

Loudoun County Public Library Board of Trustees

AGENDA: LBOT Meeting November 17, 2021

7:00 p.m. CALL TO ORDER

MOMENT OF SILENCE

COMMENTS

Public Comment

Board Comment

Director's Comment

AGENDA CHANGES

REPORTS

Quarterly Finance and Budget Report: **Finance and Budget Manager Nan Paek**

Branch Services Report: **Division Manager Sydney McCoy**

Director's Report: **Library Director Chang Liu**

INFORMATION ITEM:

II 01 LCPL Holiday Schedule for Calendar Year 2022

II 02 Staffing Update

II 03 Library Governance Discussion Update

ACTION ITEMS

AI01 Approval of LCPL Rules of Conduct Policy

CLOSED EXECUTIVE SESSION (if needed)

ADJOURNMENT

Remote access via WebEx for the Library Board of Trustees Meeting

Library Board of Trustees Meeting

November 17, 2021 @ 7:00 PM

Event Address: <https://loudoun-gov.webex.com/loudoun-gov/onstage/g.php?MTID=e8a32db295bfac0cefc9cd62ac3f48d4b>

Password: LBOT

Telephone Access

Call 1-844-992-4726

Enter access code: 2338 194 9935#

DATE & TIME: November 17, 2021, at 7:00 p.m.

LOCATION: 102 North Street NW Suite A Leesburg VA 20176

ACCOMMODATIONS: To request a reasonable accommodation for any type of disability, please call 703-737-8468. Three days prior notice is requested.

Loudoun County Public Library
Board of Trustees Meeting Minutes
October 20, 2021

The Library Board of Trustees (LBOT) met Wednesday, October 20, 2021 at 7:04 PM. The Chair and the Secretary were present.

Present Christina Olorunda, Chair
 Walter Purnell, Vice Chair
 Alana Boyajian
 Kush Jenkins
 Kathleen Kuhn
 Monti Mercer
 Christine Newton
 Sara Pensgard
 Chang Liu, Director

Absent Priscilla Martínez

I. CALL TO ORDER

Chair Olorunda read the statement for electronic public meetings to ensure the continuity of government during the COVID-19 pandemic. All members attended the meeting remotely.

Ms. Olorunda called the meeting to order at 7:07 PM and asked for a moment of silence.

II. PUBLIC COMMENT

Public comments were made by Linda Aase and Patricia Salisbury.

III. BOARD COMMENT

Ms. Olorunda opened the floor for board member comments.

Vice Chair Purnell had no comment.

Trustee Boyajian thanked the staff who volunteered at the Bluemont Fair. She also read the public comment she made at the most recent Board of Supervisors meeting (see attached.)

Trustee Jenkins mentioned seeing customers marveling at the new Reading Machine van during Eat Local Read Local at Cascades Library. He reminded early voters they can drop off their ballots in ballot boxes available in every branch.

Trustee Kuhn noted the Sterling Friends Group raised \$800 during its used book sale at Sterling Fest.

Trustee Mercer highlighted the upcoming book sale by the Friends of Gum Spring Library (FROGS) on November 5-7, 2021.

Trustee Newton thanked the members of public who shared their thoughts.

Trustee Pensgard said that she was pleasantly surprised with the supervisors' willingness to work on the governance issue.

Chair Olorunda thanked those that made public comments and read the public comment she made at the Board of Supervisors meeting. (see attached.)

IV. DIRECTOR'S COMMENTS

Ms. Liu thanked the trustees for their ongoing leadership, hard work and dedication.

V. AGENDA CHANGES

Ms. Olorunda proposed an agenda change for Action Item No. 2. She informed the board that the item will be presented to the trustees for a vote during the November 2021 meeting.

VI. READING AND APPROVAL OF MINUTES

Ms. Olorunda requested a motion to approve the minutes of the September 15, 2021 meeting.

Mr. Mercer moved to approve the minutes. The motion was seconded by Ms. Kuhn.

The motion carried **8-0-0-1 (yes/abstained/no/not present)**.

