

Loudoun County Public Library Board of Trustees

AGENDA: Monthly Meeting for July 20, 2016

7:30 PM CALL TO ORDER

MOMENT OF SILENCE

COMMENTS

Public Comment

Board Comment

Director's Comment

AGENDA CHANGES

MINUTES APPROVAL

June 15, 2016 Regular Meeting Minutes

REPORTS

Library Advisory Board:

Library Branch Report:

Director's Report:

Purcellville Library Advisory Board

Purcellville Library

Library Director, Chang Liu

INFORMATION ITEMS

II 01 Brain Teaser

II 02 LCPL Serving as a Passport Acceptance Facility

II 03 Policy Review: Part One

II 04 Update on Sterling, Brambleton and Law libraries

ACTION ITEMS

AI 01 Executive Session (as needed)

ADJOURNMENT

DATE & TIME: July 20, 2016 at 7:30 p.m.

LOCATION: Purcellville Library, 220 East Main Street, Purcellville, VA 20132

ACCOMMODATIONS: To request a reasonable accommodation for any type of disability, please call 703-777-0368. Three days prior notice is requested.

Loudoun County Public Library
Board of Trustees Meeting Minutes
June 15, 2016

The Library Board of Trustees meeting was held on Wednesday, June 15, 2016 at 7:30 P.M. at the Rust Library, 380 Old Waterford Road, NW, Leesburg, VA, 20176. The Chair and Secretary were present.

Present: Mark Miller, Chair
Larry Stepnick, Vice Chair
Chang Liu, Library Director
Nancy Nuell
Sean Mallon
Mary Pellicano
Sara Pensgard
Chuong Nguyen

Absent: Joseph Maio

I. CALL TO ORDER

Presiding Chair Miller called the meeting to order at 7:30 PM and asked for a moment of silence.

COMMENTS

II. PUBLIC COMMENT

There was no public comment.

III. BOARD COMMENT

Trustee Nuell commented it has been a joy to work with a team of professionals who are fully committed to how the Library serves the public as well as a team of fellow board members who show so much respect for each other. Ms. Nuell stated that it has been an honor working with Library Director Liu and is very appreciative of her ability to lead. Ms. Nuell welcomed new Trustee Chuong Nguyen.

Chair Pensgard thanked Ms. Nuell for her years of service on the Board of Trustees and welcomed Mr. Nguyen.

Trustee Mallon thanked Ms. Nuell for her years of service and welcomed Mr. Nguyen.

Trustee Stepnick welcomed Mr. Nguyen. Mr. Stepnick noted that he would miss Ms. Nuell and thanked her for her wisdom, guidance, leadership and years of service on the board.

Trustee Pellicano stated that she would miss the leadership, professionalism and guidance that Ms. Nuell has provided during her time on the board and wished her the best in the future.

Ms. Pellicano welcomed Mr. Nguyen.

Chair Miller welcomed Mr. Nguyen.

Mr. Nguyen introduced himself and gave a brief personal and professional history and noted he is looking forward to serving on the Library Board of Trustees.

Mr. Miller thanked Ms. Nuell for being a mentor and for her years of service. He wished her the best of luck in the future.

IV. DIRECTOR COMMENT

Director Liu welcomed Mr. Nguyen to the Library Board of Trustees. She stated that she and the Library staff are looking forward to working with him. Ms. Liu noted that she would set up an orientation day with Mr. Nguyen. Ms. Liu thanked Ms. Nuell for her years of service, guidance, wisdom and support. Ms. Liu had staff in attendance introduce themselves to new Trustee Nguyen.

AGENDA CHANGES

There were no agenda changes.

V. READING AND APPROVAL OF MINUTES

Mr. Miller requested a motion to approve the minutes of the May 18, 2016 Library Board of Trustees regular meeting. Trustee Mallon moved to approve the minutes of the May 18, 2016 Library Board of Trustees regular meeting. The motion was seconded and approved by a vote of 5-2-0-1 (yes/abstained/no/not present).

VI. PROCLAMATION PRESENTATION

Mr. Miller presented Ms. Nuell a framed Proclamation in honor of her service on the Library Board of Trustees.

VII. REPORTS

A. MIDDLEBURG LIBRARY ADVISORY BOARD

Middleburg Library Advisory Board President Marc Leepson was absent. Branch Manager Sheila Whetzel reported on behalf of the Middleburg Library Advisory Board. The report was received and placed on file.

B. Middleburg Library

Ms. Whetzel reported on behalf of the Middleburg Library. The report was received and placed on file.

C. DIRECTOR'S REPORT

The Director's Report was presented by Library Director Liu. The report was received and placed on file.

VIII. INFORMATION ITEMS

II01 BRAIN TEASER:

Mr. Stepnick presented the Brain Teaser in honor of Gabriella Miller.

II02 STERLING EXPANSION UPDATE:

Ms. Liu stated there were no updates for the Sterling Library Expansion.

II03 BRAMBLETON UPDATE:

Ms. Liu stated she and Deputy Director Mike Van Campen met with the architects from HGA for a second time to further discuss the wants and needs for the new Brambleton Library. Ms. Liu commented that the new building is tentatively set to be turned over to LCPL in October 2017 with an expected opening date of January 2018.

II04 REVIEW OF LAW LIBRARY MEMORANDUM OF UNDERSTANDING

Mr. Miller stated that questions regarding the MOU would be addressed during the Action Item portion of the meeting.

II05 FINES FOR THE LIBRARY SYSTEM

Director Liu stated that TLC provided a report showing over \$1 million in overdue fines and lost materials. Mr. Miller asked that Ms. Liu request a new report that shows a monetary breakdown between fines and lost materials. Ms. Liu also stated that there are approximately 90,000 patrons with some kind of fines or fees.

II06 POLICY REVIEW AND AFFIRMATION

Ms. Liu requested that a task force be created, under the library's new task force structure, including different levels of staff from each branch to review Library policies. This work would take place throughout the year; each month two or three policies would be reviewed. Ms. Liu stated that the first set of policies will be reviewed in the month of July.

