

Loudoun County Public Library Board of Trustees

AGENDA: LBOT Meeting for September 16, 2020

7:00 p.m. CALL TO ORDER

MOMENT OF SILENCE

AGENDA CHANGES

COMMENTS

Public Comment

Board Comment

Director's Comment

MINUTES APPROVAL

August 2020 LBOT Virtual Meeting Minutes

REPORTS

Director's Report: **Director Chang Liu**

INFORMATION ITEMS

II 01 Remote Participation Policy

II 02 Nomination of candidates for Chair and Vice Chair of LBOT

II 03 Overview of the County's CIP Process, a presentation by Ms. Megan Bourke, Assistant Director, Department of Finance and Budget

ACTION ITEMS

AI 01 Vote on Remote Participation Policy

AI 01 Approval of new holiday closure: Election Day, November 3, 2020

Closed Executive Session

Annual Performance Assessment of Director Chang Liu

ADJOURNMENT

If you wish to speak at the LBOT Meeting during public comment, please send email to communications@library.loudoun.gov or call 703-737-8468 before noon on September 16, 2020.

DATE & TIME: Wednesday, September 16, 2020 at 7:00 p.m.

LOCATION: 102 North St. NW Suite B, Leesburg VA 20176

ACCOMMODATIONS: To request a reasonable accommodation for any type of disability, please call 703-777-0674 three days prior notice is requested.

Loudoun County Public Library Board of Trustees

AGENDA: LBOT Meeting for September 16, 2020

Remote access via WebEx for the Library Board of Trustees Meeting

Event: Library Board of Trustees Meeting – September 16, 7 PM

Event address: <https://loudoun-gov.webex.com/loudoun-gov/onstage/g.php?MTID=e90a783cfce0ea206315855d20e16016b>

Event number: 173 997 2856

Event password: LBOT

Telephone Access:

1. Call 1-408-418-9388
2. Enter 173 997 2856#

DATE & TIME: *Wednesday, September 16, 2020 at 7:00 p.m.*

LOCATION: 102 North St. NW Suite B, Leesburg VA 20176

ACCOMMODATIONS: To request a reasonable accommodation for any type of disability, please call 703-777-0674 three days prior notice is requested.

Loudoun County Public Library Board of Trustees Meeting Minutes

August 28, 2020

The Library Board of Trustees (LBOT) met virtually via WebEx on Friday, August 28, 2020 at 7:00 PM. The Chair and Secretary were present.

Present: Denis Cotter, Chair
Christina Olorunda, Vice Chair
Kathleen Kuhn
Christine Newton
Chuong Nguyen
Sean Mallon
Priscilla Martinez
Sara Pensgard
Walter Purnell
Chang Liu, Director

Absent None

I. CALL TO ORDER

Chair Cotter called the meeting to order at 7:02 PM and asked for a moment of silence.

Mr. Cotter read the Resolution of the Loudoun County Public Library Board of Trustees statement for electronic public meetings to ensure the continuity of government during the COVID-19 pandemic: ***“This meeting is being held in compliance with the Loudoun County Board of Supervisors Emergency Ordinance Memo dated March 25, 2020 which states that ‘Any such electronic meeting of Public Entities shall state on its agenda and at the beginning of such meeting that it is being held pursuant to and in compliance with this Ordinance; identify Public Entity members physically and/or electronically present; identify the persons responsible for receiving public comment; and identify notice of the opportunities for the public to access and participate in such electronic meeting.’”***

Mr. Cotter conducted a roll call and confirmed a quorum. All nine trustees were present for the virtual meeting.

II. PUBLIC COMMENT

Ms. Rasha Saad, a Sterling District resident, spoke in support of the childcare centers. She asked the Library Board of Trustees to work with the Board of Supervisors (BOS) to support the County’s decision to use the Rust and Ashburn libraries as childcare centers for essential employees such as teachers and employees of Loudoun County.

III. BOARD COMMENT

Mr. Cotter opened the floor for the board member comments.

Trustee Kuhn mentioned that the public comment was made by a constituent of her district and she appreciated the comments.

Trustee Mallon mentioned that he was looking forward to updates on the use of libraries since the re-openings in late June.

Trustee Martinez said that she firmly believes the Trustees should support the BOS plan to help essential workers with childcare needs. She reminded everyone that Trustees were appointed by BOS members and this is the time to show solidarity towards fellow Loudouners during the pandemic.