Ms. Olorunda requested a motion to approve the minutes of the October 6, 2021 LBOT special meeting.

Ms. Newton moved to approve the minutes. The motion was seconded by Ms. Kuhn.

The motion carried **7-1-0-1 (yes/abstained/no/not present)**.

VII. REPORTS

Branch Manager Myisha Fuller presented a report on behalf of Lovettsville Library.

Branch Manager Aaron Duplissey presented a report on behalf of Purcellville Library.

The reports were received and placed on file.

VIII. DIRECTOR'S REPORT

Peter O'Brien, Division Manager of Communications, presented the Director's report on behalf of Ms. Liu. The report was received and placed on file.

IX. INFORMATION ITEMS

II 01 Library Operations under COVID

Ms. Liu provided an update on the revised mask requirements for all employees.

II 02 LCPL FY2022-23 Budget Update

Ms. Olorunda thanked Ms. Newton and Mr. Jenkins for serving on the budget think tank. Ms. Liu informed the board that Nan Paek, Finance and Budget Manager, will present the quarterly budget update next month.

II 03 Staffing Update

Sydney McCoy, Division Manager of Branch Services, gave a staffing update.

II 04 Library Governance Discussion

Ms. Olorunda provided an update background on Library Governance and the BOS meeting on October 19, 2021. She summarized the issue and informed the board that the LBOT is trying to find a way for Library Staff to collectively bargain and preserving the Library Governing Board as mandated by the Virginia law where the Governing Board is apolitical and there is free access of information. She mentioned that each trustee had reached out to their supervisors and that the LBOT wants to work with the Board of Supervisors to get collective bargaining for LCPL employees. The topic will be discussed during the November BOS meeting. Ms. Olorunda opened the floor for discussion.

Ms. Olorunda in consultation with County Attorney Mr. Carlos Teran made a motion from the floor to prepare a motion. Mr. Purnell moved the motion. Ms. Boyajian seconded the motion.

Ms. Olorunda then read the motion that allows her and Vice Chair Purnell to meet with Chair Phyllis Randall and Supervisor Turner regarding Collective Bargaining and Library Governance. Ms. Kuhn seconded the motion.

I move to approve the Chair and Vice Chair of LBOT to meet with members of the BOS and County Staff on the topic of library governance and collective bargaining.

The motion carried **8-0-0-1 (yes/abstained/no/not present)**.

II 05 Agenda items for November 13, 2021 LBOT retreat

Ms. Olorunda announced the upcoming annual retreat is focused on education and building relationships.

II 06 LCPL Rules of Conduct Policy

Ms. Olorunda informed the board that the current LCPL Rules of Conduct Policy is ADA compliant. She said that the board is open to additional language and the policy will be finalized during the November LBOT meeting.

ACTION ITEMS

AI 01 Approval of FY 2023 Resource Requests - Recommendations from the Budget Think Tank

Ms. Liu informed the board that the budget think tank recommended three resource requests (See attached)

Ms. Newton moved to approve the FY 2023 resource request as presented by the budget think tank. Ms. Pensgard seconded the motion.

The motion carried **8-0-0-1 (yes/abstained/no/not present)**.

ADJOURNMENT

Mr. Mercer moved to adjourn the meeting. Mr. Jenkins seconded the motion.

The meeting was adjourned at 10:26 PM

Respectfully submitted by,

Adopted by the Board in November 2021

Manisha Adhikari

Manisha Adhikari

Secretary

(Signature of Presiding Officer)

Good evening, Chair Randall, Supervisor Buffington, and all Board members.

My name is Alana Boyajian. I am the Blue Ridge District Representative on the Library Board of Trustees (LBOT).

I am here today in response to Legislative Staff Report and Recommendation to request the Board of Supervisors (Board) NOT seek legislation that amends Section 42.1-36 of the Code of Virginia.

This would add Loudoun to the list of Counties where formation, creation, or continued existence of a library board is not mandatory and would allow the County to make the LBOT an advisory board. I urge you NOT to support this language.