II07 STAFF DEVELOPMENT DAY 11/4/2016

Ms. Liu stated that the tentative date for FY17 staff development day is November 4, 2016.

IX. ACTION ITEMS

AI01 NOMINATION AND ELECTION OF CHAIR & VICE CHAIR

Ms. Nuell moved to accept the nominations as presented, to elect Mr. Miller as Board Chair and Mr. Stepnick as Board Vice Chair. Mr. Miller asked for additional nominations from the floor for Board Chair and Board Vice Chair. There were no other nominations from the floor. The motion was seconded and approved by a vote of 5-2-0-1.

AI02 SIGNING OF THE LAW LIBRARY MEMORANDUM OF UNDERSTANDING

Ms. Pellicano moved to sign the Law Library Memorandum of Understanding as presented. The motion was seconded and approved by a vote of 7-0-0-1. (Yes/abstained/no/not present).

AI02 CLOSED EXECUTIVE SESSION:

There was no Closed Executive Session.

X. ADJOURMENT

The meeting was adjourned at 9:15 P.M.

Respectfully submitted by
Cheryl Granger

Secretary

Adopted by the Board in the meeting
of_ July 20, 2016_____,

(Signature of Presiding Officer)

DIRECTOR'S REPORT
Loudoun County Public Library
July 2016

- The new Task Force structure launched during June; several task forces are already up and running.
- The Summer Reading programs have continued to be popular with patrons. June saw the successful kick-off program with Mike Rose at Gum Spring, Rust and Purcellville Libraries and all branches have had the Wizard of Reading's "Ready, Set READ!" and Tom Lilly's "Books are a Blast" programs.
- Gum Spring Library was named the Best Library in the Northern Virginia Magazine Best of NOVA poll! A plaque will be hung next to the Signatures of Loudoun Design Excellence poster.
- June 18 was a lively day throughout the system. At Cascades, "Eat Local Read Local" brought a local authors fair and food trucks together for the day. At Gum Spring, World Wide Knit in Public Day was a resounding success, with 83 knitters and crocheters teaching and learning, and 30 aspiring writers enjoyed the "All in a Day's Write" Writers Conference.
- The system's first Overdrive Media Station has been installed at Gum Spring. Patrons can browse and sample eBooks and e-Audiobooks and send a link for checkout by scanning a QR code, text or email.

Reaching out to serve all

- Libraries throughout the system saw success this month with their LGBT book displays during Pride month. At Gum Spring, the day the display went up, a group of girls sat next to it, pulling books off and discussing their favorite titles for about an hour before walking away with new books to check out.
- An ESOL volunteer tutor reported that his student became fluent enough to get her driver's license, thanks to him and the one-on-one tutoring.
- The Gum Spring Teen Center logged 7,690 visits in June.
- Five graduating seniors were awarded \$1000 scholarships by the Middleburg Library Advisory Board; three of the students have been Middleburg patrons since they were very young
- Middleburg Library staff have visited Windy Hill twice, meeting with managers of the low-income housing development to plan ways of meeting children's needs.

Partnerships amplify success

- Lovettsville Library partnered with the *Loudoun County Animal Shelter* to present Lovettsville's most successful Summer Reading kickoff of all time. The annual Pet Parade was attended by a record-smashing 120 people (three times last year's attendance) and included a ferret, a goat, a baby alpaca, lots of dogs & bunnies - even a bunny float! It was also a success for the animal shelter, who got two kittens adopted; this partnership will become part of our tradition.

- The productive partnership with *Loudoun County Parks & Recreation* continues, with Gum Spring staff demonstrating MILL technologies to CASA students at Mt. View Elementary and bringing giant board games to YAS students at Mercer Middle.
- On June 2, our partnership with *Loudoun County Public Schools* brought the final program in the Young Musicians series to Ashburn Library. Stone Hill Middle School 8th Grade Guitar Ensemble had 40 people in attendance.
- The *USDA's Summer Feed & Read* program began again at the Sterling Library with great enthusiasm; the one-hour snack time features games and crafts on Mondays; gardening with the Loudoun County Master Gardeners on Tuesdays; fun with Legos and other building supplies and toys on Wednesdays; Meet Your Community on Thursdays, with guests like Loudoun County Sheriff's Office and Sterling Fire and Rescue, and movie matinees on Friday.
- Sterling Library staff partnered with a Spanish class in *Sterling Middle School* on their One to the World project. The students created attractive informational books about 21 Spanish-speaking countries complete with pictures and all Spanish text.
- Teen volunteers from the nonprofit group *CS Success.org* are hosting a Coding for Kids class at Sterling Library. It is already very popular with the elementary kids! Another group of clever teens have formed a group called *Mission TechConnect*. They are busy presenting computer help to adult patrons: basic PC help, iPads and iPhones, email, and Facebook/Twitter accounts.
- Middleburg Library staff is working with *Main Street Middleburg* as well as with *Librarians of Middleburg* to share activities and news with other organizations in town.

Encouraging creativity through "the maker movement"

- As part of the National Week of Making, Gum Spring staff had a table at Made in NOVA at the Leesburg Airport, and 53 patrons participated in the Family Day of Making on June 23 at the Gum Spring Library's MILL Studio.
- A patron commented on Facebook: "While I was unemployed, this [the MILL Studio] was my haven from the unrelenting search on Indeed and LinkedIn. I would discuss with Sheila and Jeff about my Iron Man suit and they would let me print and discover even more. I now own 2 of my own 3D printers and still drop by and help where I can. This is a magnificent place for children and adults, and allows creativity to grow. The Maker MILL lets you discover a whole new growing field, and just play around. Grow this."
- Makers are headed west: At Lovettsville, word about the 3D pens is spreading: 74 kids and teens came into the library during June to use the 3D pens -- independent of any activity. Purcellville staff have rolled out new iPads and are learning how to use robots and the new PrintrBot.

Promoting the joy of reading and learning

- The recent Educator Newsletter promoted the 1book 1community title *Challenger Deep*, and explained how teachers can request class sets. This year, in hopes of expediting the distribution of books to the teachers, we are asking that all teachers make arrangements to pick up their copies after September 6.