Trustee Newton welcomed County Attorney Leo Rogers. She said the LBOT needed to find the best ways to adjust to the expected closures of the Ashburn and Rust libraries.

Trustee Nguyen thanked the County Administration and Library staff for working together to reduce impact on patrons.

Trustee Pensgard thanked Ms. Liu, Deputy Director Mike VanCampen, the chair and vice chair as well as Supervisor Caleb Kershner for their feedback prior to the meeting.

Trustee Purnell expressed concern about the closures of the Ashburn and Rust libraries and the fairness of the action to taxpayers.

Chair Cotter mentioned childcare services are needed. He also mentioned that while Trustees are appointed by the BOS, the Trustees are not bound to the opinions of their respective Supervisors.

Vice Chair Olorunda gave a briefing on the background for the meeting and the proposal to use the Rust and Ashburn libraries as childcare centers.

IV. AGENDA CHANGES

There were no agenda changes.

V. READING AND APPROVAL OF MINUTES

Mr. Cotter requested a motion to approve the minutes of the June 2020 LBOT meeting. Ms. Pensgard moved to approve the minutes. The motion was seconded by Ms. Olorunda. The motion was approved by a vote of **8-1-0-0 (yes/abstained/no/not present)**.

VI. DIRECTOR'S REPORT

Director Liu presented her report for the months of June-July 2020. The report was received and placed on file.

INFORMATION ITEMS

II 01 Library Facilities Use

After consulting with County Attorney's Office prior to the meeting and with County Attorney Rogers present, the Trustees acknowledged they did not have the authority to deny the BOS the use of the Ashburn and Rust libraries since those buildings are owned by Loudoun County.

Therefore, there was neither a need nor reason for the LBOT to hold a vote to approve or disapprove of the BOS plan.

Mr. Cotter stated no one from the LBOT or Library Administration had been notified of the plan prior to Saturday, Aug. 22.

Ms. Liu informed the LBOT that the Department of General Services was already in the process of getting ready to reconfigure the two branches and that both locations had to be limited to Curbside Pickup Service beginning Monday, Aug. 31. The reconfigurations would not allow customers to access the interior of the buildings, thus denying customers the ability to use computers and workspaces and browse the collection.

The trustees discussed ways LCPL could continue to serve customers at the Ashburn and Rust locations, including:

- The continuation of Curbside Pickup Service during regular operating hours.
- Providing customers around-the-clock internet access through the newly installed, outdoor WiFi service in the parking lots of both branches.
- Continuing to assist customers used to frequenting both branches by helping them with reference questions and personal account issues via phone, email, and online chat service.

Multiple trustees acknowledged Loudoun County's need to provide childcare services to both county employees and residents. Questions and points that were raised about childcare needs included:

- Why isn't Loudoun County Public Schools (LCPS) able to fulfill the county's childcare needs considering the space the school system has available due to LCPS's decision to move to distance learning?
- LCPL should do its part in providing childcare since LCPS and the Department of Parks and Recreation (PRCS) were also providing childcare locations.
- How many leased facilities were being used and could more be added?
- How was the CARES Act funding affecting the BOS's plan?

Concerns regarding the limiting of the Ashburn and Rust libraries to Curbside Service included:

- The closure plan was scheduled to last up to 10 months.
- 6,000 taxpaying customers per week (based on July 2020 visits) would be denied the ability to use the libraries in lieu of childcare services for roughly 100 children per week.
- Disadvantaged customers would be denied computer access that they rely on for information, job applications and other critical functions.
- Middle and high school students would not have a space to do schoolwork or meet tutors.

The trustees also:

- Encouraged continued dialogue with the BOS in hopes of restoring some or all services to Ashburn and Rust library customers.
- Asked Library Administration staff to work with County Administration and other county departments to mitigate the impact of the closures.

ACTION ITEMS

AI 01 Library Facilities Use

After a discussion regarding the action the LBOT should take, Mr. Mallon proposed the following motion:

“I move to support Director Chang Liu and her staff to continue working with Loudoun County administration and County departments as necessary to explore ways to mitigate the negative impacts of the childcare program on the library system and its patrons. Further, I move to authorize Chair Denis Cotter to write a letter to the Loudoun County Supervisors expressing the LBOT's desire for County Administration and County Departments to continue working with library administration and staff to support all library patrons.”