Instead, as the LBOT unanimously voted, I ask you to move for an alternative legislative agenda to amend Virginia Code Section 40.1-57.2 (Collective Bargaining), to specifically include language referencing governing library boards among those entities that may collectively bargain with employees.

- While there may be operational impacts in either case, the LBOT and Board can absolutely work together to accomplish common goals with respect to Collective Bargaining and any conflicts that may arise.
- Having both a governing library board and offering collective bargaining is not mutually exclusive as it has been successfully achieved throughout many jurisdictions around the nation.

The citizens of Loudoun County deserve to retain the benefits of the LBOT as a governing board.

- The current structure works. We have an award-winning library system that supports the myriad needs of our diverse community. LBOT as an advisory board could have devastating and far-reaching impacts to our citizens and community.
- LBOT as an advisory board would politicize our system and limit the pursuit of intellectual freedom.
- There may be negative building use impacts for Middleburg, Rust, and the Law Library.
- Both American and Virginia Library Associations have expressed written support of LCPL and caution against shifting the LBOT into an advisory capacity.
- A few library systems specifically requested an exemption as it was the best way to serve the community. Loudoun is best served with a governing LBOT.

Again, please do not move to shift the LBOT to an advisory Board.

Thank you.

Alana Boyajian

LOUDOUN COUNTY PUBLIC LIBRARY

Trustee, Blue Ridge District

102 North St. NW, Suite A, Leesburg, VA 20176

703-408-8500

Good evening my name is Christina Olorunda and I am the Chair of the Library Board of Trustees.

I am here today on behalf of LBOT to present our unanimously approved recommendation - the motion reads as follows:

“I move that the Library Board of Trustees request the Board of Supervisors to seek an alternative legislative agenda that amends Virginia Code Section 40.1-57.2 (Collective Bargaining), to include governing library boards among those entities that may collectively bargain with employees, together with such additional amendments, if any, as are necessary to enable a governing library board to utilize joint collective bargaining efforts with the governing body of a locality.”

This alternative method is a win-win for all parties involved. In particular to the 250 library staff and to the 420,000 residents of Loudoun County. This alternative method creates a path for library staff to be eligible to collectively bargain, if they so desire, while at the same time upholding the integrity of a library system that is governed by a body of volunteer citizens, free of political influences and agendas.

Given that collective bargaining is new in Virginia, County staff has outline a number of questions and what if's in its report. The County of Fairfax and the City of Alexandria, who both have governing library boards have been able to work through these types of questions and what if's, they have demonstrated their care for their citizens and library staff by working collaboratively on solutions to these questions.

- Solutions that don't put library staff's health care, salaries and other benefits in jeopardy.
- Solutions that don't put library facilities at risk of being used for non library purposes or it's programs and materials at risk of political agendas and potential banning

My question to this Board is -

“What will it be for Loudoun's library system, a nationally recognized system most recently named runner up for Library of the Year? Will this Board & LBOT, much like collective bargaining, come together, set aside any differences and work towards a win-win solution for library staff and Loudoun residents? We are willing to continue our 50 year harmonious and collaborative working relationship, are you?”

**Loudoun County Public Library
Board of Trustees Meeting Minutes
November 1, 2021**

The Library Board of Trustees (LBOT) met Monday, November 1, 2021 at 7:03 PM. The Chair and the Secretary were present.

Present Christina Olorunda, Chair
 Walter Purnell, Vice Chair
 Alana Boyajian
 Priscilla Martínez
 Monti Mercer
 Christine Newton
 Sara Pensgard
 Chang Liu, Director

Absent Kush Jenkins
 Kathleen Kuhn

I. CALL TO ORDER

Chair Olorunda read the statement for electronic public meetings to ensure the continuity of government during the COVID-19 pandemic. Ms. Martínez joined the meeting after the roll call.

Ms. Olorunda called the meeting to order at 7:05 PM and asked for a moment of silence.

II. PUBLIC COMMENT

There were no public comments.

III. BOARD COMMENT

Ms. Olorunda opened the floor for board member comments.

The trustees had no comments.