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: II 01 Brain Teaser

SUBJECT:	Brain Teaser
CONTACT:	Library Board
ACTION DATE:	July 20, 2016
RECOMMENDATION:	
BACKGROUND:	A Brain Teaser is presented at every Library Board of Trustees Meeting in honor of Gabriella Miller.
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees

INFORMATION ITEM SUMMARY: 1102 LCPL Serving as a Passport Acceptance Facility

SUBJECT:	LCPL Serving as a Passport Acceptance Facility
CONTACT:	Library Director, Ms. Chang Liu
ACTION DATE:	July 20, 2016
RECOMMENDATION:	Mr. Caleb Weitz, Chief of Staff for County Administrator, will give an overview of what it would entail should LCPL become a passport acceptance facility. He will also answer any questions the Trustees might have.
BACKGROUND:	The State Department has approached the County Administrator, asking him to look into the possibility of some County agencies serving as passport acceptance facilities. Mr. Weitz and his staff have done some research on this topic and arranged a meeting with the State Department personnel for Chang Liu and Mike Van Campen.
ISSUES:	Staffing for this additional service: Would LCPL have sufficient staff to offer this popular service? Money handling procedures: LCPL would need to work with the County Treasurer's Office and Budget and Finance on how the money would be collected and recorded.
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: 1103 Policy Review: Part One

SUBJECT:	Policy Review: Part One
CONTACT:	Library Director, Ms. Chang Liu
ACTION DATE:	July 20, 2016
RECOMMENDATION:	Ms. Liu and her staff will present recommended revisions to some of the existing policies.
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees
INFORMATION ITEM SUMMARY: II 04 Update on Sterling, Brambleton and Law libraries

SUBJECT:	Update on Sterling, Brambleton and Law Libraries
CONTACT:	Library Director, Ms. Chang Liu
ACTION DATE:	July 20, 2016
RECOMMENDATION:	Ms. Liu will give an update on the various library projects.
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

Loudoun County Public Library Board of Trustees
ACTION ITEM SUMMARY: AI01 Closed Executive Session

SUBJECT:	Closed Executive Session
CONTACT:	LBOT
ACTION DATE:	July 20, 2016
RECOMMENDATION:	Closed Executive Session (as needed)
BACKGROUND:	
ISSUES:	
FISCAL IMPACT:	
DRAFT MOTION:	
ATTACHMENTS:	
NOTES:	
ACTION TAKEN:	

**James Horton Prog for the Arts Trust Fund
Fund 1222
FY16**

Month	Beginning Balance	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned*	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 19,558.44	\$ -	\$ -	\$ 19,558.44	\$ 2.43	\$ 19,560.87	0.1490%
August	\$ 19,560.87	\$ -	\$ -	\$ 19,560.87	\$ 2.69	\$ 19,563.56	0.1650%
September	\$ 19,563.56			\$ 19,563.56	\$ 2.84	\$ 19,566.40	0.1740%
October	\$ 19,566.40			\$ 19,566.40	\$ 3.00	\$ 19,569.40	0.1840%
November	\$ 19,569.40			\$ 19,569.40	\$ 3.07	\$ 19,572.47	0.1880%
December	\$ 19,572.47	\$ 1,500.00	\$ 750.00	\$ 20,322.47	\$ 4.76	\$ 20,327.23	0.2810%
January	\$ 20,327.23			\$ 20,327.23	\$ 6.81	\$ 20,334.04	0.4020%
February	\$ 20,334.04			\$ 20,334.04	\$ 7.39	\$ 20,341.43	0.4360%
March	\$ 20,341.43			\$ 20,341.43	\$ 7.70	\$ 20,349.13	0.4540%
April	\$ 20,349.13			\$ 20,349.13	\$ 8.12	\$ 20,357.25	0.4790%
May	\$ 20,357.25			\$ 20,357.25	\$ 8.13	\$ 20,365.38	0.4790%
June	\$ 20,365.38			\$ 20,365.38	\$ 8.10	\$ 20,373.48	0.4770%
Total FY	\$ 19,558.44	\$ 1,500.00	\$ 750.00	\$ -	\$ 65.04	\$ 20,373.48	

*Interest Earnings Based On Average LGIP Rate For the Month

**Symington Trust
Fund 1223
FY16**

Month	Beginning Balance	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned @ LGIP Rate**	Interest Received CD's	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 3,986,162.17	\$ 2,976.39	\$ (1,383.50)	\$ 3,990,522.06	\$ 7.43	\$ -	\$ 3,990,529.49	0.1490%
August	\$ 3,990,529.49	\$ 233.52	\$ (348.96)	\$ 3,991,111.97	\$ 8.31	\$ -	\$ 3,991,120.28	0.1650%
September	\$ 3,991,120.28	\$ 389.46	\$ (608.04)	\$ 3,992,117.78	\$ 8.91	\$ -	\$ 3,992,126.69	0.1740%
October***	\$ 3,992,126.69	\$ 1,611.61	\$ 180.75	\$ 3,993,557.55	\$ 9.64	\$ -	\$ 3,993,567.19	0.1840%
November	\$ 3,993,567.19	\$ 313.11	\$ 6,585.90	\$ 3,987,294.40	\$ 8.87	\$ -	\$ 3,987,303.27	0.1880%
December	\$ 3,987,303.27	\$ 751.56	\$ (1,222.75)	\$ 3,989,277.58	\$ 13.72	\$ -	\$ 3,989,291.30	0.2810%
January	\$ 3,989,291.30	\$ 46.50	\$ (1,592.45)	\$ 3,990,930.25	\$ 20.18	\$ -	\$ 3,990,950.43	0.4020%
February	\$ 3,990,950.43	\$ 85.23	\$ (372.94)	\$ 3,991,408.60	\$ 22.06	\$ -	\$ 3,991,430.66	0.4360%
March	\$ 3,991,430.66	\$ 734.40	\$ (305.57)	\$ 3,992,470.63	\$ 23.38	\$ 42,956.34	\$ 4,035,450.35	0.4540%
April	\$ 4,035,450.35	\$ 81.36	\$ (57.82)	\$ 4,035,589.53	\$ 24.31	\$ -	\$ 4,035,613.84	0.4790%
May	\$ 4,035,613.84	\$ 191.76	\$ (364.90)	\$ 4,036,170.50	\$ 24.54	\$ -	\$ 4,036,195.04	0.4790%
June	\$ 4,036,195.04	\$ 9,804.37	\$ 15,717.52	\$ 4,030,281.89	\$ 22.10	\$ -	\$ 4,030,303.99	0.4770%
Total FY	\$ 3,986,162.17	# \$ 17,219.27	# \$ 16,227.24	\$ 3,987,154.20	\$ 193.45	\$ 42,956.34	\$ 4,030,303.99	