Ms. Newton seconded the motion. The motion passed with **9-0-0-0 (yes/abstained/no/not present)**.

ADJOURNMENT

The meeting was adjourned at 9:55 PM

Respectfully submitted by,

Manisha Adhikari

Manisha Adhikari

Secretary

Adopted by the Board in September, 2020

(Signature of Presiding Officer)

Loudoun County Public Library Board of Trustees

INFORMATION ITEM SUMMARY: II 01 Remote Participation Policy

SUBJECT:	Remote Participation Policy
CONTACT:	Interim Chair Olorunda, and Director Liu
ACTION DATE:	September 16, 2020
RECOMMENDATION:	
BACKGROUND:	On September 1, 2020, the BOS passed the Advisory Board, Commission, and Committee Remote Participation Policy. See attached. LBOT needs to adopt this policy for its meetings.
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	Advisory Board, Commission, and Committee Remote Participation Policy, September 1, 2020
NOTES:	
ACTION TAKEN:	

Date of Meeting: September 1, 2020

i. Advisory Boards, Commissions, and Committees Bylaws Amendments for Remote Participation

ELECTION DISTRICT: Countywide

STAFF CONTACTS: David Street, County Administration
Leo Rogers, County Attorney's Office

BACKGROUND: Under the Freedom of Information Act (FOIA), a member of a public body may participate remotely in a meeting only in compliance with [Va. Code Section 2.2-3708.2](#). Paragraph C of Section 2.2-3708.2 requires that a public body adopt a written policy to enable remote participation.

The Board of Supervisors' Rules of Order complies with Va. Code Section 2.2-3708.2 through Section XIX, Remote Participation of Board Members. The Planning Commission has a similar provision in its 2020 Bylaws. However, many advisory bodies do not have these types of provisions in their bylaws, limiting or precluding their members' ability to participate in meetings remotely. Each advisory body is a "public body" for the purposes of FOIA and must adopt written policies in order to comply with the FOIA requirements for remote participation.

In response to the COVID-19 pandemic, staff recommends that the Board approve a remote participation policy (Attachment 1) to be adopted by each Advisory Board, Commission, and Committee that does not currently have remote participation language in its bylaws or policies. This will provide members of these bodies with the option of participating in meetings remotely, as permitted in FOIA. The language and policy proposed herein by staff is consistent with the language and policy of the Board and compliant with FOIA.

Should the remote participation policy be approved by the Board, it will be placed on the top of the agenda of each advisory body that does not have a remote participation policy for their consideration. Advisory body members will be able to pre-request remote participation in their upcoming, regularly scheduled meetings based on the policy approved by the Board, although a physical quorum must be present for each meeting. If the advisory body adopts the policy, those members that have requested and had the request to participate remotely properly certified will be able to participate in the remainder of the meeting. If the body wishes to modify the policy, they may do so, but those modifications must be sent back to the Board for approval.

DRAFT MOTION:

1. I move that the Board of Supervisors approve the Advisory Board, Commission, and Committee Remote Participation Policy to allow for remote participation by Advisory Board, Commission, and Committee members, as found in Attachment 1, with a recommendation to these advisory bodies that they adopt the language therein as part of their own bylaws or policies.

ATTACHMENT:

1. Advisory Board, Commission, and Committee Remote Participation Policy

Advisory Board, Commission, and Committee Remote Participation Policy

September 1, 2020

Individual members of Advisory Boards, Commissions and Committees (“public bodies”) may participate in public meetings by electronic communication means from a remote location that is not open to the public only as permitted by Virginia Code § 2.2-3708.2, as amended, and this policy. This policy shall apply strictly and uniformly to the entire membership of a public body and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

An individual member of a public body may participate from a remote location only if a quorum of the body is physically assembled at the primary or central meeting location, and arrangements have been made for the voice of the remote participant to be heard by all persons at the primary or central meeting location.

Remote participation in a meeting due to a personal matter may be approved only if, by noon the business day prior to the meeting, the requesting member notifies the Chairman of the public body that such member is unable to attend the meeting due to an emergency or personal matter and identifies with specificity the nature of the emergency or personal matter. Business hours are defined as the Office of the County Administrator’s operating hours, 8:30 a.m. to 5:30 p.m.