IV. DIRECTOR'S COMMENTS

Ms. Liu had no comments.

V. AGENDA CHANGES

There were no agenda changes.

VI. INFORMATION ITEMS

II.01 Background information on the need for this special meeting

Chair Olorunda explained the need to recall of the motion approved by the LBOT in the October 20, 2021 meeting.

She reminded the board that per the original motion, Mr. Purnell and herself were going to represent the LBOT for a meeting with Chair Randall and Supervisor Turner regarding library governance. Chair Randall, however, requested her appointee, Trustee Martinez, to

be one of the two LBOT representatives at the meeting. Ms. Olorunda mentioned that the meeting with Ms. Randall is scheduled on Thursday, November 4, 2021. Ms. Olorunda informed the trustees that she will not be able to attend due to prior commitment and proposed Mr. Purnell to attend the meeting on her behalf with Ms. Martinez.

ACTION ITEMS

A101 Recall of the motion passed at the October 20, 2021, LBOT meeting that authorized LBOT Chair and Vice Chair to meet with County Administration and BOS Chair Randall and Supervisor Turner regarding library governance and collective bargaining.

Ms. Olorunda moved to recall the motion approved during the LBOT meeting on October 20, 2021.

Mr. Purnell seconded the motion.

The motion carried **6-1-0-2 (yes/abstained/no/not present)**.

A102 Approval of motion to authorize LBOT members to meet with members of the BOS and/or County Administration regarding library governance and collective bargaining

Ms. Olorunda proposed a revised motion to the LBOT:

“I move to authorize the Chair and Vice Chair of LBOT to meet with members of the BOS and County Staff to explore options that allow library employees to have the same collective bargaining opportunities as Loudoun County staff while maintaining the governing library board structure; if needed for a particular meeting, the Chair can select another Trustee to replace either the Chair or Vice Chair to represent LBOT at a meeting with members of the BOS and/or County Staff.”

Ms. Newton moved to approve the motion. Mr. Purnell seconded the motion.

The motion carried **7-0-0-2 (yes/abstained/no/not present)**.

ADJOURNMENT

Ms. Olorunda requested a motion to adjourn the meeting. Mr. Purnell made the motion. Ms. Boyajian seconded the motion.

The motion carried **7-0-0-2 (yes/abstained/no/not present)**.

The meeting was adjourned at 8:00 PM

Respectfully submitted by,

Manisha Adhikari

Manisha Adhikari

Secretary

Adopted by the Board in November 2021

(Signature of Presiding Officer)

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: 1101 LCPL Holiday Schedule for Calendar Year 2022

SUBJECT:	LCPL Holiday Schedule for Calendar Year 2022
CONTACT:	Director Chang Liu
ACTION DATE:	November 17, 2021
RECOMMENDATION:	Director Liu presents the attached proposed LCPL holiday schedule for 2022 for LBOT’s consideration. This proposed LCPL holiday schedule was developed based on the County’s 2022 holiday schedule and in consultation with other County departments that serve the public directly, such as Parks and Recreation and Animal Services. Staff who work on County holidays, depending on the employee’s preference and FLSA status, will have the option to receive Holiday Worked Pay or other days off, per County HR policies and procedures.
BACKGROUND:	LCPL is a public service organization that operates seven days a week. All job postings and job offers remind employees that they may be required to work evenings, weekends, and holidays.
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