*Ending Balances include CD's and Money Market balances - see holding tab

\$19,278.00

**Interest Earnings on funds invested at LGIP - Based On Average LGIP Rate For the Month

***Interest Accrued Income for FY015" - \$123,408.94

CDS

\$ 819,000.00	<i>John Marshall Bank</i>	03/31/16	03/31/21	2.000%
\$ 772,000.00	<i>Access National</i>	03/19/15	03/17/20	1.950%
\$ 790,612.34	<i>Access National</i>	02/18/14	02/17/19	1.500%
\$ 818,070.97	<i>Cardinal Bank</i>	03/22/13	03/22/18	1.342%
\$ 775,000.00	<i>Virginia Commerce</i>	03/30/12	03/29/17	1.740%
\$ 3,974,683.31				

**Irwin Uran Trust Fund
Fund 1220
FY16**

Month	Beginning Balance	Prior Mo Adjustment	Revenue (Donations)	Expenses	Ending Balance Oracle-Interest*	Interest Earned*	Ending Balance Oracle+Interest	Average LGIP Rate
July	\$ 232,160.95	\$ -	\$ -	\$ -	\$ 232,160.95	\$ 28.83	\$ 232,189.78	0.1490%
August	\$ 232,189.78	\$ -	\$ -	\$ -	\$ 232,189.78	\$ 31.93	\$ 232,221.71	0.1650%
September	\$ 232,221.71			\$ 29,900.00	\$ 202,321.71	\$ 29.34	\$ 202,351.05	0.1740%
October**	\$ 202,351.05			\$ -	\$ 202,351.05	\$ 31.03	\$ 202,382.08	0.1840%
November	\$ 202,382.08				\$ 202,382.08	\$ 31.71	\$ 202,413.79	0.1880%
December	\$ 202,413.79				\$ 202,413.79	\$ 47.40	\$ 202,461.19	0.2810%
January	\$ 202,461.19				\$ 202,461.19	\$ 67.82	\$ 202,529.01	0.4020%
February	\$ 202,529.01				\$ 202,529.01	\$ 73.59	\$ 202,602.60	0.4360%
March	\$ 202,602.60				\$ 202,602.60	\$ 76.65	\$ 202,679.25	0.4540%
April	\$ 202,679.25				\$ 202,679.25	\$ 80.90	\$ 202,760.15	0.4790%
May	\$ 202,760.15				\$ 202,760.15	\$ 80.94	\$ 202,841.09	0.4790%
June	\$ 202,841.09				\$ 202,841.09	\$ 80.63	\$ 202,921.72	0.4770%
Total FY	\$ 232,160.95	\$ -	\$ -	\$ 29,900.00	\$ 202,260.95	\$ 660.77	\$ 202,921.72	

*Interest Earnings Based On Average LGIP Rate For the Month

** Note the incorrect beginning balnce used in Feb 2016- so additional interest of .12 to be posted in in May 2016

Library Trust Funds Holdings

as of June 30, 2016

Irwin Uran Trust Fund	\$ 202,921.72	LGIP*	0.4770%
Symington Trust Fund	\$ 55,620.68	LGIP*	0.4770%
		CD**	Trade Date Maturity Yield
	\$ 819,000.00	<i>John Marshall Bank</i>	03/31/16 03/31/21 2.000%
	\$ 772,000.00	<i>Access National</i>	03/19/15 03/17/20 1.950%
	\$ 790,612.34	<i>Access National</i>	02/18/14 02/17/19 1.500%
	\$ 818,070.97	<i>Cardinal Bank</i>	03/22/13 03/22/18 1.342%
	\$ 775,000.00	<i>Virginia Commerce</i>	03/30/12 03/29/17 1.740%
\$ -			
Symington Total	\$ 4,030,303.99		
James Horton Trust Fund	\$ 20,373.48	LGIP*	0.4770%

*LGIP balances available for expenses

**CD balances subject to penalty for early withdrawal

Symington Trust notes

2/5/15 Per 11/19/14 Library Board- hold out predetermined cash from next reinvestment for fy16 expenses

3/30/16 confirmed cash holdout for remainder of fy16 and fy17 at \$60k combined



LCPL STATISTICAL REPORT (Current Month)