Remote participation in a meeting due to a temporary or permanent disability or other medical condition may be approved only if, by noon the business day prior to the meeting, the requesting member notifies the Chairman of the public body that such member is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance. As required by law, the public body shall include in its minutes the fact that the member participated through electronic communication means due to a temporary or permanent disability or other medical condition that prevented the member's physical attendance, and shall identify the location from which the member participated remotely.

As required by law, in the event of any such participation by a member from a remote location, the public body shall record in its minutes the specific nature of the personal matter and the location from which the member participated remotely.

As required by law, remote participation that is due to an emergency or personal matter shall be limited in each calendar year for each individual member to two (2) meetings of the public body. This limitation shall apply separately with respect to the meetings of each of the public body’s subcommittees. An individual member’s request for participation from a remote location under this policy shall be considered approved upon communicating the request to the Chairman of the public body, pending review by the County Attorney for compliance with the Code of Virginia and this policy. If a member's participation from a remote location is disapproved because such participation would violate this policy, such disapproval shall be recorded in the minutes with specificity.

Script for Remote Participation of Board Member

Pursuant to Code of Virginia Section 2.2-3708.2, and the Policy of the Library Board of Trustees, Trustee _____ has requested to participate in this meeting by electronic communication from a remote location that is not open to the public. Trustee _____ has stated that he/she cannot attend this meeting due to _____, specifically _____, and will be joining the meeting from a remote location that is not open to the public.

As required by law, a physical quorum of the Library Board of Trustees is present at the meeting and arrangements have been made for the voice of Trustee _____ to be heard by all persons at the meeting.

Trustee _____ made this request within the timeframe required by policy and _____ has determined that Trustee _____ meets the qualifications to participate remotely. The Board will record in its minutes the specific nature of the personal matter and the location from which Trustee _____ participated remotely.

Loudoun County Public Library Board of Trustees

INFORMATION ITEM SUMMARY: **II 02** Nomination of candidates for Chair and Vice Chair of LBOT

SUBJECT:	Nomination of candidates for Chair and Vice Chair of LBOT
CONTACT:	Interim Chair Olorunda, and Director Liu
ACTION DATE:	September 16, 2020
RECOMMENDATION:	
BACKGROUND:	The LBOT Bylaws require the annual nomination and election of Chair and Vice Chair positions. Nominations may be presented from the floor or submitted to the nominating committee appointed by the Chair. Officers shall serve a one-year term. Officers may be re-elected.
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees**INFORMATION ITEM SUMMARY: II 03 Overview of the County's CIP Process**

SUBJECT:	Overview of the County's CIP Process
CONTACT:	Megan Bourke, Assistant Director, Department of Finance and Budget
ACTION DATE:	September 16, 2020
RECOMMENDATION:	
BACKGROUND:	In January 2020, the LBOT adopted a new strategic plan for LCPL, in which, it stated that LCPL should "work with the County to develop a long-range facilities master plan to address the need for new and diverse facilities, building standards, and ongoing maintenance requirements." In order to fulfill this strategic goal, the LBOT would like to learn more about the County's CIP process, hence this presentation by Ms. Bourke.
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	LCPL Strategic Plan, 2020-2023
NOTES:	
ACTION TAKEN:	

Strategic Plan, 2020-2023





MISSION

Inspiration, Information, Innovation, Inclusion

VISION

Loudoun County Public Library builds community through activities and resources that celebrate the joy of reading and learning.

VALUES STATEMENT

- We welcome all
- We are friendly and helpful
- We celebrate learning and intellectual curiosity
- We embrace diverse perspectives
- We encourage collaboration and innovation
- We empower staff
- We manage resources well
- We get things done

GOALS & STRATEGIES

GOAL 1: COMMUNITY ENGAGEMENT

Strengthen engagement with all sectors of the community to collaborate, gather feedback, create buy-in, and spread the library message.

Strategies:

- Work with a wide range of sectors (schools, county agencies, area nonprofits, civic groups, businesses, economic development entities, etc.) to identify opportunities for collaboration.
- Identify targeted library service constituencies (adults, youth, teens, ethnic groups, English language learners, professionals, etc.) to further engage in developing desired programs and services.
- Explore the possibility of LCPL as a connecting hub across the community to inform the public about available services and resources.

GOAL 2: FACILITIES USAGE AND GROWTH PLANNING

Consolidate gains from recent expansions and apply lessons learned as future needs emerge.