2022 LCPL Holiday Schedule

Holiday or Event	Calendar Date	County Observed	Library Closed
⁽¹⁾ New Year's Eve / New Year's Day	Friday, December 31, 2021 Saturday, January 1, 2022	Friday, December 31, 2021	Friday, December 31, 2021 (Open) - Close at 5pm Saturday, January 1, 2022
M L King, Jr. Day	3 rd Monday in January	Monday, January 17	Monday, January 17
Presidents' Day	3 rd Monday in February	Monday, February 21	Monday, February 21
⁽¹⁾ Easter Sunday	Sunday, April 17	Not a County Holiday	Sunday, April 17
Memorial Day	Monday, May 30	Monday, May 30	Monday, May 30
Juneteenth	Sunday, June 19	Monday, June 20	Sunday, June 19 Monday, June 20 (Open)
Independence Day	Monday, July 4	Monday, July 4	Monday, July 4
Labor Day	1 st Monday in September	Monday, September 5	Monday, September 5
Indigenous Peoples' Day	2 nd Monday in October	Monday, October 10	Monday, October 10
Election Day	Tuesday, November 8	Tuesday, November 8	Tuesday, November 8
Veterans Day	November 11	Friday, November 11	Friday, November 11
Thanksgiving	4 th Thursday in November	Wednesday, November 23 ⁽²⁾ Close at Noon Thursday, November 24 Friday, November 25	Wednesday, November 23 ⁽²⁾ Close at Noon Thursday, November 24 Friday, November 25
Christmas	Saturday, December 24 Sunday, December 25	Friday, December 23 Monday, December 26	Friday, December 23 (Open) Saturday, December 24 Sunday, December 25 Monday, December 26 (Open)
⁽¹⁾ New Year's Eve / New Year's Day	Saturday, December 31, 2022 Sunday, January 1, 2023	Monday, January 2, 2023	Saturday, December 31, 2022 (Open) Sunday, January 1, 2023 Monday, January 2, 2023 (Open)
⁽³⁾ Staff Development Day	TBD	Not a County Holiday	TBD
⁽⁴⁾ Floating Holiday	01/01/2021 – 12/31/2021	Upon employee request	

- ⁽¹⁾ When the library is closed and it is not a designated County holiday, staff receive no holiday pay or hours for the closure.
- ⁽²⁾ Half-day holiday - Full-time employees receive 4 hours of holiday pay and should work or take leave for 3.5 hours. Part-time 20 hour per week employees receive 2 hours of holiday pay.
- ⁽³⁾ Staff Development Day to be determined by the Library Director and Library Board of Trustees
- ⁽⁴⁾ Floating Holiday must be used in full day increments. (Example: full-time employees must use 7.5 hours of "Floating Holiday Pay", 20 hour bi- per week employees must use 4 hours of "Floating Holiday Pay".)

Holiday Pay

- Regular full-time employees who work 37.5 hours per week receive 7.5 hours holiday pay for each full day of a County holiday and 4 hours for a half day holiday.
- Regular part-time employees who accumulate County annual and sick leave benefits are eligible to receive prorated holiday pay. Holiday pay is based on authorized hours for the position. A 20 hour per week employee receives 4 hours of holiday pay for a full-day holiday and 2 hours for a half-day holiday.
- Employees who do not accumulate County annual or sick leave benefits, such as 12 hr per week employees and Substitutes, are not eligible to receive holiday pay. These employees are only eligible to be paid for the hours they physically work.

Explanation of Pay for Working on County Holidays

- Exempt employees who work on a designated County holiday are not eligible to receive additional pay and will need to schedule a different day off during the pay period.
- Regular non-exempt employees who earn leave and who work on a County holiday, will receive holiday pay as well as regular straight pay for any hours they physically work on a designated county holiday.
- Both "**holiday pay**" and "**holiday worked**" should be recorded on the timecard.
- A non-exempt employee's physical hours worked in a single work week should never exceed 40 hours.
- Employees must be in a paid status to receive pay for the holiday. Employees on LWOP are not eligible for holiday pay.

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: II 02 Staffing Update

SUBJECT:	Staffing Update
CONTACT:	Director Chang Liu
ACTION DATE:	November 17, 2021
RECOMMENDATION:	Director Liu will provide an update on the Library's staffing situation.
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: 1103 Library Governance Discussion Update

SUBJECT:	Library Governance Discussion Update
CONTACT:	Chair Christina Olorunda
ACTION DATE:	November 17, 2021
RECOMMENDATION:	Chair Olorunda will provide an overview of the Board of Supervisors' and LBOT's discussions and actions about LCPL governance so far, then open the floor for comments by the Trustees.
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees

ACTION ITEM SUMMARY: **AI01 Approval of LCPL Rules of Conduct Policy**

SUBJECT:	Approval of LCPL Rules of Conduct Policy
CONTACT:	Chair Christina Olorunda and Director Chang Liu
ACTION DATE:	November 17, 2021
RECOMMENDATION:	Staff recommends that LBOT approve the attached, revised LCPL Rules of Conduct Policy.
BACKGROUND	The LBOT regularly reviews and revises, as necessary, the library's policies. This particular policy was reviewed in the October 2021 LBOT meeting.
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	I move to approve the LCPL Rules of Conduct Policy
ATTACHMENTS:	The draft revised LCPL Rules of Conduct Policy
NOTES:	
ACTION TAKEN:	

9. Rules of Conduct

The following rules of conduct are meant to ensure LCPL is a safe and enjoyable environment. Staff has the right to contact the proper authorities and ask customers to leave the library when customers are in violation of the rules. Violation of the rules or any unlawful behavior may result in the loss of library privileges.

Exceptions to these Rules of Conduct may be granted at the discretion of the Director, or the Director's designee, including for adherence with the Americans with Disabilities Act (42 U.S.C. ch. 126 § 12101 et seq.) and all regulations issued pursuant to such law.

The following are prohibited in and on LCPL facilities, property, and grounds:

1. Damage, destruction, or theft of LCPL or personal property.
2. Abusive, threatening, or intimidating language.
3. Conduct that disturbs or endangers customers, staff, or volunteers.
4. Conduct that hinders other customers from using library space, equipment, or materials.
5. Conduct that prevents staff from performing their duties. Such behavior includes, but is not limited to, verbal abuse, intimidation, sexual harassment, or harassment on account of race, religion, ethnic background, gender, or sexual orientation.
6. Sleeping.
7. Selling or solicitation, except for designated LCPL-sponsored events.
8. Smoking, including e-cigarettes, or use of tobacco in any form.
9. Open containers of alcoholic beverages.
10. Being under the influence of alcohol or illegal substances.
11. Consuming food or drink that creates a nuisance or disrupts other customers because of odor, garbage, or spills.
12. Leaving bags or personal items unattended.
13. Any use of computers or Internet access that interferes with the activities of LCPL or its network, or is in violation of federal, state, or local laws, including [Virginia Code §18.2-374.1:1](#) (child pornography), [Virginia Code §18.2-372-§18.2-374](#) (obscene materials), or [Virginia Code §18.2-377](#) (obscene materials), or materials deemed harmful to juveniles [Virginia Code §18.2-390](#) is prohibited.

The following must always be observed:

14. Appropriate attire, including, but not limited to, shoes and a shirt.
15. Bicycles must be left outside.

In addition, please be aware:

16. LCPL is not responsible for personal items that are lost, stolen, or damaged on LCPL premises.

17. Animals are not permitted inside LCPL facilities. Service animals are exceptions.
18. Staff reserves the right to contact the appropriate authorities when children are left unattended, do not observe the Rules of Conduct, or are in distress (see Safe Children, policy 12).
19. Staff may ask any customer to leave when they are in violation of the Rules of Conduct. Staff may contact the appropriate authorities if a customer refuses to leave when asked.

Effective June 16, 2021

Library Trust Funds Holdings

10/31/2021

Irwin Uran Trust Fund	\$ 84,383.24	LGIP*	0.059%
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Symington Trust Fund	\$ 86,921.86	LGIP*	0.059%
		CD**	Trade Date Maturity Yield
	\$ 850,253.31	<i>FVC Bank</i>	03/18/20 03/18/25 1.250%
	\$ 851,824.65	<i>FVC Bank</i>	02/19/19 02/19/24 3.005%
	\$ 874,814.45	<i>United Bank</i>	03/22/18 03/22/23 3.000%
	\$ 845,245.27	<i>United Bank</i>	03/29/17 03/29/22 2.000%
	\$ 905,059.01	<i>John Marshall Bank</i>	03/31/21 03/31/26 0.750%
Symington Total	\$ 4,414,118.55		