June-2016		ASHBURN		CASCADES		GUM SPRING		LOVETTSVILLE		MIDDLEBURG		OUTREACH		PURCELLVILLE		RUST		STERLING		ADMIN		SYSTEM TOTAL	
Visits	FY2016	37,624	1%	28,579	3%	34,025	-1%	3,766	1%	2,999	-22%	1,098	27%	14,313	-6%	36,956	4%	9,116	-9%			168,476	0%
	FY2015	37,225		27,745		34,335		3,727		3,831		866		15,183		35,636		10,058				168,606	
New Registrations	FY2016	548	7%	375	6%	387	-17%	29	-24%	17	-47%	17	-15%	132	-60%	325	0%	73	-40%			1,903	-13%
	FY2015	510		355		467		38		32		20		327		326		121				2,196	
CIRCULATION																							
Print Material	FY2016	74,111	-32%	40,308	-33%	67,955	-26%	4,282	-33%	1,793	-34%	1,816	2%	18,222	-22%	42,655	-28%	6,787	-34%	487	-75%	258,416	-30%
	FY2015	109,631		59,942		91,245		6,429		2,734		1,772		23,354		59,409		10,341		1,945		366,802	
Audiovisual	FY2016	18,336	-40%	13,484	-44%	12,361	-37%	1,680	-41%	1,098	-41%	890	4%	7,371	-38%	18,100	-30%	3,112	-35%	327	-36%	76,759	-38%
	FY2015	30,579		23,932		19,632		2,828		1,876		852		11,968		25,933		4,755		508		122,863	
TOTAL CIRCULATION	FY2016	92,447	-34%	53,792	-36%	80,316	-28%	5,962	-36%	2,891	-37%	2,706	3%	25,593	-28%	60,755	-29%	9,899	-34%	140,712	5636%	517,641	-2%
	FY2015	140,210		83,874		110,877		9,257		4,610		2,624		35,322		85,342		15,096		2,453		527,213	
LIBRARY PROGRAMS																							
Programs	FY2016	129	-18%	130	-19%	190	4%	50	4%	20	33%	1	-50%	86	95%	210	45%	80	-1%	6	-50%	902	6%
	FY2015	158		161		183		48		15		2		44		145		81		12		849	
Program Attendance	FY2016	10,649	-22%	7,905	-23%	13,330	-5%	784	-7%	647	-20%	30	-53%	5,090	374%	7,951	12%	4,071	34%	162	-88%	50,619	-3%
	FY2015	13,740		10,240		14,056		841		812		64		1,073		7,099		3,038		1,406		52,369	
COMMUNITY USE OF MEETING ROOMS																							
Bookings	FY2016	40	-30%	198	21%	43	-27%	8	14%	4	0%			46	-38%	111	-11%	-	-100%			450	-10%
	FY2015	57		164		59		7		4				74		125		8				498	
Attendance	FY2016	665	-29%	2,653	27%	666	-20%	84	38%	13	-78%			577	32%	1,664	1%	-	-100%			6,322	3%
	FY2015	931		2,093		834		61		60				437		1,650		85				6,151	
PUBLIC COMPUTER USE																							
Internet Sessions	FY2016	3,040	-7%	4,179	-3%	5,500	-4%	430	-17%	461	-46%			1,569	-11%	8,063	0%	1,869	-23%			25,111	-7%
	FY2015	3,252		4,323		5,704		519		846				1,759		8,101		2,435				26,939	
Wi-Fi Sessions	FY2016	4,559	16%	4,365	10%	6,518	35%	468	8%	757	20%			1,499	23%	5,388	11%	-	-100%			23,554	12%
	FY2015	3,930		3,960		4,827		432		632				1,223		4,871		1,180				21,055	
VOLUNTEERS																							
Number of Volunteer Hours	FY2016	957	-20%	706	170%	709	10%	109	43%	8	-47%	18	0%	127	-57%	547	1%	141	-60%			3,322	-2%
	FY2015	1,200		261		644		76		15		18		292		542		351				3,399	
		ASHBURN		CASCADES		GUM SPRING		LOVETTSVILLE		MIDDLEBURG		OUTREACH		PURCELLVILLE		RUST		STERLING		ADMIN		SYSTEM TOTAL	

SYSTEMWIDE ONLINE SERVICES			
Electronic Resources	FY2016	59,749	-6%
	FY2015	63,889	
Downloadables	FY2016	42,568	13%
	FY2015	37,548	
Visits to Webpage	FY2016	138,565	10%
	FY2015	126,385	
Library Catalog Use	FY2016	218,968	-52%
	FY2015	458,134	
Online Hold Requests	FY2016	52,353	4%
	FY2015	50,445	
Online Renewals	FY2016	139,898	-5%
	FY2015	146,670	
Phone Renewals	FY2016	851	-83%
	FY2015	5,065	
Suggest A Title	FY2016	327	-26%
	FY2015	440	
Interlibrary Loans	FY2016	528	-9%
	FY2015	579	

REVENUE AND FINES			
Overdue Fines	FY2016	\$30,826	0%
	FY2015	\$30,954	
Community Room Rental	FY2016	\$570	883%
	FY2015	\$58	
Printing	FY2016	\$6,076	43%
	FY2015	\$4,251	
Interlibrary Loans	FY2016	\$90	-70%
	FY2015	\$300	
Lost or Damaged Materials	FY2016	\$3,025	-11%
	FY2015	\$3,392	
Total Revenues	FY2016	\$40,587	4%
	FY2015	\$38,955	



LCPL STATISTICAL REPORT (Year-To-Date)