Strategies:

- Evaluate the hours of operation and service model at branches and adjust as needed to better meet community needs.
- Explore trends in other communities nationwide, such as kiosk services, smaller footprints, pick-up locations for holds, and co-locating with partners, to effectively expand the range and types of services at future facilities.
- Work with the County to develop a long-range facilities master plan to address the need for new and diverse facilities, building standards, and ongoing maintenance requirements.

GOAL 3: PROGRAMS

Review and foster programming system-wide to strive for consistency, quality, reach, and effectiveness.

Strategies:

- Create an internal programming group with branch representatives to maximize the potential of centrally-produced and higher-profile programs, while balancing with local efforts.
- Develop more specific goals for programming, especially for use in assessing programming success.
- Refine and increase offerings as new products and populations appear, popularity increases and declines, and achievement of programming goals is accomplished.



GOAL 4: CUSTOMER SERVICE

Strengthen the customer-focused service model to increase use, satisfaction and efficiencies, and by investing in our superior staff.

Strategies:

- Update the staffing model to provide for general broadening of customer assistance by all public staff, while maintaining specialized service where appropriate and needed.
- Extend training and communications to foster the customer-focused service model among all levels of library staff.
- Conduct regular, on-going evaluation of the service model with both customers and staff.

GOAL 5: PUBLIC AWARENESS AND MARKETING

Capture the value of the Library's brand to create a stronger system-wide identity that speaks to inspiration, innovation, and inclusion.

Strategies:

- Expand external messaging to promote programming, initiatives, resources, and services.
- Reinforce the Library's brand and messaging in all communications, services, and programs.
- Ensure that all staff advance the Library's brand and messaging through direct engagement with customers and community partners.
- Develop additional initiatives to support branding and dissemination of brand messages.



GOAL 6: RESOURCE DEVELOPMENT

Explore efforts to increase private support and public advocacy.

Strategies:

- Work with the Library Foundation to develop future directions in support of the Library.
- Open dialogs with Friends groups to coordinate and maximize their contributions and activities.
- Create a cohesive, annual advocacy program to increase the overall value proposition for public support.

Library Board of Trustees

Denis Cotter – *Chair, Blue Ridge District*
Christina Olorunda – *Vice Chair, Ashburn District*
Sean Mallon – *Algonkian District*
Walter Purnell – *Broad Run District*
Sara Pensgard – *Catoctin District*
Chuong Nguyen – *Dulles District*
Christine Newton – *Leesburg District*
Kathleen Kuhn – *Sterling District*
Priscilla Mart nez – *At-Large*

Steering Committee

Sarah Ali – *Coordinator, EQOLS (Elevating Quality of Life Skills) Group*
Jennifer Brady – *Health Educator, Loudoun County*
Daniel Bureau – *Division Manager of Technology Services, LCPL*
Jacob Etter – *Lovettsville Branch Manager, LCPL*
Katherine Kalil – *Sterling Branch Manager, LCPL*
Kush Jenkins – *Professor of Accounting and Business, NOVA*
Christina Olorunda – *LBOT Vice Chair, Ashburn District*
Walter Purnell – *LBOT Member, Broad Run District*
Mike Van Campen – *Deputy Director, LCPL*
Susan VanEpps – *Division Manager of Programming and Community Engagement, LCPL*
Charles Yudd – *Deputy County Administrator, Loudoun County*

Library Director

Chang Liu

Loudoun County Public Library Board of Trustees

ACTION ITEM SUMMARY: AI 01 Vote on Remote Participation Policy

SUBJECT:	Vote on Remote Participation Policy
CONTACT:	Interim Chair Olorunda, and Director Liu
ACTION DATE:	September 16, 2020
RECOMMENDATION:	
BACKGROUND	On September 1, 2020, the BOS passed the Advisory Board, Commission, and Committee Remote Participation Policy. See attached. LBOT needs to adopt this policy for its meetings.
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	I move to approve the Advisory Board, Commission, and Committee Remote Participation Policy.
ATTACHMENTS:	Advisory Board, Commission, and Committee Remote Participation Policy, September 1, 2020
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees

**ACTION ITEM SUMMARY: AI 02 Approval of new holiday closure: Election Day
November 3, 2020**

SUBJECT:	Approval of new holiday closure: Election Day November 3, 2020
CONTACT:	Director Chang Liu
ACTION DATE:	September 16, 2020
RECOMMENDATION:	
BACKGROUND	The County Board of Supervisors recently designated Election Day, November 3, 2020 as a County holiday.
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	I move to approve the closure of all LCPL locations on Election Day, November 3, 2020.
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Library Trust Funds Holdings

8/31/2020

Irwin Uran Trust Fund	\$ 109,273.71	LGIP*	0.257%
Symington Trust Fund	\$ 86,858.56	LGIP*	0.257%
		CD**	Trade Date Maturity Yield
	\$ 850,253.31	<i>FVC Bank</i>	03/18/20 03/18/25 1.250%
	\$ 851,824.65	<i>FVC Bank</i>	02/19/19 02/19/24 3.005%
	\$ 874,814.45	<i>United Bank</i>	03/22/18 03/22/23 3.000%
	\$ 845,245.27	<i>Virginia Commerce</i>	03/29/17 03/29/22 2.000%
	\$ 819,000.00	<i>John Marshall Bank</i>	03/31/16 03/31/21 2.000%
Symington Total	\$ 4,327,996.24		
James Horton Trust Fund	\$ 26,797.10	LGIP*	0.257%

*LGIP balances available for expenses

**CD balances subject to penalty for early withdrawal

**Irwin Uran Trust Fund
Fund 1220
FY21**

Month	Beginning Balance	Prior Mo Adjustment	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned*	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 109,221.00	\$ -	\$ -	\$ -	\$ 109,221.00	\$ 29.31	\$ 109,250.31	0.322%
August	\$ 109,250.31	\$ -	\$ -	\$ -	\$ 109,250.31	\$ 23.40	\$ 109,273.71	0.257%
September		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
October		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
November		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
December		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
January		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
February		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
March		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
April		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
May		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
June		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
Total FY	\$ 109,221.00	\$ -	\$ -	\$ -	\$ 109,221.00	\$ 52.71	\$ 109,273.71	

*Interest Earnings Based On Average LGIP Rate For the Month

**James Horton Prog for the Arts Trust Fund
Fund 1222
FY21**

Month	Beginning Balance	Prior Month Adjustment	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned*	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 26,784.17	\$ -	\$ -	\$ -	\$ 26,784.17	\$ 7.19	\$ 26,791.36	0.322%
August	\$ 26,791.36	\$ -	\$ -	\$ -	\$ 26,791.36	\$ 5.74	\$ 26,797.10	0.257%
September		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
October		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
November		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
December		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
January		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
February		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
March		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
April		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
May		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
June		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
Total FY	\$ 26,784.17	\$ -	\$ -	\$ -	\$ 26,784.17	\$ 12.93	\$ 26,797.10	

*Interest Earnings Based On Average LGIP Rate For the Month

**Symington Trust
Fund 1223
FY21**

Month	Beginning Balance	Prior Month Adjustment	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned @ LGIP Rate**	CD Interest Received	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 4,327,916.61	\$ -	\$ -	\$ -	\$ 4,327,916.61	\$ 44.28	\$ -	\$ 4,327,960.89	0.322%
August	\$ 4,327,960.89	\$ -	\$ -	\$ -	\$ 4,327,960.89	\$ 35.35	\$ -	\$ 4,327,996.24	0.257%
September		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
October***		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
November		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
December		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
January		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
February		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
March		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
April		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
May		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
June		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
Total FY	\$ 4,327,916.61	\$ -	\$ -	\$ -	\$ 4,327,916.61	\$ 79.63	\$ -	\$ 4,327,996.24	

*Ending Balances include CD's and Money Market balances - see holding tab

**Interest Earnings on funds invested at LGIP - Based On Average LGIP Rate For the Month

CDs 3/18/2020-6/30/2020

\$ 819,000.00		<i>John Marshall Bank</i>	3/31/2016	3/31/2021	2.000%
\$ 850,253.31		<i>FVC Bank</i>	3/18/2020	3/18/2025	1.950%
\$ 851,824.65		<i>FVC Bank</i>	2/19/2019	2/19/2024	3.005%
\$ 874,814.45		<i>United Bank</i>	3/22/2018	3/22/2023	3.000%
\$ 845,245.27		<i>Virginia Commerce</i>	3/29/2017	3/29/2022	2.000%
\$ 4,241,137.68					