James Horton Trust Fund	\$ 29,832.42	LGIP*	0.059%
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*LGIP balances available for expenses

**CD balances subject to penalty for early withdrawal

Irwin Uran Trust Fund
Fund 1220
FY22

Month	Beginning Balance	Prior Mo Adjustment	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned*	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 84,366.43	\$ -	\$ -	\$ -	\$ 84,366.43	\$ 4.08	\$ 84,370.51	0.058%
August	\$ 84,370.51	\$ -	\$ -	\$ -	\$ 84,370.51	\$ 4.36	\$ 84,374.87	0.062%
September	\$ 84,374.87	\$ -	\$ -	\$ -	\$ 84,374.87	\$ 4.22	\$ 84,379.09	0.060%
October	\$ 84,379.09	\$ -	\$ -	\$ -	\$ 84,379.09	\$ 4.15	\$ 84,383.24	0.059%
November	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
December	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
January	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
February	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
March	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
April	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
Total FY	\$ 84,366.43	\$ -	\$ -	\$ -	\$ 84,366.43	\$ 16.81	\$ 84,383.24	

*Interest Earnings Based On Average LGIP Rate For the Month

James Horton Prog for the Arts Trust Fund
Fund 1222
FY22

Month	Beginning Balance	Prior Month Adjustment	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned*	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 28,326.70	\$ -	\$ -	\$ -	\$ 28,326.70	\$ 1.37	\$ 28,328.07	0.058%
August	\$ 28,328.07	\$ -	\$ -	\$ -	\$ 28,328.07	\$ 1.46	\$ 28,329.53	0.062%
September	\$ 28,329.53	\$ -	\$ -	\$ -	\$ 28,329.53	\$ 1.42	\$ 28,330.95	0.060%
October	\$ 28,330.95	\$ -	\$ 1,500.00	\$ -	\$ 29,830.95	\$ 1.47	\$ 29,832.42	0.059%
November	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
December	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
January	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
February	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
March	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
April	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
Total FY	\$ 28,326.70	\$ -	\$ 1,500.00	\$ -	\$ 29,826.70	\$ 5.72	\$ 29,832.42	

*Interest Earnings Based On Average LGIP Rate For the Month

Symington Trust
Fund 1223
FY22

Month	Beginning Balance	Prior Month Adjustment	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned @ LGIP Rate**	CD Interest Received	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 4,414,101.24	\$ -	\$ -	\$ -	\$ 4,414,101.24	\$ 8.36	\$ -	\$ 4,414,109.60	0.058%
August	\$ 4,414,109.60	\$ -	\$ -	\$ -	\$ 4,414,109.60	\$ 8.94	\$ -	\$ 4,414,118.54	0.062%
September	\$ 4,414,118.54	\$ (8.61)	\$ -	\$ -	\$ 4,414,109.93	\$ 4.35	\$ -	\$ 4,414,114.28	0.060%
October	\$ 4,414,114.28	\$ -	\$ -	\$ -	\$ 4,414,114.28	\$ 4.27	\$ -	\$ 4,414,118.55	0.059%
November	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
December	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
January	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
February	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
March	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
April	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
Total FY	\$ 4,414,101.24	\$ (8.61)	\$ -	\$ -	\$ 4,414,092.63	\$ 25.92	\$ -	\$ 4,414,118.55	

*Ending Balances include CD's and Money Market balances - see holding tab

**Interest Earnings on funds invested at LGIP - Based On Average LGIP Rate For the Month

July and August Interest calculated based off 7.1.20 CD Balances, corrected in September

CD's as of 10/31/2021

\$ 905,059.01		John Marshall Bank	3/31/2021	3/31/2026	0.750%
\$ 850,253.31		FVC Bank	3/18/2020	3/18/2025	1.950%
\$ 851,824.65		FVC Bank	2/19/2019	2/19/2024	3.005%
\$ 874,814.45		United Bank	3/22/2018	3/22/2023	3.000%
\$ 845,245.27		United Bank	3/29/2017	3/29/2022	2.000%
\$ 4,327,196.69					