June-2016		ASHBURN		CASCADES		GUM SPRING		LOVETTSVILLE		MIDDLEBURG		OUTREACH		PURCELLVILLE		RUST		STERLING		ADMIN		SYSTEM TOTAL		
Visits	FY2016	413,171	4%	338,115	-9%	346,185	6%	42,475	2%	42,130	3%	10,197	37%	176,205	-6%	399,481	-1%	103,673	1%			1,871,632	-1%	
	FY2015	397,899		373,086		327,723		41,767		40,831		7,452		187,251		405,564		102,863				1,884,436		
New Registrations	FY2016	4,913	-4%	3,307	-5%	4,780	-14%	298	5%	369	35%	220	19%	1,422	-2%	3,463	3%	1,338	-9%			20,110	-5%	
	FY2015	5,121		3,474		5,544		284		273		185		1,444		3,357		1,478				21,160		
CIRCULATION																								
Print Material	FY2016	1,253,695	-7%	655,414	-12%	1,019,118	1%	74,376	-11%	33,946	13%	20,458	23%	286,585	-12%	639,972	-10%	119,022	-9%	20,683	1%	4,123,269	-7%	
	FY2015	1,346,069		743,640		1,006,432		83,305		29,937		16,686		325,903		707,837		130,686		20,421		4,410,916		
Audiovisual	FY2016	370,965	-13%	255,519	-20%	225,814	-17%	32,247	-12%	20,179	-5%	8,763	30%	150,888	-14%	309,654	-13%	55,857	-20%	10,306	38%	1,440,192	-15%	
	FY2015	424,156		319,850		270,671		36,805		21,332		6,729		174,511		354,756		69,836		7,446		1,686,092		
TOTAL CIRCULATION	FY2016	1,624,660	-8%	910,933	-14%	1,244,932	-3%	106,623	-11%	54,125	6%	29,221	25%	437,473	-13%	949,626	-11%	174,879	-13%	170,887	513%	6,097,008	0%	
FY2015	1,770,225		1,063,490		1,277,103		120,110		51,269		23,415				500,414		#####		200,522		27,867		6,126,940	
LIBRARY PROGRAMS																								
Programs	FY2016	1,480	1%	1,477	7%	1,470	3%	517	3%	267	61%	13	-7%	658	30%	1,832	14%	800	44%	74	139%	8,588	12%	
	FY2015	1,472		1,386		1,421		500		166		14		507		1,611		556		31		7,664		
Program Attendance	FY2016	64,345	-6%	47,592	-2%	63,066	-5%	6,840	4%	3,779	17%	335	-29%	16,298	59%	42,658	13%	17,587	55%	6,831	18%	269,331	4%	
	FY2015	68,564		48,377		66,082		6,608		3,225		472		10,243		37,600		11,362		5,789		258,322		
COMMUNITY USE OF MEETING ROOMS																								
Bookings	FY2016	2,199	141%	2,230	-3%	458	-5%	132	55%	176				854	-18%	1,477	5%	67	-57%			7,593	17%	
	FY2015	911		2,298		483		85		103				1,047		1,413		156				6,496		
Attendance	FY2016	16,598	0%	29,696	-1%	6,829	-9%	1,340	53%	606				6,764	1%	22,252	3%	1,281	-58%			85,366	-2%	
	FY2015	16,657		29,883		7,540		877		1,149				6,674		21,590		3,036				87,406		
PUBLIC COMPUTER USE																								
Internet Sessions	FY2016	42,853	-6%	61,097	-14%	70,691	19%	5,586	-18%	9,677	8%			20,674	-15%	134,534	16%	30,530	-7%			375,642	3%	
	FY2015	45,544		70,655		59,349		6,772		8,951				24,326		115,496		32,876				363,969		
Wi-Fi Sessions	FY2016	45,101	18%	45,892	10%	54,499	28%	4,125	25%	7,407	44%			12,818	13%	50,506	18%	9,364	-1%			229,712	18%	
	FY2015	38,123		41,903		42,721		3,288		5,151				11,305		42,950		9,434				194,875		
VOLUNTEERS																								
Number of Volunteer Hours	FY2016	7,498	0%	4,286	-19%	4,800	12%	542	-15%	613	-27%	209	-1%	1,100	-12%	5,644	-8%	1,786	-5%			26,478	-5%	
	FY2015	7,490		5,259		4,274		634		843		212		1,246		6,153		1,879				27,990		
		ASHBURN		CASCADES		GUM SPRING		LOVETTSVILLE		MIDDLEBURG		OUTREACH		PURCELLVILLE		RUST		STERLING		ADMIN		SYSTEM TOTAL		

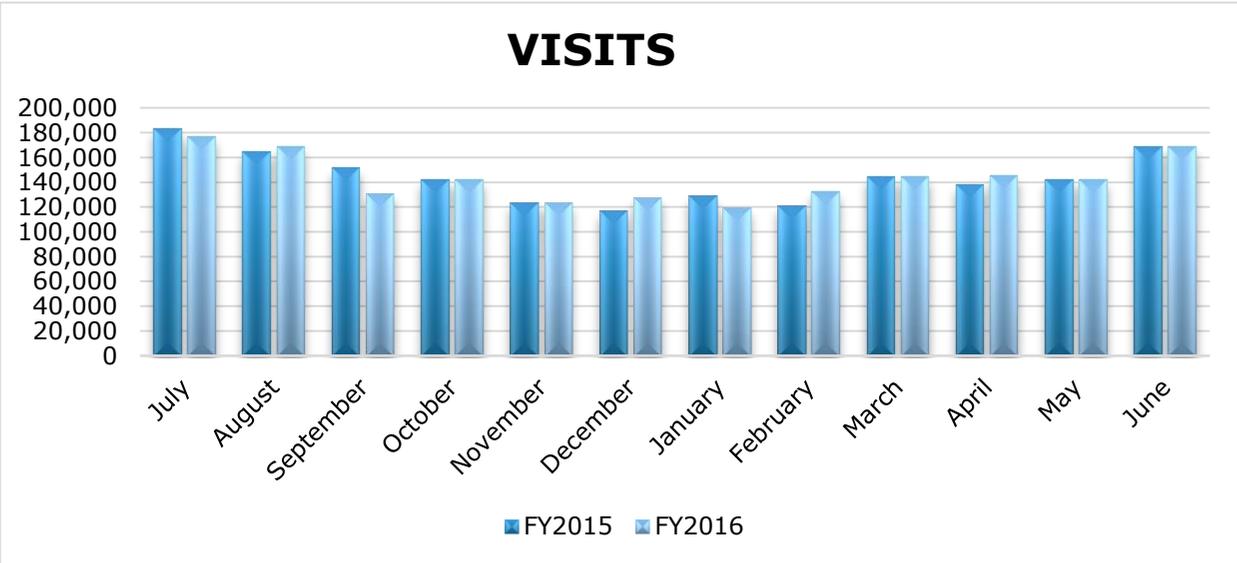
SYSTEMWIDE ONLINE SERVICES			
Electronic Resources	FY2016	879,326	-14%
	FY2015	1,023,347	
Downloadables	FY2016	447,598	31%
	FY2015	341,148	
Visits to Webpage	FY2016	1,558,986	-2%
	FY2015	1,589,008	
Library Catalog Use	FY2016	4,802,951	-8%
	FY2015	5,241,204	
Online Hold Requests	FY2016	593,059	-3%
	FY2015	612,945	
Online Renewals	FY2016	2,011,888	-1%
	FY2015	2,038,664	
Phone Renewals	FY2016	69,622	-19%
	FY2015	86,021	
Suggest A Title	FY2016	4,872	-7%
	FY2015	5,253	
Interlibrary Loans	FY2016	6,601	-6%
	FY2015	6,992	

