays in 2021.
ATTACHMENTS:	2021 Loudoun County Holiday Schedule
NOTES:	
ACTION TAKEN:	

Loudoun County Holiday Schedule 2021

Holiday	Date Observed
New Year's Day	Friday, January 1, 2021
Martin Luther King Day	Monday, January 18, 2021
Presidents Day	Monday, February 15, 2021
Memorial Day	Monday, May 31, 2021
Independence Day	Monday, July 5, 2021
Labor Day	Monday, September 6, 2021
Columbus Day	Monday, October 11, 2021
Election Day	Tuesday, November 2, 2021
Veterans Day	Thursday, November 11, 2021
Thanksgiving	Wednesday, November 24, 2021 (1/2 day afternoon) Thursday, November 25, 2021 Friday, November 26, 2021
Christmas	Thursday, December 23, 2021 Friday, December 24, 2021

Library Trust Funds Holdings

10/31/2020

Irwin Uran Trust Fund	\$ 84,306.70	LGIP*	0.187%	
Symington Trust Fund	\$ 86,850.11	LGIP*	0.187%	
	\$ 850,253.31	CD**		
	\$ 851,824.65	<i>FVC Bank</i>	Trade Date	Maturity
	\$ 874,814.45	<i>FVC Bank</i>	03/18/20	03/18/25
	\$ 845,245.27	<i>United Bank</i>	02/19/19	02/19/24
	\$ 819,000.00	<i>Virginia Commerce</i>	03/22/18	03/22/23
	\$ 819,000.00	<i>John Marshall Bank</i>	03/29/17	03/29/22
\$ 819,000.00	<i>John Marshall Bank</i>	03/31/16	03/31/21	
Symington Total	\$ 4,327,987.79			
James Horton Trust Fund	\$ 28,306.65	LGIP*	0.187%	

*LGIP balances available for expenses

**CD balances subject to penalty for early withdrawal

**Irwin Uran Trust Fund
Fund 1220
FY21**

Month	Beginning Balance	Prior Mo Adjustment	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned*	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 109,221.00	\$ -	\$ -	\$ -	\$ 109,221.00	\$ 29.31	\$ 109,250.31	0.322%
August	\$ 109,250.31	\$ -	\$ -	\$ -	\$ 109,250.31	\$ 23.40	\$ 109,273.71	0.257%
September	\$ 109,273.71	\$ -	\$ -	\$ -	\$ 109,273.71	\$ 19.85	\$ 109,293.56	0.218%
October	\$ 109,293.56	\$ -	\$ 50,000.00	\$ 75,000.00	\$ 84,293.56	\$ 13.14	\$ 84,306.70	0.187%
November		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
December		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
January		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
February		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
March		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
April		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
May		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
June		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
Total FY	\$ 109,221.00	\$ -	\$ 50,000.00	\$ 75,000.00	\$ 84,221.00	\$ 85.70	\$ 84,306.70	

*Interest Earnings Based On Average LGIP Rate For the Month

**James Horton Prog for the Arts Trust Fund
Fund 1222
FY21**

Month	Beginning Balance	Prior Month Adjustment	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned*	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 26,784.17	\$ -	\$ -	\$ -	\$ 26,784.17	\$ 7.19	\$ 26,791.36	0.322%
August	\$ 26,791.36	\$ -	\$ -	\$ -	\$ 26,791.36	\$ 5.74	\$ 26,797.10	0.257%
September	\$ 26,797.10	\$ -	\$ 1,500.00	\$ -	\$ 28,297.10	\$ 5.14	\$ 28,302.24	0.218%
October	\$ 28,302.24	\$ -	\$ -	\$ -	\$ 28,302.24	\$ 4.41	\$ 28,306.65	0.187%
November		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
December		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
January		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
February		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
March		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
April		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
May		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
June		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
Total FY	\$ 26,784.17	\$ -	\$ 1,500.00	\$ -	\$ 28,284.17	\$ 22.48	\$ 28,306.65	

*Interest Earnings Based On Average LGIP Rate For the Month

**Symington Trust
Fund 1223
FY21**

Month	Beginning Balance	Prior Month Adjustment	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned @ LGIP Rate**	CD Interest Received	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 4,327,916.61	\$ -	\$ -	\$ -	\$ 4,327,916.61	\$ 23.29	\$ -	\$ 4,327,939.90	0.322%
August	\$ 4,327,939.90	\$ -	\$ -	\$ -	\$ 4,327,939.90	\$ 18.59	\$ -	\$ 4,327,958.49	0.257%
September	\$ 4,327,958.49	\$ -	\$ -	\$ -	\$ 4,327,958.49	\$ 15.77	\$ -	\$ 4,327,974.26	0.218%
October	\$ 4,327,974.26	\$ -	\$ -	\$ -	\$ 4,327,974.26	\$ 13.53	\$ -	\$ 4,327,987.79	0.187%
November		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
December		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
January		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
February		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
March		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
April		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
May		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
June		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
Total FY	\$ 4,327,916.61	\$ -	\$ -	\$ -	\$ 4,327,916.61	\$ 71.18	\$ -	\$ 4,327,987.79	

*Ending Balances include CD's and Money Market balances - see holding tab

**Interest Earnings on funds invested at LGIP - Based On Average LGIP Rate For the Month

CD's as of 7/1/2020

\$ 819,000.00		<i>John Marshall Bank</i>	3/31/2016	3/31/2021	2.000%
\$ 850,253.31		<i>FVC Bank</i>	3/18/2020	3/18/2025	1.950%
\$ 851,824.65		<i>FVC Bank</i>	2/19/2019	2/19/2024	3.005%
\$ 874,814.45		<i>United Bank</i>	3/22/2018	3/22/2023	3.000%
\$ 845,245.27		<i>Virginia Commerce</i>	3/29/2017	3/29/2022	2.000%
\$ 4,241,137.68					