REVENUE AND FINES			
Overdue Fines	FY2016	\$331,139	4%
	FY2015	\$318,453	
Community Room Rental	FY2016	\$4,538	48%
	FY2015	\$3,073	
Printing	FY2016	\$46,524	3%
	FY2015	\$45,158	
Interlibrary Loans	FY2016	\$3,373	-18%
	FY2015	\$4,106	
Lost or Damaged Materials	FY2016	\$41,494	-13%
	FY2015	\$47,592	
Total Revenues	FY2016	\$427,067	2%
	FY2015	\$418,382	

LOUDOUN COUNTY PUBLIC LIBRARY

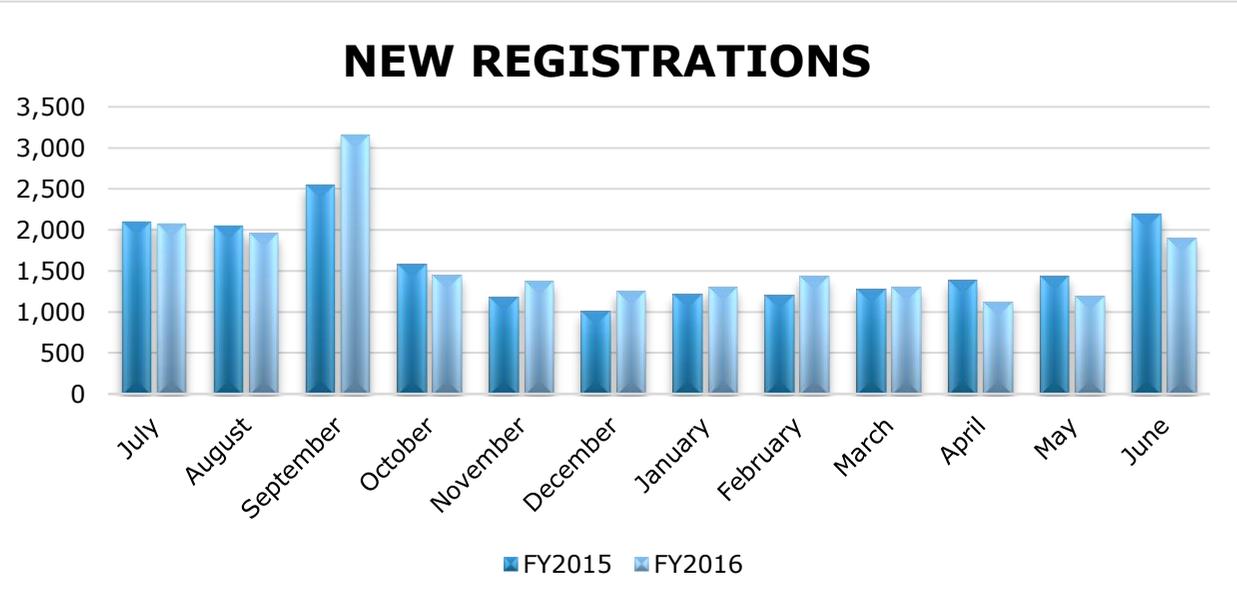
TOTAL VISITS

Month	FY2015	FY2016	%
July	183,381	176,165	-4%
August	164,308	168,532	3%
September	151,553	130,430	-14%
October	142,304	142,085	0%
November	123,273	123,296	0%
December	116,604	127,810	10%
January	128,969	119,093	-8%
February	120,672	132,533	10%
March	144,307	144,312	0%
April	137,983	145,334	5%
May	142,304	142,085	0%
June	168,606	168,476	0%
Total	1,724,264	1,720,151	0%



NEW REGISTRATIONS

Month	FY2015	FY2016	%
July	2,100	2,075	-1%
August	2,043	1,958	-4%
September	2,548	3,153	24%
October	1,581	1,444	-9%
November	1,184	1,375	16%
December	1,012	1,247	23%
January	1,219	1,300	7%
February	1,210	1,437	19%
March	1,280	1,303	2%
April	1,389	1,118	-20%
May	1,430	1,195	-16%
June	2,196	1,903	-13%
Total	19,192	19,508	2%



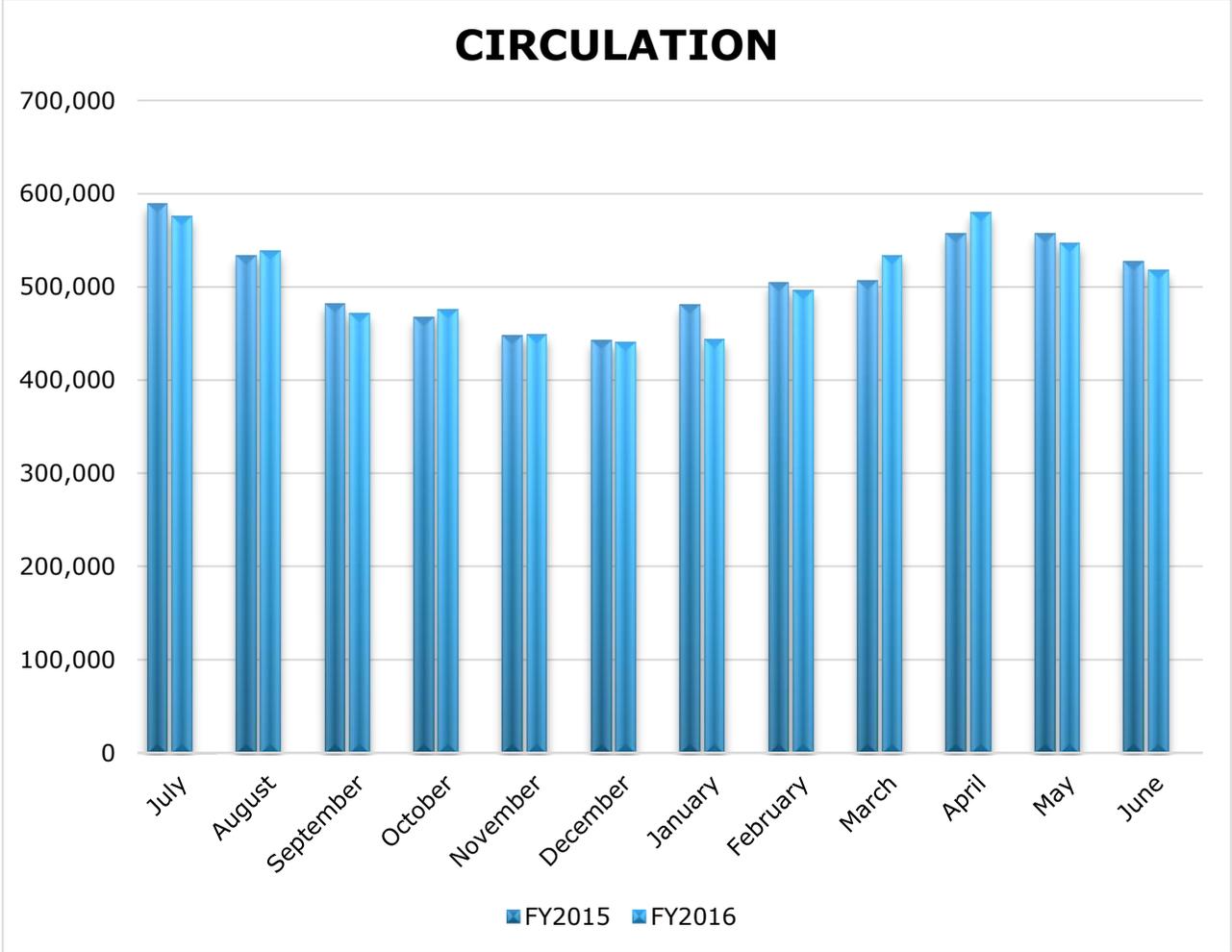
LOUDOUN COUNTY PUBLIC LIBRARY



TOTAL CIRCULATION

Month	FY2015	FY2016	%
July	589,250	575,516	-2%
August	533,871	538,283	1%
September	482,118	471,259	-2%
October	467,248	475,754	2%
November	448,330	449,065	0%
December	442,506	440,302	0%
January	480,332	443,585	-8%
February	504,901	495,920	-2%
March	507,083	533,596	5%
April	557,254	579,752	4%
May	556,902	546,403	-2%
June	527,213	517,641	-2%
Total	6,097,008	6,067,076	0%

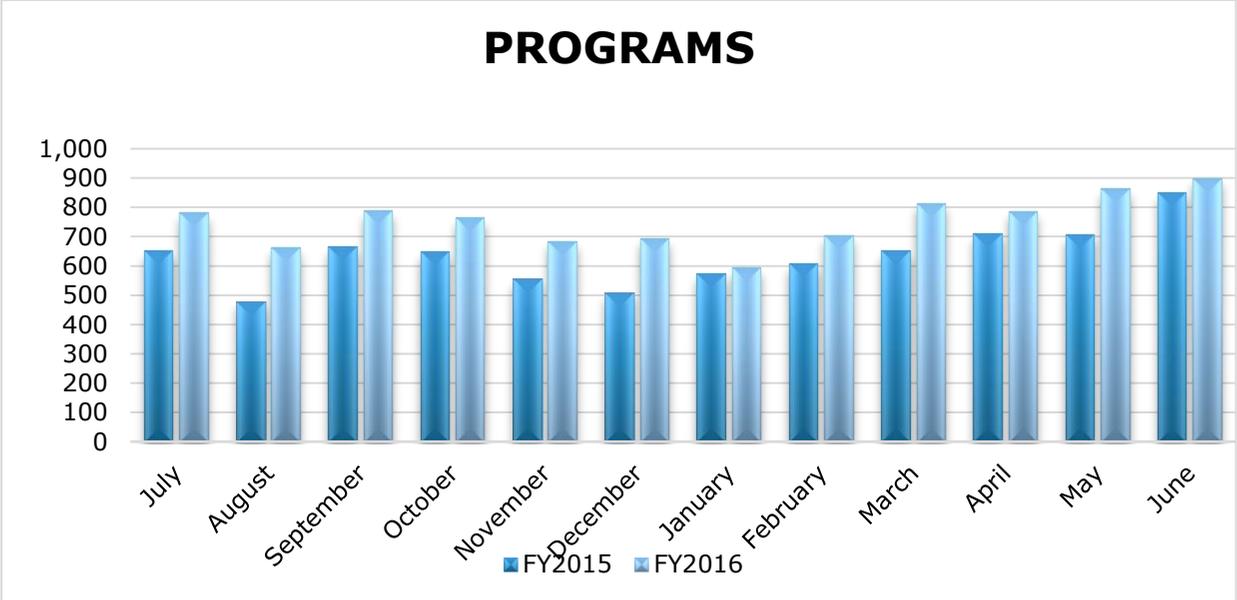
Note: Circulation includes electronic downloadables
 New ILS impletement March 29, 2016



LOUDOUN COUNTY PUBLIC LIBRARY

PROGRAMS

Month	FY2015	FY2016	%
July	650	781	20%
August	479	663	38%
September	665	788	18%
October	649	764	18%
November	554	683	23%
December	508	694	37%
January	573	592	3%
February	607	704	16%
March	653	813	25%
April	709	786	11%
May	705	862	22%
June	849	899	6%
Total	7,601	9,029	19%



PROGRAM ATTENDANCE

Month	FY2015	FY2016	%
July	22,957	29,041	27%
August	17,586	24,067	37%
September	18,129	21,519	19%
October	19,991	21,781	9%
November	12,582	18,555	47%
December	11,676	17,392	49%
January	12,809	14,221	11%
February	14,242	17,977	26%
March	18,334	21,696	18%
April	20,976	21,634	3%
May	22,041	27,335	24%
June	52,369	50,619	-3%
Total	258,322	269,331	4%

